



Respectfully submitted this 26th day of September, 2016.

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**CERTIFICATION**

I hereby certify that on September 26, 2016, a copy of the foregoing was filed electronically and served by mail on anyone unable to accept electronic filing. Notice of this filing will be sent by e-mail to all parties by operation of the Court's electronic filing system or by mail to anyone unable to accept electronic filing as indicated on the Notice of Electronic Filing. Parties may access this filing through the Court's CM/ECF System.

A copy of the foregoing was e-mailed to:

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# **United States of America v. Town of East Haven and East Haven Board of Police Commissioners**

Agreement for Effective and Constitutional Policing  
42 Month Compliance Report

Prepared by:  
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September 25, 2016

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## INTRODUCTION

Rafael Ruiz of O'Toole Associates, LLC, the Joint Compliance Expert (JCE) overseeing the **Agreement for Effective and Constitutional Policing** or Settlement Agreement (SA) between the Town of East Haven and East Haven Police Department (EHPD) and the U.S. Department of Justice (USDOJ), submits this report of the JCE's findings with respect to the first 42 months of the Settlement Agreement ending on June 30, 2016. As outlined in each of the JCE's six-month reports, the JCE understands its task to be three-fold:

- 1) The JCE must ensure that the EHPD is meeting all material requirements and all deadlines specified in the various paragraphs of the Settlement Agreement;
- 2) The JCE must, over time, make a more generalized assessment of whether or not the process outlined in the Settlement Agreement is achieving the desired outcomes, namely "constitutional policing, increased community trust, and professional treatment of individuals by the EHPD officers;" and
- 3) The JCE must review and evaluate all serious and significant incidents involving the EHPD. These include any serious uses of force, any complaints alleging significant misconduct, or any other event that rises to the level of being newsworthy or notorious.

As agreed in discussions with the Parties, to accomplish these tasks, the JCE will provide both qualitative and quantitative measurements of outcomes 42 months after the Settlement Agreement effective date of December 21, 2012. This report has two sections. Section I presents a narrative overview of compliance milestones achieved or in the process of being completed by the EHPD during the last 42 months. In Section II, the JCE tracks the current compliance level, discusses the progress to-date, makes recommendations for enhancements and describes the basis upon which this assessment is made for each of the 224 paragraphs (numbered 10-233) in the Settlement Agreement for the reporting period January 1, 2016 through June 30, 2016. However, in some instances, the data provided by the EHPD to the JCE covers time prior to the last six months and will be referenced and addressed as such in this report as the JCE continues to assess and monitor the ongoing progress EHPD is making on compliance to the Settlement Agreement.

## **SECTION I. JCE SUMMARY**

JCE NOTE: THE TERMS HISPANIC AND LATINO/A, AS THEY APPEAR IN THIS REPORT, ARE USED INTERCHANGIBLY.

Based on JCE's last three site visits, interviews with stakeholders and reviews of EHPD and media reports during the period of January 1<sup>st</sup> through June 30<sup>th</sup>, 2016, the JCE feels that the EHPD is continuing on a path to full compliance with the Settlement Agreement (SA).

Collaboration among the Parties continues to be a big asset. Through the efforts of the Parties, the selected survey experts are in the process of conducting the required surveys (community, detainee, and EHPD officers), as has been outlined in signed contracts. Also, as required by the Settlement Agreement, the EHPD continues to notify the JCE of significant events and/or critical incidents. For example, three EHPD officers were recognized by the organization Mothers Against Drunk Driving (MADD) for their work to prevent drunk driving in East Haven. Another example is when the JCE was notified that Chief Brent Larrabee had announced his retirement effective in June 2016. Deputy Chief Edward Lennon had been chosen to replace him, and Officer James Naccarato was chosen to replace Lennon as the new Deputy Chief.

During the three site visits the JCE conducted during the six-month reporting period, the JCE personally interviewed a number of community leaders representing the residential, business and faith based communities in East Haven. One business owner noted that he started his business in East Haven approximately four years ago and had heard about the police department and trouble with the Latino community in the past. He told the JCE that he has not heard of or seen any problems since he has been here. The businessman noted that he had personally witnessed an EHPD officer arrest a Latino man for operating a vehicle under the influence of alcohol, and aid the police were polite and professional. Other residents, including Latino community members, also told the JCE that they had positive experiences with the EHPD during the past four to five years.

The JCE also spoke to members of East Haven's faith based community about the relationship between the police and the community. No one was aware of any current concerns.

For this same period, the JCE reviewed a random sample of arrest reports, all search warrants, search warrant applications and affidavits. The JCE also reviewed EHPD's analysis of motor vehicle (M/V) stops data and the Early Intervention System (EIS)/Internal Affairs Officer (IAO) database. In addition, the JCE thoroughly reviewed all use of force reports and pertaining supervisory reviews for compliance with established practice and EHPD's policies. During the first six months of 2016, the JCE also reviewed and approved, along with the Parties, seven revised existing policies and all training curricula.

More details on the areas discussed above are provided below under the Settlement Agreement seven focus areas, which are: I.) General Policies and Training; II.) Bias-Free Policing; III.) Stops, Searches, and Seizures; IV.) Use of Force; V.) Civilian Complaints, Internal Investigations, and Discipline; VI.) Supervision and Management; and VII.) Community Engagement and Oversight.

#### **I.) General Policies and Training**

**General Policies and Training Policies and Procedures Manual:** At the 42-month mark, there are 96 policies and procedures that EHPD has developed and are currently implementing.

New policies were reviewed and revised based on input from EHPD officers, the JCE, the USDOJ and the East Haven Board of Police Commissioners. Specifically, from January 1, 2016 through June 30, 2016, EHPD revised the following seven policies. All were approved by the Board of Police Commissioners and are currently in effect.

- 105.5- Uniforms and Appearance
- 201.4 - Code of Conduct
- 210.4 - Recognition
- 211.3 - Off Duty Authority
- 301.3 - Language Assistance Policy
- 401.4 - AVL and Officer Video Camera Use
- 415.4 - Domestic Violence

Please note that Policy 203.3 - EHPD Bias-Free policy, was re-issued and approved on July 26, 2016, to take effect on August 15, 2016

Also note, in Paragraph 73 of the Settlement Agreement, it states that “Individuals shall be permitted to record police officer enforcement activities by camera, video recorder, cell phone recorder, or other means, unless there is an actual and articulable law enforcement basis to deny permission.” EHPD reported to the JCE that no cases of individuals videotaping police activity had been brought to its attention during this period.

In Paragraphs 190-191 of the Settlement Agreement, it states that “In addition to compliance reviews and audits, the Joint Compliance Expert shall conduct qualitative and quantitative outcome assessments to measure whether the Town’s implementation of this Agreement has promoted effective and constitutional policing. These outcome assessments shall include collection and analysis of data, both quantitative and qualitative.”

The Parties agreed to modify the language of the Settlement Agreement to reflect that the current survey work is not a baseline survey and that the need to conduct additional surveys will be decided after the first survey is completed. The Parties filed a request for modification with the Court on February 5, 2016, and the Court approved it on February 10, 2016.

All surveys are underway as of the date of this report. Below is an update on the survey process:

- Detainee Survey: Survey experts hired by the JCE are presently working on this survey, conducting a combination of in-person interviews and handing surveys in a self-addressed stamped envelope to detainees as they leave the police station, with instructions to detainees to mail them back to the researchers.
- Department Survey: This survey is scheduled to be conducted in November 2016, and will include officers and civilians of the EHPD.
- The Community Survey: The survey team has reported that they have received about 500 completed responses and are presently conducting the analysis of those responses. They

expect to have a draft report ready by the end of August or the first week in September 2016.

- Community Focus Group: The Focus Group is an add-on to the Community Survey and is currently being implemented.

**Policy Training:** The EHPD has completed all required training for all 96 policies and procedures. The entire EHPD Policies and Procedures Manual is available on-line as well as at the Haganan Public Library, East Haven Town Hall and in the Police Department. The JCE had an opportunity to visit these sites and found the Manual containing the most up to date policies at these locations during his last three site visits in January, May, July 2016.

The following trainings were conducted between January 1, 2016 and June 30, 2016:

1. Bias-free Policing
2. Stop, Search, and Arrest
3. Use of Force
4. Ethics
5. Over 32 hours of In-service Training [EHPD reported all officers received this in-class mandatory training]
6. Supervisors received at least 40 hours of Management-specific Instruction
7. Firearms Training

The JCE and the Parties reviewed and approved curriculums for the following trainings during the first six months of 2016:

EHPD - CT POST 403- The New Face of Law Enforcement  
EHPD CT POST 512 - Sexual Assault Investigations (Dalling) (2016)  
EHPD Sexual Assault Class Description Feb-2016  
EHPD Sexual Assault Lesson Plan Jan 2016  
EHPD Course on Blood-borne Pathogens (Vieweg)  
EHPD CT POST 412 - When Pink and Blue Are Not Enough (McHaelen)  
EHPD CT POST 413 - Fair and Impartial Policing (Laughlin) (Grant)

HPD CT POST 607 - Domestic Violence Lesson Plan (Murgo) (Lennon)  
EHPD CT POST 616 - Motor Vehicle Stop Techniques (Shea)

The EHPD also documented that individual officers or groups of officers received the following training throughout the first half of calendar year 2016:

1. Police Leadership Institute at Sacred Heart University in Fairfield, Connecticut
2. Senior Management Institute for Police (SMIP), Session 59 at Boston University in Boston, Massachusetts
3. High Visibility Enforcement (Operating Under the Influence)
4. Instructor Development Training
5. Driving While Intoxicated Instructor Class
6. Crisis Intervention Team (CIT) Training
7. Overcoming Size Differences for Female Enforcers
8. South Central Regional SWAT Training
9. Fundamentals of Crisis Negotiation
10. South Central Connecticut Traffic Unit Accident Investigation
11. At Scene Traffic Crash/Homicide Investigation
12. Advanced Traffic Crash Investigation
13. Accident Reconstruction Investigation
14. Advanced Financial Investigation
15. Interview & Interrogation
16. Overview of Treatment for PTSD (Post Traumatic Stress Disorder)
17. Problem Oriented Policing
18. Crime Scene Processing Classes
19. National Child Passenger Safety Certification
20. Identity Theft Investigation
21. Domestic Violence
22. Homicide Investigation
23. Taser Recertification/Certification
24. Defensive Tactics



The EHPD conducted all required trainings between January 1, 2016 and June 30, 2016 and provided the JCE with a roster of attendees who completed these trainings. The EHPD again split employees into three different training squads, with approximately twenty people in each, to allow them to better balance staffing levels and to reasonably control overtime costs. As reported on the JCE's 36-month Report to the Court, the JCE coordinated a site visit on January 13, 2016 and audited on-going In-Service Training. The courses audited were: criminal law, and criminal liability regarding use of force. The instructor was Elliot B. Spector. Twelve officers were in attendance: 1 female minority, 11 males (2 male minorities). Some of the training focused on:

- Passage of a new law on use of force;
- How an operational plan organizer could be held liable when officers under his or her command use excessive force; and
- How a flash bang grenade could be viewed by a jury as a use of force.

