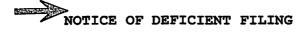
UNITED STATES DISTRICT COURT EASTERN DISTRICT OF LOUISIANA





10/17/18

TO: SUSAN LUTZ

1902 Wilton Drive

New Orleans, LA 70122

SUBJECT: CV18-9631 "R" (4), Lutz v. Honorable Sandra Wilson, Ph.D.

Your peti in forma	tion and in forma pauperis have been received. However, the pauperis application is deficient as noted below:
1.	The Clerk's Office is unable to provide you with the information you are requesting. Therefore, your document is being returned to you.
2.	The Court is unable to act on the subject matter of your letter except in the context of a formal lawsuit. Therefore, your document is being returned to you.
3.	The Clerk's Office is unable to provide legal advice to individuals on how to proceed with a lawsuit. Therefore, your document is being returned to you.
4.	The records of this Court do not show that there is any pending case related to you at this time. Therefore, your document is being returned to you.
5.	Your document appears intended for a different court. Therefore, your document is being returned to you.
6.	You should not correspond directly with the Magistrate Judge or District Judge about your lawsuit. All pleadings and correspondence should be addressed to the Clerk of Court. Therefore, your document is being returned to you. You must adhere to this rule in any future filings.
7.	All pleadings and other papers filed must be on 8½" x 11" paper, double spaced, and legibly handwritten or typed. If the document consists of more than two (2) pages, each page of the document must bear a sequential number, beginning with "2" for the second page. Standard font must be used. The Court may refuse to consider text presented in less than standard font, such as small or fine typeface. All margins must be no less on 1". No print or writing may appear in the margins. See Local Rule 10.1. You must adheré to this rule in any future filings.

8.	The clerk is not required to file any document or render
_	any service for which a fee is legally collectible unless
	the fee for the service has been paid in advance. The
	plaintiff has 21 days from the date of this notice to
	submit \$400.00 for the cost of filing a civil complaint.
	If the plaintiff cannot afford the filing fee, the
	plaintiff must ask the Court to proceed as a pauper. A
	form for this purpose is attached.
	Please submit the filing fee or return the completed form

Please submit the filing fee or return the completed form within 21 calendar days from the date of this letter.

If you are incarcerated and are applying for pauper status you must submit a certified copy of your trust fund account statement or the institutional equivalent for the 6-month period immediately preceding the filing of the complaint, habeas corpus or notice of appeal obtained from the appropriate official of each prison at which you are or were confined.

- 9. The clerk is not required to file any document or render any service for which a fee is legally collectible unless the fee for the service has been paid in advance. The plaintiff has 21 days from the date of this notice to submit \$5.00 for filing a petition for habeas relief and habeas related mandamus. If the plaintiff cannot afford the filing fee, the plaintiff must ask the Court to proceed as a pauper. A form for this purpose is attached.

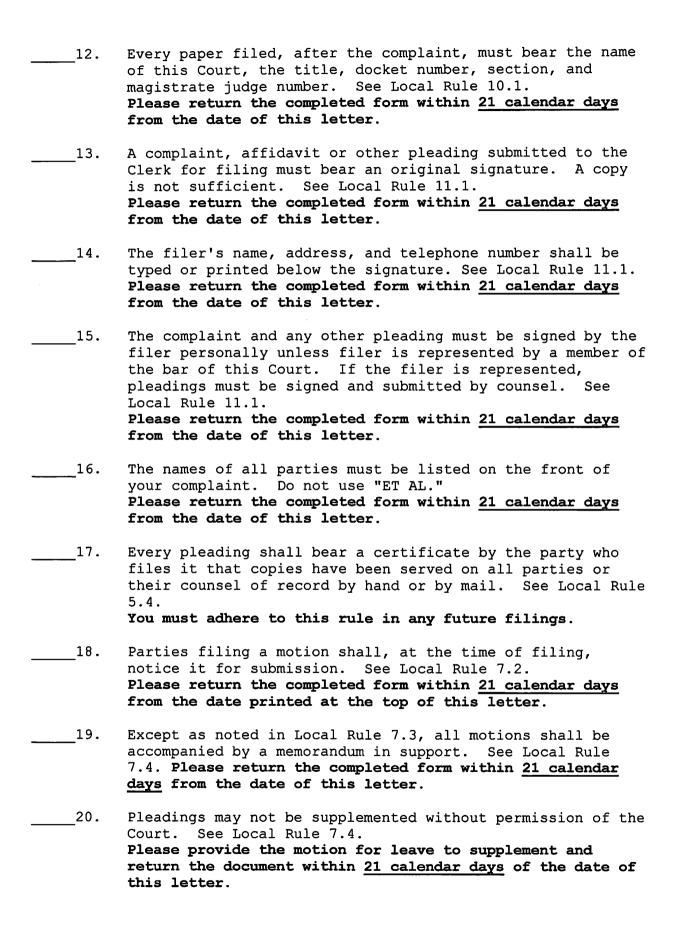
 Please submit the filing fee or return the completed form within 21 calendar days from the date of this letter.
- _____10. A writ of habeas corpus submitted by a person in state custody, a \$ 1983 prisoner suit, a motion to vacate, and a request for pauper status all should be submitted on an approved form. This form has been enclosed for your convenience.

