



SD-IL-0001-0004

ROCKFORD PUBLIC SCHOOLS
Financial Services Group

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DATE: January 16, 1997
TO: School Board Members
FROM: Tom Hoffman, General Director of Finance
SUBJECT: Description of Funds
CC: Dr. Ronald Epps, Matthew Corby

Funds, as defined in the Illinois Program Accounting Manual, are independent fiscal and accounting entities requiring their own set of self-balancing accounts for a specific activity or for attaining certain objectives. Each fund must be accounted for so that the identity of its resources and obligation and its revenues and expenditures is continually maintained. To designate the funds by number rather than using the full description, a standardized numerical designation has been established.

Educational Fund

Fund 10 - Education Fund
Fund 18 - Special Grants
Fund 19 - Food Services

The Educational Fund covers transactions that are not specifically covered in another fund. Expenditures that must be charged to this fund include the direct costs of instructional, health and attendance services, lunch programs, all costs of administration, and related insurance costs. Salaries for teachers, administrators, aides, and food service staff are paid from the Educational Fund.

Tort Immunity Fund

Fund 11 - Tort Immunity

Costs for liability protection for the District are charged to the Tort Immunity Fund. Non-CRO legal fees, liability insurance, workers' compensation costs, and expenditures for due process hearings, along with salaries for the attorney and his secretary, hall aides, and police are included in Fund 11.

Court Tort Immunity

Fund 12 - Court Tort Immunity

The Court Tort Immunity Fund covers transactions required for compliance with remedies for the Comprehensive Remedial Order. Salaries for teachers, administrators, and instructional aides as well as legal fees, consultant fees, instructional supplies, and equipment are paid from this fund.

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Operations and Maintenance Fund

Fund 20 - Operations and Maintenance Fund

All costs of maintaining, improving, or repairing school buildings and property, renting buildings and property for school purposes, or paying of premiums for insurance on school buildings are charged to the Operations and Maintenance Fund. Salaries for custodians, building engineers, truck drivers, groundsmen, and tradesmen are included in this fund.

Bond and Interest Fund

Fund 30 - 42.4M Issue

Fund 34 - 58.7M Issue

Tax collections from levies to provide cash to retire bonds issued by the District, and pay the interest on those bonds, is accounted for in the Bond and Interest Fund. A separate bond and interest fund is required for each bond issue.

Transportation Fund

Fund 40 - Transportation Fund

The costs for transporting pupils for any purpose, including the purchase of vehicles, insurance on buses, and bus driver salaries, are paid from the Transportation Fund.

Municipal Retirement/Social Security Fund

Fund 50 - Illinois Municipal Retirement Fund

Fund 51 - Social Security/Medicare Fund

These funds are used to account for the District's share of retirement benefits for covered employees, and for the District's share of social security and medicare payments for covered employees.

Site and Construction/Capital Improvement Fund

Fund 63 - Construction - Tort 10M Issue

Fund 64 - Tort 48M Issue

Fund 65 - Energy Management Cycles 1 & 2

All the proceeds of each construction bond (except Fire Prevention and Safety) are placed in a Site and Construction Fund to separate these special monies from operating funds. Special monies may be spent for the purposes specified in the bond indenture. Salaries for the in-house District Construction Manager and his secretary are paid from Fund 64.

Working Cash Fund

Fund 70 - Working Cash

When a separate tax is levied for working cash purposes, or if bonds are sold for this purpose, the Working Cash Fund is used. Interfund loans from the District's Working Cash Fund may be made to any fund for which taxes are levied.

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Fire Prevention and Safety Fund

Fund 92 - Life Safety

A Fire Prevention and Safety Fund is used when a tax is levied, or a bond issued, for fire prevention, safety, energy conservation, or school security purposes. Salaries for the District's asbestos workers are paid from the Life Safety Fund.

Miscellaneous Fund

Fund 90 - Pupil Activities

Fund 91 - Miscellaneous

The miscellaneous funds are used to account for student activity funds in the custody of the District.

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