## **II.) Bias-Free Policing**

Between January 1, 2016 and June 30, 2016, EHPD conducted 1,743 traffic stops.

The EHPD reports:

...of these 1,743 traffic stops, 1,203 stops (69.02 percent) resulted in either a verbal or a written warning. There were 37 custodial arrests (2.12 percent) that resulted from these stops. 127 stops (7.29 percent) resulted in misdemeanor summons arrests. 343 stops (19.68 percent) resulted in infraction tickets issued. 33 stops (1.89 percent) resulted in no enforcement action taken. The majority of stops, 1,349 (77.40 percent), were attributable to motor vehicle violations and 304 stops (17.44 percent) were attributable to equipment violations.

The racial, ethnic, and gender characteristics of the drivers stopped are further outlined on the MV Traffic Stops report chart on the next page.

EHPD and the JCE have reviewed the stop data for this reporting period and agree the numbers are generally consistent with the racial and ethnic make-up of drivers in East Haven, CT as

presented in the 2010 U.S. Census, which shows East Haven's Hispanic population to be estimated at 10.3 percent. In the April 19th, 2016, U.S. News & World Report published its *Annual Report on the Best Ranked High Schools in America for 2016*. This report details statistics about the student body population at the East Haven High School. Minority enrollment in the East Haven High School is 24 percent of the total student body, of which Hispanic students represent 18 percent of the total student body or a 1 percent increase over the previous year. While the U.S. Census bureau reflects a Hispanic population of 10.3 percent, that data is from 2010 while the U.S. News & World Report data from 2016 is based directly on student body demographics and may be a more accurate representation of the Hispanic population in East Haven.

Run Date: 07/01/2016

Run Time: 15:15

## East Haven Police Department

471 North High St, East Haven CT 06512

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## Racial Profiling Traffic Stop Report By Agency

## EAST HAVEN POLICE

2016-01-01 00:00 Thru 2016-06-30 23:59

	Gender		Ethnicity			Resident		Custodial Arrest		Enforcement Category			Authority for Search				
	Female	Male	Hispanic	M	Eastern	N/A	Municipal	CT	Yes	No	General	Blind	Spot Chk	N/A	Consent	Invent	Other
White:	582	962	281	12	1251		721	1517	43	1501	1246	248	50	1471	8	39	26
Black:	47	124	10	0	161		32	168	6	165	139	29	3	162	0	6	3
Indian:	1	7	0	1	7		3	7	0	8	5	2	1	8	0	0	0
Asian:	7	13	0	0	20		8	17	1	19	16	3	1	19	0	1	0
Unknown:	0	0	0	0	0		0	0	0	0	0	0	0	0	0	0	0
Totals:	637	1106	291	13	1439		764	1709	50	1693	1406	282	55	1660	8	46	29

	Stop Nature			Veh Searched		Vehicle Towed		Result of Stop						Duration of Stop			Contraband	
	Invest	Violation	Equip	Yes	No	Yes	No	UAR	Mis	Infract	Verbal	Written	None	0-15	16-30	Over 30	Yes	No
White:	73	1221	250	73	1471	143	1401	33	102	307	1031	44	27	1290	193	61	21	1523
Black:	16	104	51	9	162	27	144	4	24	29	102	6	6	125	38	8	1	170
Indian:	0	6	2	0	8	0	8	0	0	4	4	0	0	8	0	0	0	8
Asian:	1	18	1	1	19	1	19	0	1	3	16	0	0	19	1	0	0	20
Unknown:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals:	90	1349	304	83	1660	171	1572	37	127	343	1153	50	33	1442	232	69	22	1721

## Grand Totals

White:	1544	88.58%	Male:	1106	63.45%
Black:	171	9.81%	Female:	637	36.55%
Indian:	8	0.46%			
Asian:	20	1.15%			
Unknown:	0	0.00%			
Totals:	1743	100.00%			

The EHPD notes in their 42-month compliance report to the JCE that:

The percentage of Hispanic drivers stopped by EHPD officers for the six-month period from January 1, 2016 through June 30, 2016 was 16.70 percent. 71.77 percent of total motor vehicle stops were non-Hispanic white drivers or white drivers of an unknown ethnicity. The remaining stops conducted were of black (9.81 percent), Asian (1.15 percent), Indian (0.46 percent), Middle Eastern (.75 percent) or unknown race (0.0 percent) operators.

Certain violations require the investigating officer to take enforcement action to remove the vehicle and/or operator from the roadway, such as operating under suspension, operating without a license, operating under the influence, misuse or possession of a stolen marker plate, operating without insurance, and/or active arrest warrants for the operator. In total, 203 stops during this six-month time period had one of these situations in which the officer did not have discretion and was required to take some type of enforcement action. Of these 203 stops, 75 operators or 37.69 percent were Hispanic. 91 operators or 45.73 percent were white non-Hispanic. 36 operators or 18.09 percent were black.

Of the stops in which officers have the ability to exercise discretion, 1,251 stops were of white non-Hispanic operators and resulted in 233 instances in which officers took formal enforcement action or 18.63 percent of stops in this category. In the same situation, 291 stops of Hispanic operators resulted in 48 instances in which officers took formal enforcement action or 16.49 percent of stops in this category. 171 stops of black operators resulted in 21 instances in which officers took formal enforcement action or 12.28 percent. 13 stops of Middle Eastern operators resulted in 0 instances in which officers took formal enforcement action or 0.00 percent.

Out of the 1,743 vehicles stopped, 83 were searched. A further analysis indicates that 46 of those searches have to be recorded as searches due to Connecticut state reporting guidelines, however, they were in fact motor vehicle inventories. All motor vehicle inventories are addressed by EHPD Policies and Procedures # 702. The remaining 37 searches resulted in 28 (2.24 percent) vehicles searched in which the operator was

identified as white non-Hispanic, 6 (2.06 percent) vehicles in which the operator was identified as Hispanic, and 3 (1.75 percent) vehicles in which the operator was identified as black. Contraband was located during 22 of the searches.

**JCE's analysis of EHPD Traffic stops this period:**

**Comparison of motor vehicle stops from January 1<sup>st</sup> through June 30<sup>th</sup> 2015, versus January 1<sup>st</sup> through June 30<sup>th</sup> 2016:** EHPD reported a total of 1,456 traffic stops during January 1<sup>st</sup> through June 30<sup>th</sup> 2015 and 1,743 traffic stops for the January/June 2016 period. In an analysis of these traffic stops, the JCE has found that EHPD officers have again been generally consistent when examining stops of white drivers versus Hispanic or black drivers. For example, an examination of traffic stops by race and/or ethnicity, shows that whites were stopped 75.13% of the times (1094 of 1456) in the January/June 2015 period and 71.77% (1251 of 1743) during the same period in 2016; Hispanics were stopped 15.5% of the times (226 of 1456) in 2015 and 16.70% of the times (291 of 1743) in 2016; and blacks were stopped 7.21% of the times (105 of 1456) in 2015, and 9.81% (171 of 1743) in 2016. Additionally, there is no apparent racial bias when officers took discretionary action against drivers during this time period.

**Discretionary traffic enforcement action taken by EHPD officers, January 1<sup>st</sup> through June 30<sup>th</sup> 2015, versus January/June, 2016:** White non-Hispanics were cited 324 times out of 1094 stops (29.6%) during January/June 2015 and 233 times out of 1251 stops (18.63%) in January/June 2016; Hispanic drivers were cited 63 times out of 226 stops (27.88%), and 48 times out of 291 stops (16.49%), while black drivers were cited 24 times out of 105 stops (23%), and 21 times out of 171 stops (12.28%), for those same periods. Motor vehicle search data from EHPD also shows consistent enforcement, regardless of the race or ethnicity of the driver.

The JCE had noted in his 36-Month Report filed earlier this year that there was a need for closer attention when looking at EHPD officers search of White Non-Hispanic drivers versus Hispanic and Black drivers. Although, the disparity of searches reported then was determined to be justified due to other circumstances (strong odor of marijuana in most cases), it is evident from the reported data in this period that EHPD officials have taken corrective steps in this direction, with positive results. In his 36-Month Report, the JCE reported that during all of 2015, EHPD

had searched Hispanic drivers at double the rate, and Black drivers at one and one half the rate of White Non-Hispanic drivers. For this period, search rates are consistent regardless of race or ethnicity, with Whites Non-Hispanics having been searched at a slightly higher rate. Please see the following JCE's analysis.

**Motor Vehicle Searches, January 1<sup>st</sup> through June 30<sup>th</sup>, 2015 versus January 1<sup>st</sup> through June 30<sup>th</sup> 2016:** There were 14 non-inventory and consent searches conducted by EHPD officers during the January/June 2015 period, and 37 searches during the same period in 2016. White non-Hispanic drivers were stopped 1,094 times and searched 9 times (0.82%) in the January/June 2015 period, and stopped 1,251 times and searched 28 times (2.24%) in the January/June 2016 period; Hispanic drivers were stopped 226 times and searched 3 times (1.32%) in 2015, while in the same period in 2016 Hispanic drivers were stopped 291 times and searched 6 times (2.06%). Black drivers were stopped 105 times during January/June 2015, and were searched 2 times (1.90%), while in 2016 they were stopped 171 times and searched only 3 times (1.75%).

Also, the EHPD reported that its officers found contraband in 22 motor vehicle searches. The racial breakdown is as follows: 17 were Non-Hispanic White, 3 were Black, and 2 were Hispanic. In 17 cases the substance found was marijuana, in 3 cases marijuana and other narcotics, and in 1 case was just narcotics; in the other case, the contraband found was a weapon. Again, no signs of disparity are noted here.

However, the EHPD reported to the JCE that their analysis of stop data this period revealed that three of its officers appeared to have stopped Hispanic drivers at a higher rate than other officers. The EHPD is presently conducting an inquiry of these stops and will report the results to the JCE upon its conclusion.

Other than the officers reported above, the reported data shows that there is no discernible bias shown by the remaining EHPD officers when they conduct traffic stops. The reported percentage of stops of Hispanic drivers falls within the range of the estimated Hispanic population in East Haven as determined by the JCE analysis based on the high school Hispanic student population reported by the US News and World Report in 2015 (See the traffic stops section in the JCE 36-

Month Report to the Court filed in July 2016 for an analysis). Additionally, the JCE also reviewed the US News and World Report mentioned above by the EHPD, which reported an increase in the Hispanic high school student population in East Haven.