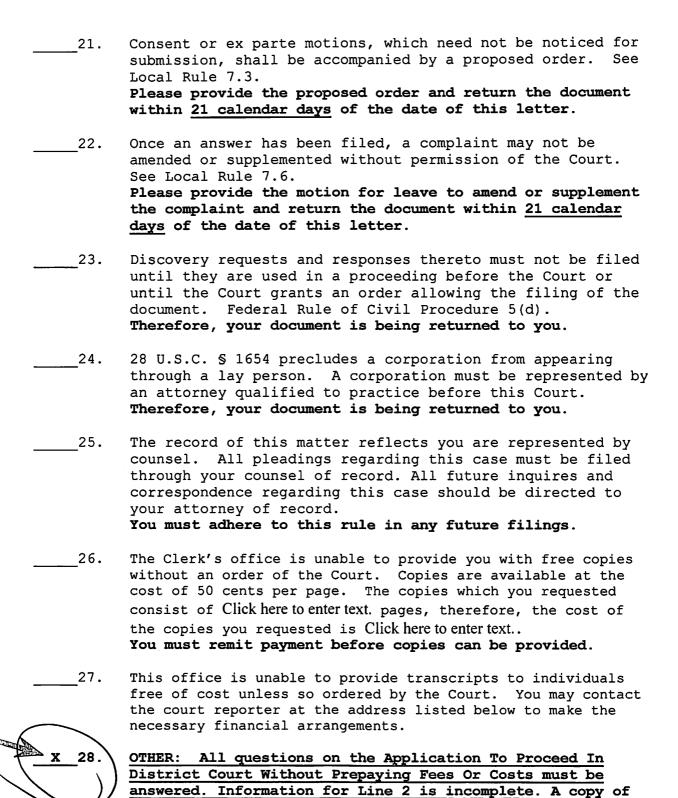
Please return the completed form within 21 calendar days from the date of this letter.

_11. The cost of filing an appeal is \$505.00. If you apply for pauper status when bringing an appeal, you must submit an affidavit that includes a statement of all assets you possess and that you are unable to pay the fee. This form has been enclosed for your convenience.

Please submit the filing fee or return the completed form within 21 calendar days from the date of this letter.

If you are incarcerated and are applying for pauper status you must submit a certified copy of your trust fund account statement or the institutional equivalent for the 6-month period immediately preceding the filing of the complaint, habeas corpus or notice of appeal obtained from the appropriate official of each prison at which you are or were confined.





the first page of the application is enclosed. Please

21 calendar days from the date of this notice.

complete and return the corrected copy to the court within

If you have been instructed to provide additional information, please act immediately, and provide the required documents within the time frame indicated above; otherwise, a judicial officer will be notified of your failure to comply.

WILLIAM W. BLEVINS CLERK OF COURT

By:

Deputy Clerk

Respond to: Clerk, U.S. District Court 500 Poydras Street Room C-151 New Orleans, LA 70130



AO 240 (Rev. 07/10) Application to Proceed in District Court Without Prepaying Fees or Costs (Short Form)

UNITED STATES DISTRICT COURRETURN

for the

Eastern Dis	trict of Louisiana	7 0		. •
Susan Lutz)	10	963	
Plaintiff/Petitioner)			
V.) Civil Action	No.		
Honorable Sandra Wilson, PhD in he		C. C.	T.R MAI	^ 1.
Defendant/Respondent)	OF T		G 4
Official capacity as Registrar of Vol	ters,			•
Or leans Parish, LA APPLICATION TO PROCEED IN DISTRICT (Sh	COURT WITHOU' ort Form)	T PREPAYING	FEES OR COS	STS
I am a plaintiff or petitioner in this case and declar that I am entitled to the relief requested.	are that I am unable t	o pay the costs of	these proceeding	ngs and
In support of this application, I answer the follow	ving questions under	penalty of perjury	/ :	
1. If incarcerated. I am being held at:				<u>_</u> .
If employed there, or have an account in the institution, I	have attached to this	document a state	ment certified b	y the
appropriate institutional officer showing all receipts, experinstitutional account in my name. I am also submitting a				
incarcerated during the last six months.	Silina statement no	m any omer mon	iddon where I w	uo
2. If not incarcerated. If I am employed, my emp	ployer's name and ad	dress are:		
•				
My gross pay or wages are: \$ 1399, , and	my take-home pay o	r wages are: \$	1399	per
(specify pay period)				
3. Other Income. In the past 12 months, I have re	eceived income from	the following sou	rces (check all tha	t apply):
(a) Business, profession, or other self-employment	Yes .	□ No		
(b) Rent payments, interest, or dividends	☐ Yes	 Ø′No		
(c) Pension, annuity, or life insurance payments	☐ Yes	ĭ No		
(d) Disability, or worker's compensation payments	☑ Yes	□No		
(e) Chits, or inheritances	☐ Yes	D No		
(f) Amy other sources	☐ Yes	Ġ No		
If mou answered "Yes" to any question above, de	naviha halam ay ay s	marata nagas ag	oh rovers of mor	an and
state the amount that you received and what you expect to	o receive in the futur	eparaie pages eac e	n source of mon	iey unu
11		••		
B Grassroots Campaigns	\$10.00/hr.	resigned	May 2019	\mathcal{E}
<u> </u>	variable	7	•	
E Appen International	\$9.00/hr.	resigned	February	3018
Enhanced Destiny Services	\$11.00/hr.		•	

U.S. DISTRICT COURT Eastern District of Louisiana