### **III.) Stops, Searches, and Seizures;**

#### **Stops**

As noted in the previous section of this report, stop data for the first six months of 2016 do not reveal disproportionate traffic stops or enforcement action taken against Hispanic drivers, with the noted exceptions that are under investigation.

#### **Reports of Investigatory Stops or Detention by EHPD Officers**

The JCE reviewed a random sample of investigatory stop reports on-screen at EHPD during the January, May and July 2016 site visits. There were no improprieties noted at this time.

#### **Search Warrants and Affidavits**

The EHPD submitted to the JCE copies of seven search warrants and affidavits issued and served by EHPD officers this reporting period. The JCE reviewed all seven warrants and affidavits and determined that there was no apparent bias in seeking and serving these search warrants. The warrants included three (3) search warrants for Saliva DNA swabs in Larceny and Burglary cases; one (1) search warrant for an Attempted Strangulation and Possession of Firearms; two (2) search warrants for bank records in a Home Invasion case and a Larceny case; and one (1) for an Arson case. The JCE believes that all warrants and affidavits obtained in the above cases met standard police practice and seemed to meet constitutional requirements.

### **IV.) Use of Force**

The EHPD reports that:

During the period from January 1, 2016 to June 30, 2016, there were 20 incidents where use of force was involved. During those 20 incidents, there were 43 separate uses of force which consisted of:

- 13 Physical Uses of Force (hands on)
- 10 Firearm Deployments (no discharge)
- 17 Non- Compliant Handcuffing
- 1 Taser Deployments (no discharge)
- 2 Taser Discharge

EHPD further added that: “There were 15 arrests made and 7 psychiatric committals in those 20 incidents. From January 1, 2016 to June 30, 2016, there were a total of 463 arrests.” There was use of force in 3.43% of all arrests. For the same time period, there were 120 emergency medical committals [for a use of force rate of 5.83%, or 7 uses of force in 120 committals].

**JCE analysis of EHPD January/June 2016 rate of Use of Force versus rate of Use of Force for January/June period of 2015:**

**(JCE Note: To arrive at the rate of use of force, the JCE uses the total number of separate uses of force, divided by the number of total arrests plus committals.)** For the first six months in 2015, there were 59 total separate uses of force, and 610 arrests and committals, for a use of force rate of 9.67%. In the first six months of 2016, there were 583 arrests/committals (463 arrests + 120 committals), and 43 total separate uses of force, for a rate of 7.38%, for a decrease of more than 2%.

The JCE reviewed all EHPD Use of Force reports for the January/June 2016 reporting period. EHPD officers continue to report their use of force in a consistent manner, and supervisors continue to read and thoroughly examine those reports. The review by the JCE showed that officers were justified in using force in all instances. The vast majority of use of force were minor incidents, such as hands on and non-compliant handcuffing; others were pointing the firearms at individuals who were armed or suspected to be armed; and the Taser (or ECW) was discharged twice, but during the same incident by two different officers when the first discharge missed the suspect. The JCE viewed a body-worn camera video of this incident provided by EHPD. The ECW had to be used in drive stun mode. The JCE determined that it was justified due to the circumstances: during a violent struggle with an arrestee after the ECW was



discharged and missed, and the suspect continued to fight the officers. This suspect was restrained after a long physical struggle with officers.

**V.) Civilian Complaints, Internal Investigations, and Discipline**

**(JCE Note: “Unfounded” means the alleged action/violation DID NOT occur, based on the investigation conducted. “Exonerated” means the action alleged DID occur, however, it was not a violation of Department Policy- or Rules and Procedures.)**

The East Haven Police Department (EHPD) uses a Departmental Review Reporting System that sequentially generates identifying case numbers that convert to Internal Affairs numbers when needed. The numbering system resets annually on January 1. This same recording system is used by the Internal Affairs Officer (IAO) as well as supervisors receiving misconduct complaints. The system is secure with limited access and cannot be viewed or altered by officers not authorized for use. Upon receipt of a complaint, the complaining citizen receives a Department Review case number.

From January 1, 2016 to June 30, 2016 the EHPD has received eleven (11) Civilian Complaints:

- In seven complaints, the officers were exonerated.
- Three were closed because the complaint was not followed through, the forms were given out and not returned.
- One case was unfounded.

In addition, the EHPD reported that there were six Internal Affairs Investigations completed by the IAO between January 1, 2016 and June 30, 2016. The results of these investigations were as follows:

- Three investigations were for Rules and Regulations violations. All of those investigations were sustained with discipline.
- Two investigations were Supervisor Complaints. One was exonerated; One closed, the complainant did not follow through.
- One civilian complaint was investigated as noted in the previous paragraph. It [the officer] was exonerated.

The JCE reviewed all 11 civilian complaints filed with the EHPD and determined that they were

appropriately investigated by supervisors. The exception was that in two cases, the investigating supervisors failed to include some information in their reports, although the information was included in the officers' reports. These cases were of a minor nature, however, the JCE notified the EHPD about these shortcomings for corrective action.

The JCE also reviewed all six Internal Affairs cases investigated by the IAO. These complaints were internally generated due to rule violations and/or generated by complaints from supervisors or officers. The JCE is encouraged to learn of these internal investigations and their disposition, because these tend to assure officers and supervisors that they have organizational support when dealing with internal conflicts or allegations of rule violations.

There appears to be no significant trend in the number of complaints filed by civilians against EHPD officers. From January 1<sup>st</sup> through June 30<sup>th</sup> 2015, EHPD received four civilian complaints against its officers, versus 11 for the same period in 2016. However, out of the 11 complaints in 2016, seven were found to not have violated any rules or laws (exonerated) while three were closed due to lack of follow-up by complainants. The JCE reviewed all 11 complaints and found that they were properly investigated and alleged minor infractions.

When looking at the total number for January-June 2016, 17 complaints (11 civilian complaints and six IAO Investigations) were received and investigated by EHPD. Eight complaints were exonerated, three sustained, one unfounded, and four were closed/not followed through. The JCE believes that the increase in complaint forms handed out in 2016 is due to the easy availability of the forms and convenient methods for filing (all officers carry the forms; forms are available at the public library and town hall; and online filing is available on the police web site). In addition, the JCE believes that a better measure will be the comparison of final numbers for 2015 v. 2016. Historically, data shows that a large percentage of civilian complaints are the result of traffic stops. Today's EHPD is a young department, and young officers tend to be more active in conducting traffic stops. So, a year to year comparison would yield more reliable data.

## **VI.) Supervision and Management**

The EHPD reports that the Early Intervention System (EIS) captures the following fields and thresholds:

- Any firearm discharge or use
- Taser deployment or use; two (2) within a 60-day period
- Baton or O/C use; two (2) within a 60-day period
- Non-compliant handcuffing; three (3) within a 30-day period
- Physical use of force; three (3) within a 30-day period
- Pursuits: two (2) within a 30-day period
- Officers arrests, including interfering with police, obstructing a police officer, resisting arrest, and assault on a police officer: two (2) within a 60-day period
- Traffic accidents involving EHPD equipment: three (3) within 12-month period
- Civil lawsuits: two (2) within a 12-month period
- Excessive absences: Eight (8) unscheduled occurrences in any 12-month period

The EIS is monitored by the IAO daily.

The EHPD reported to the JCE that from January 1, 2016 to June 30, 2016, From January 1, 2016 to June 30, 2016, the EIS was triggered twice. The first time for interfering with police officer arrests and the second time for motor vehicle pursuits. Both were reviewed by EHPD and found that no intervention was needed.

The pursuits were stopped by supervisors because they were for minor violations and there were no injuries. The JCE reviewed all motor vehicle pursuit report investigations filed by supervisors (under the Settlement Agreement, pursuits are considered to be use of force). In all cases of minor motor vehicle violations or minor crimes committed, the supervisors immediately monitored the situation through radio communication, and were quick to terminate the pursuit when appropriate. The JCE believes that having two minor motor vehicle pursuits within a 30-day period, although it triggers the EIS system, does not raise a concern, unless it happens repeatedly with the same officer.

The JCE also reviewed the interfering with an officer during arrest reports. This occurred while an officer was lawfully arresting an individual, a relative of the arrestee interfered with the officer. The JCE determined that the actions taken by the officer during this incident were

appropriate.

#### Body Worn Cameras

It is EHPD policy that all officers wear body cameras during their tours of duty. Supervisors continue to review and to remind officers to ensure that their cameras are functioning properly. Supervisors also review all vehicle-mounted cameras and report their condition and request repairs when necessary. Supervisors audit all body worn cameras monthly.

EHPD Officers are trained to activate their assigned body worn camera immediately prior to any encounter with a person when there is a potential for arrest, including pedestrian and traffic stops, any investigative call for service, any call in which they are needed to resolve or prevent a dispute, or any proactive self-initiated call for service in which law enforcement action can reasonably be anticipated. EHPD reported to the JCE that most officers turn their cameras on at the beginning of every incident, although they are not required to do so. During this period the EHPD notified the JCE that one officer failed to turn his camera on during a qualified incident in which the officer had to quickly pull his firearm out to cover another officer. The officer stated that he had his partner's safety in mind as a priority, which is reasonable given the circumstances (the JCE reviewed the officer's and supervisor's reports). Although the officer's actions were deemed reasonable, the supervisor counseled the officer on the rule.

EHPD is in the process of upgrading its body-cams to new HD body-worn cameras and also hopes to install HD in-vehicle cameras in fall 2016. The JCE and USDOJ were shown a model of the new HD camera during the site visit in May 2016.

There were eight videotaped consents to search by officers reported to the JCE by EHPD. The JCE reviewed a sample number and found that officers followed proper procedure.

The JCE randomly reviewed arrest reports on the three separate site visits that covered the reporting period of January 1, 2016 through June 30, 2016. The JCE found that arrest reports appeared to be in proper order.

Additionally, the JCE conducted random reviews of EHPD's Detainee Questionnaires during his three site visits and found them to be, generally, in compliance, paying particular attention to the following questions:

- Were you taken into custody by force?
- Have you been treated properly while in the custody of the East Haven Police Department?

During his review of detainee reports, the JCE found that a few detainees (out of over 400 arrests) claimed of not having been treated properly or that they were taken by force. In all cases reviewed, these detainees were either intoxicated or resisted arrest and had to be forcefully handcuffed.

The JCE is in the process of administering a detainee survey via a third party survey group (para. 190). It is anticipated that initial results will be reported in the next JCE report.

#### **VII.) Community Engagement and Oversight.**

As the EHPD Community Liaison, Lt. David Emerman, has continued discussions with members of the Hispanic community and business owners, meeting with various individuals on a regular basis throughout the year, receiving positive feedback.

During the reporting period of January 1, 2016 through June 30, 2016, the EHPD conducted two quarterly community meetings where approximately 15 community members attended. Those meetings were held on January 6 and April 26, 2016.

In formal and informal interactions with East Haven community members during this period, the JCE continued to find that EHPD is making strides in the East Haven Hispanic community, and continued to hear praise for Lt Emerman's outreach effort, and praise for EHPD overall. During the JCE's most recent site-visits in May 2016 and in July 2016, the JCE spoke with a number of Latino and other minority business owners as well as other community members and leaders. In addition, the JCE participated in several ride-alongs with EHPD officers. During all these meetings and conversations, the JCE did not receive any negative comments about EHPD or its

officers. Instead, the JCE found that today, there are even more positive interactions between EHPD members and the community as illustrated by the examples below.

JCE Interactions with East Haven Community

During the JCE's May 3, 2016 site visit to EHPD, at about 12:50 PM, the JCE had lunch at a Latino deli on Main Street and met with the owner. The owner said things are still going very well and that officers are still coming into her shop for lunch and conversation.

Between 2 PM and 4 PM on May 3, 2016, the JCE participated in a ride along with an EHPD officer and a sergeant. These officers said they were happy with the Police Department and the bosses. They said just about all officers have a good relationship with each other and get along well. They have seen the changes the last five years. While riding with an officer, the JCE stopped at a Latino grocery store and spoke to the female clerk. She said everything was going fine and she knows of no problems with the police.

At about 4:10 PM on May 3, 2016, the JCE met with civilian employee union President Mr. Steven Johnson. Mr. Johnson said that when civilian dispatchers were first introduced, there was some resentment from the officers during the first month or so. After the first month everything has been going well and that officers and civilians get along and have not had any issues. Mr. Johnson said he has no complaints at all.

**JCE's July 7, 2016 site visit to EHPD:**

Business/Community contacts from 2:30 PM to 4 PM (USDOJ representative was with JCE).

The JCE spoke to the owner of a Latino restaurant on Hemingway St. He said he's only been in East Haven about four to five years and was not around during the troubles of the Latino community with EHPD. However, he heard about it from others in the community and his customers. He's had no problems with the EHPD since he's been there, nor has he heard of any. He has seen the EHPD arrest a Latino man outside his business for OUI (Operating Under the Influence), but "the police were polite and only doing their job," he said. The EHPD has been to

his business only to check up on him and make sure everything is alright. When he calls 911 for assistance, they respond and treat him with respect, he noted.

On this day, the JCE also spoke to the attendant at M and R Variedades Latinas Store. This person also said she's been in East Haven about five years and did not witness the issues between the Latino community and the EHPD. But she knows what happened a few years ago from neighbors and friends. However, she has had no problems with EHPD, nor has she heard of any from customers or neighbors.

The JCE also spoke to young woman who is a member of a family owned business located on Main St. This business has been open in East Haven for many years. She said she was aware of what happened between EHPD and the Latino community and the church Priest. However, she and her family have had no problems with EHPD. She's heard that the police have changed for the better.

The JCE also spoke to another young man from a Main St. Latino business. He said everything has been going very well and that there are no issues with EHPD. As a matter of fact, the family feels so comfortable in East Haven that they are expanding their businesses there, he noted. He added that two of his former classmates are now members of the East Haven police force.

On this day, the JCE also met with Father Manship and had a conversation about the police and the community. Father Manship has a large following of East Haven Latino residents at his church in New Haven, and he is constantly in contact with them. He said that Latino members of his parish have not expressed any concerns with the police in East Haven the last few years.

#### Community Engagement

The EHPD continues to enhance community engagement in a number of ways in 2016:

Cadet Program: 3 high school students graduated in June 2016 from the Police Cadet Program. The students said that, thanks to this program, in college they will major in criminal justice. EHPD is in talks with the school Principal to continue this program.

Citizen's Police Academy: EHPD reported to the JCE that they graduated 14 residents from the Citizens Police Academy in June 2016. The Department plans to continue to offer this program to the community.

In June 2016, EHPD Police Chief Brent Larrabee retired, and on June 23, 2016, East Haven Mayor Joseph Maturo swore-in the new Police Chief, Edward Lennon, and Deputy Chief, James Naccarato. Retired/former Chief Larrabee had put together an Advisory Group to help him address community issues, with half of the participants coming from Latino and other minority communities. New Chief Lennon has continued to communicate with the high school Principal to get some students involved in his Chief's Advisory Group.

In their on-going efforts to improve community relations, the Police Chief has made it a priority that all officers, especially Spanish-speaking officers, do "stop and talk" in the community during their shifts. During the JCE 's ride-along with several officers in the past year, they have stated to the JCE that they have been directed to do so, and to visit the schools and talk to the students.

Also, the EHPD continues to operate two sub-stations, one in a HUD (Housing and Urban Development) housing development, and one at the Town's beach. The housing development substation operates year round, but is not formally staffed. However, police officers visit on a daily basis to use the space to interact with community members and to write reports. The beach sub-station is only open during summer months. The JCE again visited with the beach supervisor this past July 2016. He said that EHPD officers on bikes continue to come around, stop at the substation, and check-in on him and the beach, periodically.



## **Section II. Compliance Progress Chart for Modified Settlement Agreement Paragraphs 10 through 233, approved on December 19, 2014**

**CIVIL NO. 3:12-CV-1652 (AWT)**

**KEY:**

**Partial Compliance** – The Town of East Haven has taken verified and meaningful steps to implement the requirement, including incorporating the requirement in policy, commencing sufficient training to relevant staff on the requirement, and/or carrying out the requirement in actual practice.

**Substantial Compliance** – The Town of East Haven has implemented the requirement in policy, training, and actual practice to a level and degree that satisfies the material elements and objectives of the requirement, based on the JCE’s qualitative and quantitative assessments.

**Full Compliance** – The Town of East Haven has achieved substantial compliance with the requirement and sustained such compliance for two years. (Please note one exception. There are a few paragraphs where a one-time requirement has been met and no longer requires active monitoring. These paragraphs are now marked as having achieved full compliance.)

**Non-Compliance** – The Town of East Haven has made little or no progress to implement the requirement or has otherwise failed to take meaningful and verifiable steps to achieve compliance.

**Deferred** - Requirements were not reviewed, audited, or assessed during the relevant rating pd.

The Joint Compliance Expert (JCE) is using the compliance ratings defined above. The JCE is relying on the following four criteria to assess East Haven’s progress on implementing each paragraph of the Settlement Agreement. These criteria are based on requirements included in paragraph 198 of the Settlement Agreement.

1. Policy: Is there a policy in place relevant to the paragraph requirement?
2. Training: Have all required East Haven Police Department staff been trained on this paragraph?
3. Practice: Is the East Haven Police Department performing the requirement of the paragraph?
4. Verification: Have the requirements of the paragraph been audited, reviewed and verified by the JCE?

When all four criteria are met, the paragraph will be rated as “substantial compliance.” After substantial compliance has been sustained for a two-year period, the JCE will mark the paragraph in “full compliance.”

**IV. POLICIES AND TRAINING GENERALLY**

10. EHPD's policies and procedures shall reflect and express the Department's core values and priorities, and provide clear direction to ensure that officers lawfully, effectively, and ethically carry out their law enforcement responsibilities. EHPD and the Town shall ensure that all EHPD officers are trained to understand and be able to fulfill their duties and responsibilities pursuant to EHPD policies and procedures. EHPD and the Town shall ensure that supervisors have the knowledge, skills, and ability to provide close and effective supervision to each officer under the supervisor's direct command; provide officers with the direction and guidance necessary to improve and develop as police officers; and to identify, correct, and prevent officer misconduct. To achieve these outcomes, EHPD shall implement the requirements below. (Overview paragraph for policy manual development)	
Compliance Rating	N/A
Discussion	This is an introductory paragraph outlining the goals and objectives of the policies and training section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	None
	<p>From January 1, 2016 through June 30, 2016, EHPD revised 7 policies:</p> <p>Revised policies:</p> <p>105.5- Uniforms and Appearance</p> <p>201.4 - Code of Conduct</p> <p>210.4 - Recognition</p> <p>211.3 - Off Duty Authority</p> <p>301.3 - Language Assistance Policy</p> <p>401.4 - AVL and Officer Video Camera Use</p> <p>415.4 - Domestic Violence</p>

**A. Policy Development, Review and Implementation**

11. EHPD shall develop and implement comprehensive and agency-wide policies and procedures that ensure consistency with, and full implementation of, this Agreement, and incorporate each requirement herein. Unless otherwise noted, all policies, procedures, and manuals shall be developed within 270 days of the Effective Date.	
Compliance Rating	Full Compliance
Discussion	Agency-wide policies and procedures have been developed and officer training completed for 95 policies.
Recommendations	None

Evidentiary Basis	<p>96 policies were reviewed and approved by JCE</p> <p>The JCE has confirmed that all training on the 96 policies has been completed for all EHPD members. JCE confirmed during site visits in January, May and July 2016 that an updated EHPD Policies and Procedures Manual is available and accessible to all at Police Headquarters, City Hall and Hagaman Library.</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>The JCE continues to check that current revised editions of the hard copy policy manual are accessible to all and are on-line. It is anticipated that the EHPD Policies and Procedures Manual will continue to be regularly updated as new issues, technologies, training etc. are introduced in policing and in the community.</p>

12. EHPD policies and procedures shall define terms clearly, comply with applicable law and the requirements of this Agreement, and comport with professional police practices.	
Compliance Rating	Full Compliance
Discussion	The JCE and USDOJ reviewed and approved all 96 policies and procedures.
Recommendations	None
Evidentiary Basis	All new and revised EHPD policies and procedures were reviewed and approved by the JCE, USDOJ and the Board of Police Commissioners.
SITE VISIT	The JCE will continue to review future revisions to EHPD policies and procedures.

13. EHPD shall review each policy or procedure related to this Agreement 180 days after it is implemented, and annually thereafter, to ensure that the policy or procedure provides effective direction to EHPD personnel and remains consistent with the Agreement, professional police practices, and current law, including incorporating mechanisms to promote and measure accountability and community engagement. EHPD also shall review policies and procedures as necessary upon notice of a policy deficiency during audits or reviews. Within 60 days of that review, EHPD shall revise the policy or procedure and consult with the JCE and USDOJ. USDOJ and the JCE shall provide the same review and approval of revised policies and procedures as with the initial policies and procedures to ensure consistency with this Agreement.	
Compliance Rating	Substantial Compliance
Discussion	The JCE and Parties have worked with EHPD on revising existing policies within the deadlines required under this paragraph.
Recommendations	None

Evidentiary Basis	<p>On an ongoing basis, the EHPD along with the JCE and USDOJ have reviewed and revised policies and procedures that pertain to this Settlement Agreement.</p> <p>From January 1, 2016 through June 30, 2016, EHPD revised 7 policies:</p> <p>Revised policies:</p> <p>105.5- Uniforms and Appearance  201.4 - Code of Conduct  210.4 - Recognition  211.3 - Off Duty Authority  301.3 - Language Assistance Policy  401.4 - AVL and Officer Video Camera Use  415.4 - Domestic Violence</p>
SITE VISIT	All training required for revised policies during the first six months of 2016 was reviewed by the JCE and completed during the reporting period. The JCE will continue to discuss policies with EHPD during site visits and track EHPD's revision processes and training on new and revised policies.

14. EHPD's Department-wide policies and procedures shall be collected in a Department-level policy and procedure manual, and unit-wide policies and procedures (or standard operating procedures) shall be collected in unit-level policy and procedure manuals. EHPD shall develop and implement policy and procedure manuals that include the following EHPD functions:

- a) Field operations, including patrol, supervision task forces, and special operations;
- b) Internal investigations, including case and records management, administrative investigations, confidential investigations, parallel criminal and administrative investigations, audits, and officer drug testing;
- c) Use of force reporting, reviews, and investigations, including both Supervisor and IAO force investigations and reviews; and in-custody death reviews;
- d) Criminal investigations; and
- e) Field and in-service training.

These manuals shall incorporate and otherwise be consistent with the requirements of this Agreement.

Compliance Rating	Full Compliance
Discussion	These policies and procedures are included in the manual.
Recommendations	None
Evidentiary Basis	The completed policies and procedures manual.
SITE VISIT	<u>Questions/Next Steps</u> - None

15. EHPD shall expressly prohibit all forms of retaliation, whether subtle or direct, including discouragement, intimidation, coercion, or adverse action, against any person, civilian or officer,

who reports misconduct, makes a misconduct complaint, or cooperates with an investigation of misconduct. The default penalty for retaliation shall be termination.	
Compliance Rating	Full Compliance
Discussion	The EHPD implementation of policies and procedures to address this Settlement Agreement paragraph will continue to be tracked by the JCE.
Recommendations	None
Evidentiary Basis	Policy 201.3 (since revised to 201.4) and 208.2 JCE community and police officer interviews (anonymous and non-anonymous) JCE review of all citizen complaints and use of force reports during site visits JCE attendance at community meetings and interactions with community during site-visits and via email and telephonic communication
SITE VISIT	<u>Questions/Next Steps</u> Continue to review all complaints and misconduct allegations.

16. EHPD shall develop a policy governing its obligations under <i>Brady v. Maryland</i> , 373 U.S. 83 (1963), and its progeny. As part of this policy, EHPD shall track and maintain records of all officers who have been determined to have been deceptive or untruthful in any legal proceeding, Internal Affairs investigation, or other investigation. EHPD shall make these records available to prosecutors.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implementation of policies and procedures to address this Settlement Agreement paragraph will continue to be tracked by the JCE.
Recommendations	None
Evidentiary Basis	Policy 201.4 and 214.2
SITE VISIT	<u>Question/Next Steps</u> Review all relevant cases; None so far.

17. EHPD shall submit all new and revised policies, procedures, or manuals related to this Agreement to the JCE and USDOJ for review and comment prior to publication and implementation within 270 days of the Effective Date. If the JCE or USDOJ object that the proposed new or revised policy, procedure, or manual does not incorporate the requirements of this Agreement, or is inconsistent with this Agreement or the law, it shall note this objection in writing to all Parties within 15 business days of the receipt of the policy from EHPD. If neither the JCE nor USDOJ object to the new or revised policy, procedure, or manual, EHPD agrees to implement it within 30 days of it being provided to USDOJ and the JCE.	
Compliance Rating	Substantial Compliance
Discussion	This requirement continues to be monitored by the JCE.
Recommendations	None

Evidentiary Basis	EHPD Policies and Procedures Manual on the EHPD website.
SITE VISIT	<u>Questions/Next Steps</u> None

18. EHPD shall have 15 days to resolve any objections to the new or revised policies, procedures, and manuals implementing the specified provisions. If, after this 15-day period has run, USDOJ maintains its objection, then the JCE shall have an additional 15 days to resolve the objection. If either party disagrees with the JCE's resolution of the objection, either Party may ask the Court to resolve the matter. The JCE shall determine whether in some instances an additional amount of time is necessary to ensure full and proper review of policies. Factors to consider in making this determination include: 1) complexity of the policy; 2) extent of disagreement regarding policy; 3) number of policies provided simultaneously; and 4) extraordinary circumstances delaying review by USDOJ or the JCE. In determining whether these factors warrant additional time for review, the JCE shall fully consider the importance of prompt implementation of policies, and shall allow additional time for policy review only where it is clear that additional time is necessary to ensure full and proper review. Any extension to the above timelines by the JCE shall also toll EHPD's deadline for policy completion.

Compliance Rating	N/A
Discussion	The 15-day requirement was never invoked.
Recommendations	None
Evidentiary Basis	n/a
SITE VISIT	<u>Questions/Next Steps</u> None

19. EHPD shall apply policies uniformly and hold officers accountable for complying with EHPD policy and procedure.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implementation of policies and procedures to address this Settlement Agreement paragraph will continue to be tracked by the JCE.
Recommendations	None
Evidentiary Basis	During quarterly JCE site visits, the JCE reviewed all internal affairs cases and supervisory review reports and found that policies were applied uniformly and officers held accountable when called for.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to monitor on future quarterly site visits and via email/telephonic communication.

20. Within 180 days of the Effective Date, EHPD shall formalize a common template to use for all EHPD policies and General Orders. The template shall include a method for updates and revisions that permits all Parties to keep track of former versions of policies and General Orders while clearly labeling currently operative policies and General Orders. All EHPD policies and General Orders shall be made to conform to this template.

Compliance Rating	Full Compliance
Discussion	This requirement was completed by the 2/19/13 deadline
Recommendations	None
Evidentiary Basis	EHPD delivered the template by the deadline to the JCE; The template is posted on the EHPD Website. A second and revised common template was implemented in early 2014 that is more 'user-friendly' for all policies and continues to be used. The newer template continues to be used and works well with current, revised and new policies.
SITE VISIT	<u>Questions/Next Steps</u> None

21. Within 365 days of the Effective Date, EHPD shall make all new and revised EHPD policies freely available for public review online, unless there is a reasonable basis for maintaining a specific policy or procedure confidential or unless an exemption from disclosure is allowed under State or Federal Freedom of Information law or any other applicable law. All new and revised policies shall be displayed on the EHPD website which shall also be available through a link on the Town website.

Compliance Rating	Substantial Compliance
Discussion	The online requirement was completed by the 12/21/13 deadline.
Recommendations	The JCE recommended that the community have easy access to review the policies in a neutral location in early 2014, such as at the Hagaman Public Library per Settlement Agreement Paragraph 184.
Evidentiary Basis	The JCE confirmed that the EHPD Policies and Procedures Manual is available online as well as in a paper format at the EHPD website, at Town Hall, Police HQ and at the Hagaman Public Library.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to confirm/monitor and ensure that an updated and current Policies and Procedures Manual is available in hard copy at the Hagaman Public Library.

22. EHPD shall review and revise its Code of Conduct within 180 days of the Effective Date, and annually thereafter, to:

- a) describe with specificity permitted and prohibited officer conduct;
- b) be consistent with the requirements of professional police practice and this Agreement; and
- c) have an absolute requirement of officer honesty and make termination the default penalty for dishonesty.

Compliance Rating	Substantial Compliance
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Discussion	This requirement was completed by the 180-day deadline of June 19, 2013 and continues to be reviewed annually. The original Code of Conduct policy was rescinded and replaced by a rewritten and updated version.
Recommendations	None
Evidentiary Basis	The JCE and USDOJ received and reviewed and the East Haven Board of Commissioners approved the most recent revised EHPD Code of Conduct - Policy 201.3 (since revised to 201.4).
SITE VISIT	<u>Questions/Next Steps</u> None

23. EHPD shall submit proposed revisions to its Code of Conduct to the JCE and DOJ for review at least 60 days before the implementation of any revision. The dispute resolution process and associated time frames set forth in Paragraphs 17 and 18 shall apply to DOJ and the JCE's review of any new or revised Code of Conduct.

Compliance Rating	Substantial Compliance
Discussion	The original Code of Conduct has been revised twice and approved twice by the JCE and USDOJ. It was included in the newest version of the EHPD Policies and Procedures Manual.
Recommendations	The JCE confirmed that training and subsequent implementation on the new Code of Conduct occurred in 2014. The JCE will continue to monitor.
Evidentiary Basis	Policy 201.3 (since revised to 201.4) completed and enacted on September 1, 2014.
SITE VISIT	<u>Questions/Next Steps</u> None

#### **B. Training on Revised Policies, Procedures and Practices**

24. EHPD shall ensure each officer and employee attends 2 – 4 hour training on the content of this Agreement and the responsibilities of each officer and employee pursuant to it.

Compliance Rating	Full Compliance
Discussion	Within 60 days of the Effective Date; February 19, 2013.
Recommendations	None
Evidentiary Basis	EHPD provided documentation that this training was provided to all sworn and civilian department members by the 60-day mark. Training Roster
SITE VISIT	<u>Questions/Next Steps</u> None



25. Within 30 days after issuing a policy or procedure pursuant to this Agreement, EHPD shall ensure that all relevant EHPD personnel have received, read, and understand their responsibilities pursuant to the policy or procedure, including the requirement that each officer or employee report violations of policy; that supervisors of all ranks shall be held accountable for identifying and responding to policy or procedure violations by personnel under their command; and that personnel will be held accountable for policy and procedure violations. EHPD shall document that each relevant EHPD officer or other employee has received, read, and sufficiently understands the policy. Training beyond roll-call or similar training will be necessary for many new policies to ensure officers understand and can perform their duties pursuant to the policy.

Compliance Rating	Substantial Compliance
Discussion	All training on new and revised policies and procedures has been completed. In addition, in 201, EHPD informed the JCE that all sworn members are receiving a minimum of 32 hours of annual in-service training that includes courses in bias-free policing, search and seizure, civil liability, and use of force. EHPD noted that most courses are also conducted to have the dual role of meeting the certification requirements of all police officers, as established by the Connecticut Police Officers Standards and Training Council (CTPOST).
Recommendations	The EHPD provided the JCE and USDOJ with a list of attendees, their associated job titles and the trainings they attended relevant to the new and revised policies and procedures.
Evidentiary Basis	The JCE and USDOJ reviewed training materials and the training list with associated attendees. EHPD provided the JCE with the first six months of 2016 training rosters and schedules. The JCE audited in-service training of Use of Force, Bias-Free Policing, Criminal Law and Liability classes at EHPD during his January 2016 site visit.
SITE VISIT	<u>Questions/Next Steps</u> JCE will continue to review training rosters and training curriculum for the information noted above and will continue to audit in-service training.

26. EHPD shall ensure delivery of the one-time and recurrent in-service training requirements set out throughout this Agreement. As set out herein, EHPD shall provide a minimum of 32 hours of in-service training each year to each officer, in addition to any specialized training for officers in certain units, supervisors, etc., and in addition to the one-time training required by this Agreement. Training in related areas may be delivered together. (For example, aspects of training in effective community engagement and bias-free policing may be incorporated into stop, search, and arrest training). The in-service training shall not include any firearms training required by the state. The frequency and subject areas for initial one-time and recurrent in-service training are set out in the sections below; however, it is anticipated that the frequency and subject areas for in-service training in the future will be determined by the training plan this Settlement Agreement requires EHPD to develop.

Compliance Rating	Substantial Compliance
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Discussion	The EHPD is up-to-date and has completed all of the training required by the Settlement Agreement. They have developed a 2014-2016 training plan that all Parties have reviewed.
Recommendations	The JCE will continue to track all training and review curricula and rosters.
Evidentiary Basis	An updated Training Division Annual Report was completed and presented to the JCE in January 2016.
SITE VISIT	<u>Questions/Next Steps</u> JCE will continue to review EHPD training curricula and rosters on quarterly site visits and discuss future training goals with Police Chief Ed Lennon, SA Compliance Officer, Lt. David Emerman, and Training Supervisor, Lt. Patrick Tracy.

27. EHPD shall provide mandatory supervisory, leadership, and command accountability training, tailored to each level of supervision and command, of 24 – 40 hours. All EHPD supervisors shall receive supervisory training prior to assuming supervisory responsibilities or serving as an acting supervisor, and shall receive no fewer than 40 hours of supervisory in-service training annually thereafter.

Compliance Rating	Substantial Compliance
Discussion	All EHPD supervisors received and completed the required training for the first six months of 2016.
Recommendations	For future training, the EHPD should continue to send the JCE and USDOJ all supervisory, leadership and command accountability training curricula and related materials.
Evidentiary Basis	All supervisory training curricula were reviewed by the JCE. Rosters
SITE VISIT	<u>Questions/Next Steps</u> JCE will continue to review EHPD training curricula and rosters on quarterly site visits. JCE team members will continue to forward EHPD information about new supervisory training classes that are being piloted in other jurisdictions.

28. The supervisory training program shall include instruction in the following topics:

- a) techniques for effectively guiding and directing officers and promoting effective and ethical police practices;
- b) de-escalating conflict;
- c) evaluation of written reports;
- d) reviewing and investigating officer uses of force;
- e) responding to and investigating allegations of officer misconduct;
- f) risk assessment and risk management;
- g) evaluating officer performance;
- h) appropriate disciplinary sanctions and non-disciplinary corrective action; and
- i) using the Risk Management System to facilitate close and effective supervision.

Compliance Rating	Substantial Compliance
Discussion	These required topic areas were included in the training materials reviewed and approved by the JCE and USDOJ.
Recommendations	None
Evidentiary Basis	Supervisory training roster and in-service class attendance sheet, 2015 EHPD Training Division Annual Report delivered in January 2016. A 2016 Training Schedule and Roster was received by the JCE.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to review training materials to ensure documentation is consistent across training.

29. EHPD shall submit training curricula and lesson plans, revised pursuant to this Agreement, to the JCE and DOJ for review and comment at least 45 days prior to the scheduled date of training delivery. The JCE shall provide the Parties with written comments regarding the training. The JCE and DOJ shall review all EHPD training curricula and lesson plans promulgated pursuant to this Agreement to determine whether they are consistent with and incorporate the requirements of this Agreement, and comport with professional police practices. The dispute resolution process and associated time frames set forth in Paragraphs 17 and 18 of this Agreement shall apply to DOJ and the JCE's review of training curricula and lesson plans.

Compliance Rating	Substantial Compliance
Discussion	This review and comment requirement was modified from 90 days to 45 days and approved by the court. EHPD has been providing the JCE and the DOJ with timely curricula and lesson plans for their review and approval.
Recommendations	None
Evidentiary Basis	All training curricula and/or relevant training materials have been reviewed within the proper time frame throughout this reporting period.
SITE VISIT	<u>Questions/Next Step</u> JCE will continue to review EHPD training curricula and rosters on quarterly site visits.

30. Unless otherwise noted, the training required pursuant to this Agreement shall be delivered within 365 days of the Effective Date, and annually thereafter. Within 180 days of the Effective Date, EHPD shall set out a schedule for delivering all training required by this Agreement.

Compliance Rating	Substantial Compliance
Discussion	Required training was delivered on time within the 365 days of the Settlement Agreement Effective Date. A training plan/schedule was also delivered by the 180-day mark. A 2014 Training Division Annual Report was also prepared/delivered in January 2015. A 2015 Training Division Annual Report was also prepared/delivered in January 2016.
Recommendations	None.

Evidentiary Basis	EHPD provided documentation that all training was delivered within the 365-day mark and continues to provide future training schedules to the JCE.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to review annual training plans including new and refresher courses

31. Within 270 days of the Effective Date, EHPD shall develop and implement documented and approved testing policies and procedures regarding training to ensure that all testing is valid, reliable, fair, and legally defensible. Both knowledge-based and performance-based tests shall be designed, developed, administered, and scored according to established professional standards of practice. Testing policies and procedures shall include detailed test security measures. All tests shall be job-related, testing knowledge and skills required for successful job performance.	
Compliance Rating	Substantial Compliance
Discussion	This requirement was completed by the 270-day mark; The JCE conducted one-on-one interviews with attendees. Additional training on new and/or revised policies issued throughout the first six months of 2016 has occurred. The JCE attended training sessions in June 2015 and in January 2016 to ensure courses are being taught incorporating best practices for adult learning and retention.
Recommendations	None
Evidentiary Basis	Policy 106.2 Training curricula and tests. Training rosters. Training schedule for 2016. In-Service Training sessions audited by the JCE in June 2015 and January 2016.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to attend training sessions on future site-visits to ensure courses are being taught incorporating best practices for adult learning and retention. The JCE will also continue to conduct one-on-one interviews with attendees.

## V. BIAS-FREE POLICING

32. EHPD shall deliver police services that are equitable, respectful, and free of unlawful bias, in a manner that promotes broad community engagement and confidence in the Department. In conducting its activities, EHPD shall ensure that members of the public receive equal protection of the law, without bias based on demographic category, and in accordance with the rights, privileges, or immunities secured or protected by the Constitution or laws of the United States. To achieve these outcomes, EHPD shall implement the requirements below. (Overview Paragraph)	
Compliance Rating	Substantial Compliance

Discussion	This is an introductory paragraph outlining the goals and objectives of the Bias-Free Policing Section.
Recommendations	None
Evidentiary Basis	n/a

### A. Bias- Free Policing

<p>33. EHPD shall provide all officers with 4 hours of comprehensive and interdisciplinary training on bias-free policing within 180 days of the Effective Date, and 2 – 4 hours annually thereafter, based on developments in Connecticut or federal law and EHPD policy. Such training shall emphasize that discriminatory policing, in the form of either selective enforcement or non-enforcement of the law, including the selecting or rejecting of particular policing tactics or strategies, is prohibited by policy and will subject officers to discipline. This training shall address:</p> <ul style="list-style-type: none"> <li>a) methods and strategies for more effective policing that relies upon non-discriminatory factors;</li> <li>b) police and community perspectives related to discriminatory policing;</li> <li>c) constitutional and other legal requirements related to equal protection and unlawful discrimination, including the requirements of this Agreement;</li> <li>d) the protection of civil rights as a central part of the police mission and as essential to effective policing;</li> <li>e) the existence and impact of arbitrary classifications, stereotyping, and implicit bias;</li> <li>f) instruction in the data collection protocols required by this Agreement;</li> <li>g) identification of key decision points where prohibited discrimination can take effect at both the incident and strategic-planning levels; and</li> <li>h) methods, strategies, and techniques to reduce misunderstanding, conflict, and complaints due to perceived bias or discrimination, including problem-oriented policing strategies.</li> </ul>	
Compliance Rating	Substantial Compliance
Discussion	The training included bias-free policing practices and stop, search and arrest procedures. The lesson plans, which reflect the Settlement Agreement's requirements, were approved by the JCE and USDOJ during the year 2015.
Recommendations	None
Evidentiary Basis	Training test results for attendees on file at the EHPD; Discussion with EHPD Compliance Coordinator. The JCE audited in-service training at EHPD Headquarters during the month of June 2015 and January 2016.
SITE VISIT	<u>Questions/Next Steps</u> None

**B. Ensuring Bias-Free Policing**

<p>34. EHPD shall, consistent with this Agreement, develop a comprehensive policy prohibiting discrimination on the basis of demographic category in EHPD police practices. This policy shall have the following elements:</p> <p>a) EHPD's policy on bias-free policing shall prohibit officers from using demographic category (to any extent or degree) in conducting stops or detentions, or activities following stops or detentions, except when engaging in appropriate suspect-specific activity to identify a particular person or persons.</p> <p>b) EHPD shall prohibit officer use of proxies for demographic category, including language ability, geographic location, or manner of dress.</p> <p>c) When officers are seeking one or more specific persons who have been identified or described by their demographic category, or any proxy thereto, officers may rely on these descriptions only when combined with other appropriate identifying factors, and may not give exclusive attention or undue weight to demographic category.</p> <p>d) Data collection, as set forth in Paragraphs 64(c) and 65 of this Agreement.</p>	
Compliance Rating	Substantial Compliance
Discussion	<p>This is the bias-free policing policy 203.3, which has had two revisions. Bias-Free policing training occurred in 2013, 2014 and 2015 as noted in paragraph 33 prior to the policy being completely approved and implemented. Also, in-service training on Bias-Free policing has been conducted at EHPD Headquarter during 2015 and the JCE audited some of these classes in June 2015 and January 2016. A new revision has been approved and will be in effect August 15, 2016.</p>
Recommendations	None
Evidentiary Basis	<p>Policy 203.3 in the EHPD Policies and Procedures Manual.</p> <p>Additional review of training on this policy was included in the policies and procedures manual training in 2014, 2015 and 2016.</p>
SITE VISIT	<p><u>Questions/Next Steps</u></p> <p>The JCE continues to use a checklist of items to review at quarterly on-site meetings as well as through ongoing telephonic and email communication. These items include, but are not limited to: Early Intervention System (EIS), Technology Review, Supervisor Reports, Random Audit or Review of ECW's (Tasers), Citizen Complaints, Use of Force Reports, Arrest Reports, Stop Data from State, Body Cameras, Audit/Review, Search Warrant Applications, Community and Language Line Data and Detainee Reports. Information and data for "Ensuring Bias-Free Policing" will be gathered and analyzed from the checklist materials. The JCE will ensure that the bias-free policy 203.3 is kept up to date by EHPD. Please note that a new July 2016 revised and Parties-approved version will take effect in August 2016.</p>

35. EHPD shall conduct quarterly analysis, as well as analysis on a cumulative basis, consistent with the methodology employed by the JCE, of its traffic enforcement activities to ensure officer, squad, and Department compliance with the bias-free policy.	
Compliance Rating	Substantial Compliance
Discussion	This requirement was first completed at the 180-mark. Some quarterly reports were delayed due to a since-fixed software problem with a new CAD-based program that automatically tracks and analyzes these data. Since then data is being consistently submitted to the JCE on a quarterly basis
Recommendations	JCE will continue to work with EHPD to obtain quarterly reports in a timely manner. EHPD obtained additional software to help with demographic and geographic analysis. However, due to the small size of the town, the geographic data was not significant, and only demographic data was obtained. The Parties have since agreed, and the Court has approved, to modify the Agreement so that geographic data is no longer required. Analysis of geographic stop data conducted by EHPD this reporting period shows that the vast majority of stops occurred within the major roads in East Haven, regardless of who was stopped or the reason. The JCE conducted an analysis of the traffic data submitted by EHPD --please see JCE summary section on Stops, Search and Seizure and Arrests.
Evidentiary Basis	First report submitted at the 180-mark. Second report submitted on January 13, 2014. Third report submitted April 7, 2014. Stop data reviewed in June 2014 Fourth report submitted July 1, 2014. The fifth report was submitted by EHPD on January 23, 2015. The sixth report was submitted on July 8, 2015. The seventh report was submitted on July 22, 2016. A review of the stop data collected and analyzed indicates that traffic stops from this reporting period are generally consistent with the racial and ethnic make-up of the population in East Haven. The JCE conducted an analysis of the stop data for Hispanics and concluded that stops by EHPD do not show bias towards Hispanics. Please see further details of this analysis in the section for <b>Stops, Searches, and Seizures and Arrests</b> above.
SITE VISIT	<u>Questions/Next Steps</u> Continue getting more detail about data set to ensure that traffic enforcement sanctions are appropriate.

36. EHPD shall develop a formalized procedure for officers to notify arrested foreign nationals of their right to contact their consulate, or to contact the appropriate consular official directly.	
Compliance Rating	Full Compliance
Discussion	Training on this new policy was completed in January and February 2014.
Recommendations	None
Evidentiary Basis	Policy 304.2 Roster.
SITE VISIT	<u>Questions/Next Steps</u>



	The JCE continues to ask if any foreign nationals have been arrested since previous site visit. Notifications are regularly made in accordance with the Settlement Agreement.
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37. EHPD shall refer any complaint plausibly implicating the bias-free policy to the IAO and to the JCE. EHPD shall treat any violation of the bias-free policy as a serious violation. Officers who engage in discriminatory policing will be subjected to discipline, and, where appropriate, possible criminal prosecution.	
Compliance Rating	Substantial Compliance
Discussion	There were no complaints plausibly implicating the bias-free policy during the first six months of 2016.
Recommendations	Continue to keep the JCE and USDOJ apprised of any complaints or violations in a timely manner.
Evidentiary Basis	Chief's immediate notification to JCE and DOJ. Regular and ongoing case briefings. Comprehensive internal affairs investigation and quarterly reports to the JCE.
SITE VISIT	The JCE will continue to review IAO files.

38. Within 180 days of the Effective Date, EHPD shall incorporate concrete requirements regarding bias-free policing and equal protection into its hiring, promotion, and performance assessment processes, including giving significant weight to an individual's documented history of bias-free policing, as well as using interviews and other methods to assess the individual's ability and willingness to effectively practice bias-free policing. EHPD's hiring plan shall also include steps to encourage qualified minority and other candidates who have a demonstrated ability to serve diverse communities to apply for positions in EHPD.	
Compliance Rating	Substantial Compliance
Discussion	This requirement was completed by the 180-day mark.
Recommendations	The JCE will continue to work with EHPD to review current hiring, promotion and performance processes.
Evidentiary Basis	Town of East Haven establishes a list of candidates and allows extra points for candidates who speak other languages. EHPD last seven hires in 2015: 6 white males, 1 Asian; New hires in 2014 included 1 Hispanic and 1 female. EHPD promotion: 3 detectives were promoted in 2015 1 White male, 2 African-American females Please note that 10 out of EHPD's 51 officers are minority, or 19.6% (and includes 5 females, or 9.8%). For 2016, EHPD is close to fully staffed. A new test will be held in the fall of 2016; the present list expires in September, 2016. EHPD has 2 Middle Eastern/Arab officers on roster
SITE VISIT	<u>Questions/Next Steps</u> Continue to monitor



**C. Language Assistance**

39. EHPD shall ensure effective communication with and provide timely and meaningful access to police services to all members of the community, regardless of their national origin or limited ability to speak, read, write, or understand English. To achieve this outcome, EHPD shall:

- a) develop and implement a comprehensive language assistance plan and policy that complies, at a minimum, with Title VI of the Civil Rights Act of 1964, as amended, (42 U.S.C. § 2000d et seq.) and other applicable law, and comports with professional policing practices;
- b) ensure that all EHPD personnel take reasonable steps to provide timely, meaningful language assistance services to LEP individuals they encounter and whenever an LEP individual requests language assistance services;
- c) identify and assess demographic data, specifically the number of LEP individuals within its jurisdiction and the number of LEP victims and witnesses who seek EHPD services;
- d) use collected demographic and service data to develop and meet specific hiring goals for bilingual staff;
- e) regularly assess the proficiency and qualifications of bilingual staff to become a EHPD Authorized Interpreter (“EHPDAI”);
- f) ensure that 911 call-takers identify an EHPDAI to respond to an incident involving an LEP individual. If no EHPDAI is available, the personnel shall contact a telephonic interpretation service provider. The call-taker shall note in information to the radio dispatch that the 911 caller is an LEP individual and indicate the language;
- g) develop protocols for interpretation for interrogations and interviews of LEP individuals, including requiring and ensuring the use of a qualified interpreter for the taking of any formal statement that could adversely affect a suspect or witness’ legal rights;
- h) develop and implement a process for taking, responding to and tracking civilian complaints and resolutions of complaints filed by LEP individuals;
- i) implement a process for recruitment of qualified bilingual personnel to meet demonstrated service needs. As part of this process, EHPD shall establish significant and sustained relationships with local and state-wide institutions and community organizations that can serve as the source of qualified bilingual applicants and facilitate outreach to such advocates; and
- j) implement effective incentives for bilingual employees to become EHPDAIs, such as pay differentials and consideration in performance evaluations, assignments, and promotions.

Compliance Rating	Substantial Compliance
Discussion	This requirement was completed by the 180-day mark and EHPD remains in compliance through the 36-month mark. The plan is described in detail in Policy and Procedure 301.3 which is a thorough and complete document mandating: 1) the appointment of the Language Assistance Coordinator, 2) procedures for notifying the public about the EHPD’s language services, 3) hiring goals for bilingual staff at the EHPD, and 4) the qualifications for members of the Department authorized to act as EHPD interpreters (EHPDAI). It also establishes protocols for hiring contract interpreters to

	<p>provide interpretation and translation service as necessary, currently through Language Line Solutions, but also from other vendors should Language Line Solutions be no longer available. The policy prescribes one hour of training for all EHPD personnel in how to assist LEP individuals in conducting their business with the Department. Procedures for conducting interrogations and interviews of LEP individuals, as well as taking complaints against the Department from, and reporting dispositions of complaint investigations to, LEP individuals are also established by the policy. Language Assistance Coordinator, Lt. David Emerman, is a fluent Spanish speaker, who also serves as the Community Liaison Officer, required by Agreement Paragraph 181.</p>
Recommendations	JCE will continue to monitor bilingual staff hiring and processes and procedures for assisting LEP individual conducting business with the EHPD.
Evidentiary Basis	<p>Language Assistance Plan.  Hiring Language Assistance Coordinator.  Policy 301.3 - Language Assistance Policy has been reviewed. The EHPD is in the process of modifying this policy to change in the requirement under Section VII. B. which requires annual testing for proficiency. The language testing companies utilized by the EHPD to assess language proficiency recommend testing every two years. This change will be reflected in an upcoming change to this policy by EHPD.  Interviews with Lt. Emerman.  EHPD Officers speak Arabic, Cantonese, French, Greek, Italian and Spanish  From Lt. Emerman 42-month Report:</p> <p><i>Data collected from LEAS (CAD/RMS) January 1, 2016 through June 30, 2016, showed 32 calls for service requiring language assistance, of which 31 were recorded with the target language of Spanish. The data collected continues to support the initial assessment that Spanish is the primary language of the LEP community and that Spanish speakers are the most likely residents requiring language assistance when having contact with police personnel. While incidents of requests for assistance in other languages have occurred, from the period of January 1, 2016 through June 30, 2016 they have accounted for only 3% percent of calls that required language assistance.</i></p> <p><i>Data collected from utilizing the Language Line service was 1 call in total for the period of January 1, 2016 through June 30, 2016, of which the single call was for Spanish interpretation or 100 percent.</i></p> <p><i>Approximately 97 percent of calls requiring language assistance have been recorded with Spanish as the target language, consistent with our initial analysis of our resident population. Community meetings have been held quarterly allowing members of the public to ask questions directly to the Community Liaison and other members of the Department.</i></p>

	The Community Liaison has continued discussions with members of the Hispanic community on a regular basis, receiving positive feedback. The Community Liaison has advised the Chief, the Board of Police Commissioners and the Mayor of community issues that have been raised.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue meeting/communicating with EHPD Language Access Coordinator/Community Liaison Officer Lt. Emerman regarding his ongoing interactions in the community. All EHPD officers, including those who are fluent in Spanish, have been assisting Lt. Emerman in the on-going efforts to improve community relations.

40. EHPD shall translate the language assistance plan and policy into Spanish and other languages as appropriate, and post the English and translated versions in a public area of the police department building, as well as online, and in any other locations throughout the Town where individuals go to seek police assistance. EHPD shall distribute the language assistance plan and policy to a variety of community organizations serving LEP communities encountered by EHPD.

Compliance Rating	Substantial Compliance
Discussion	This requirement was completed by the 180-day mark.
Recommendations	Continue to provide the JCE with a list of community organizations who have received the plan.
Evidentiary Basis	Language Assistance Plan. Policy 301.3 Language Assistance Plan and policy has been translated into Spanish and is available at the Hagaman Library, Town Hall and at EHPD.
SITE VISIT	<u>Questions/Next Steps</u> Continue to ensure this and other needed police materials are available, at a minimum in Spanish, as Spanish is the primary second language utilized by citizens of East Haven.

41. EHPD shall distribute its LEP plan and policy to all staff and police personnel, and, within 180 days of the Effective Date provide a minimum of one hour of training to all personnel on providing language assistance services to LEP individuals. This training shall include:

- a) EHPD's LEP plan and policies, and the requirements of Title VI and this Agreement;
- b) how to access EHPD-authorized, telephonic and in-person interpreters;
- c) how to work with interpreters in the field;
- d) cultural diversity and language barrier policing; and
- e) basic command Spanish for officers assigned to patrol areas with significant LEP populations.

Compliance Rating	Full Compliance
Discussion	This requirement was completed by the 180-day mark.
Recommendations	None

Evidentiary Basis	Language Assistance Plan and Training Report.
SITE VISIT	<u>Questions/Next Steps</u> None

42. Within 60 days of Effective Date, the Town shall designate a language access coordinator who shall coordinate and ensure EHPD's compliance with its language assistance plan.	
Compliance Rating	Full Compliance
Discussion	This requirement was completed by the 60-day mark.
Recommendations	None
Evidentiary Basis	Lt. Emerman assigned
SITE VISIT	<u>Questions/Next Steps</u> The JCE continues to discuss outreach efforts with Lt. Emerman and ensure a designated language access coordinator succession is in place if staffing changes/promotions occur. EHPD has several officers who are fluent in Spanish and they have been assisting Lt. Emerman in the on-going efforts to improve community relations.

43. Within 60 days of the Effective Date, EHPD shall develop and implement a process of consultation with representatives of the LEP community to develop and at least annually review: implementation of the language assistance plan, including areas of possible collaboration to ensure its effectiveness; identification of additional languages that would be appropriate for translation of materials; accuracy and quality of EHPD language assistance services; and concerns, ideas, and strategies for ensuring language access.	
Compliance Rating	Full Compliance
Discussion	According to EHPD, this requirement was completed by the 60-day mark.
Recommendations	The JCE recommends that the EHPD continue to report on their annual review of the Language Access Plan. EHPD has several officers who are fluent in Spanish and they have been assisting Lt. Emerman in the on-going efforts to improve community relations.
Evidentiary Basis	Language Assistance Plan (LAP), which is in place. Lt. Emerman has stated to the JCE that he consults with the community regarding the Language Assistant Plan and other issues.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to work with Lt. Emerman on reviewing the Language Assistance Plan and ensure the succession plan is still in place.

## VI. STOPS, SEARCHES, AND ARRESTS

44. EHPD shall ensure that all EHPD investigatory stops, searches, and arrests are conducted in accordance with the rights, privileges, or immunities secured or protected by the Constitution or laws of the United States. EHPD shall ensure that investigatory stops, searches, and arrests are part of an effective overall crime prevention strategy; are consistent with community priorities for
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enforcement; and are carried out even-handedly. To achieve these outcomes, EHPD shall implement the requirements below.	
Compliance Rating	Substantial Compliance
Discussion	This is an introductory paragraph outlining the goals and objectives of the stops, searches, and arrest section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	None
Evidentiary Basis	n/a

#### A. Investigatory Stops and Detentions

45. EHPD officers shall conduct investigatory stops or detentions only where the officer has reasonable suspicion that a person has been, is, or is about to be engaged in the commission of a crime.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, searches and arrests on December 11, 2013, and the policies and procedures were revised and re-approved in 2014. Additional revisions were made throughout 2015. The JCE continued to randomly sample supervisor reports and incidents and arrest reports during all three site visits during the first six months of 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. The JCE conducted a random sampling of supervisor and incident reports online using an EHPD computer during site visits during the first six months of 2016.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to sample officer and supervisor reports

46. EHPD officers shall not use “canned” or conclusory language in any reports documenting investigatory stops, detentions and searches. Articulation of reasonable suspicion and probable cause shall be specific and clear.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013 and the policies and procedures were revised/reapproved in 2014. Additional revisions were made throughout 2015. The JCE continued randomly sampling supervisor reports and incidents and arrest reports during site visits in January, May and July, 2016. There were no cases of “canned” or conclusory language readily

	detectable and seemed to have been completed according to policy in all cases reviewed.
Recommendations	EHPD Supervisors continue to review all arrests, searches, detentions, and stops
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue to sample officers' reports and sample citizen complaints.

47. EHPD officers shall not use or rely on information known to be materially false or incorrect in effectuating an investigatory stop or detention.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013 and the policies and procedures were revised/reapproved in 2014. Additional revisions were made in 2015. The JCE randomly sampled supervisor reports and incidents and arrest reports during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue randomly sampling supervisor/incident and arrest reports.

48. EHPD officers shall not use demographic category as a factor, to any extent or degree, in establishing reasonable suspicion or probable cause, except as part of an actual and credible description of a specific suspect in an ongoing investigation.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. Additional revisions were made in 2015. The JCE randomly sampled supervisor reports and incidents and arrest reports during site visits in in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement.
SITE VISIT	<u>Questions/Next Steps</u> The JCE will continue randomly sampling supervisor/incident and arrest reports.

**B. Searches**

49. EHPD officers shall not use demographic category in exercising discretion to conduct a warrantless search or to seek a search warrant, except as part of an actual and credible description of a specific suspect in an ongoing investigation.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, search warrant applications, incident and arrest reports and reviewed all search warrants during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed and no cases appeared to have used demographic category in conducting warrantless searches or in seeking search warrants.
Recommendations	None
Evidentiary Basis	Policies 409.3 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports and stop data and review of all search warrants on January, May and July 2016 site visits.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review arrest reports, stop data and search warrants.

50. Where an officer seeks consent for a search, the officer shall affirmatively inform the subject of his or her right to refuse and to revoke consent at any time, articulate and document the independent legal justification for the search, and document the subject's consent on a written form that explains these rights.	
Compliance Rating	Substantial Compliance
Discussion	<p>The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, incidents and arrest reports and reviewed all search warrants during all site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.</p> <p>On December 19, 2014, a modification request was made to and approved by the court to remove the requirement that such consent be in writing if it is otherwise captured on the body cameras. The Parties submitted that the video is better evidence of the consent, and the written requirement superfluous.</p>
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports, stop data and search warrants On January, May and July 2016 site visits.
SITE VISIT	<u>Questions/Next Steps:</u>



	The JCE will continue to review arrest reports, stop data and search warrants. The JCE will seek to review any videotaped consent to search during future site visits. During the January 1, 2016 through June 30, 2016, there were 8 known consents to search motor vehicles videotaped by officers. The JCE is presently reviewing videos.
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51. EHPD shall ensure that the consent to search form includes separate signature lines for civilians to affirm that they understand they have a right to refuse, and for officers to certify that they have read and explained the right to refuse to the civilian	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE started randomly sampling supervisor reports, incidents and arrest reports, and reviewing all search warrants during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed. Also, on December 19, 2014, a modification request was made to and approved by the court to remove the requirement that such consent be in writing if it is otherwise captured on the officer's body camera. The Parties submitted that the video is better evidence of the consent, and the written requirement superfluous.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports and stop data and review of all search warrants on January, May and July 2016 site visits. The JCE has reviewed all 8 videos of consent searches by EHPD officers.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review videos, reports, forms and documentation related to searches.

52. An affidavit or sworn declaration supporting an application for a search warrant shall provide an accurate, complete, and clear description of the offense, the place or thing to be searched, scope of the search, and time and method of the search.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, incidents and arrest reports and reviewed all search warrants and applications during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random



	review of arrest reports and stop data and all search warrant applications and affidavits on January, May and July 2016 site visits.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all search warrant affidavits/applications.

53. A supervisor shall review each request for a search or arrest warrant, including each affidavit or declaration before it is filed by an officer in support of a warrant application, for appropriateness, legality, and conformance with EHPD policy and this Agreement. The supervisor shall assess the information contained in the warrant application and supporting documents for authenticity, including an examination for “canned” or conclusory language, inconsistent information, and lack of articulation of a legal basis for the warrant.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, incidents and arrest reports and reviewed all search warrants and applications during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports, stop data and all search warrant applications and affidavits on January, May and July 2016 site visits. JCE also reviewed all search warrants and affidavits issued during the period of January 2016 through June 30, 2016, and the JCE believes that all warrants and affidavits obtained and served met standard police practice, no canned or conclusory language was detected, and seemed to meet constitutional requirements. All affidavits and search warrants were signed off by a supervisor.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review supervisor reports and all search warrant applications.

54. As part of the supervisory review, the supervisor shall document in an auditable format those warrant applications that are legally unsupported, are in violation of EHPD policy or this Agreement, or that indicate a need for corrective action or review of agency policy, strategy, tactics, or training. The supervisor shall take appropriate action to address violations or deficiencies, including recommending non-disciplinary corrective action for the involved officer, and/or referring the incident for administrative or criminal investigation. The quality and accuracy of search warrants and supportive affidavits or declarations shall be taken into account in officer performance evaluations.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled

	supervisor reports, incidents and arrest reports, and reviewed all search warrants and affidavits during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed. There were no unsupported warrant applications reported to the JCE
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of all arrest reports and stop data and review of all search warrants during January, May and July 2016 site visits. Seven search warrants were applied for and granted during the first six months of 2016. The supervisors and JCE found no unsupported warrant applications, or warrant applications in violation of EHPD policy or this Agreement.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue review supervisory reports and search warrant applications

55. A supervisor shall review the operational plan for the execution of a search warrant and, absent exceptional circumstances, shall be present for execution of the search warrant. A supervisor shall document in the case file the exceptional circumstances preventing his or her presence. Once executed, a supervisor shall review the execution of the search warrant. Supervisors shall memorialize their reviews in writing within 24 hours of the execution of a search warrant. The quality of these supervisory reviews shall be taken into account in the supervisor's performance evaluations.

Compliance Rating	Substantial Compliance
Discussion	<p>The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, incident and arrest reports, and reviewed all search warrants and affidavits during site visits in January, May and July 2016. The EHPD performed according to policy in all cases reviewed.</p> <p>On December 19, 2014, the Parties requested and the Court approved a modification to this paragraph to modify the operational plan requirements for executing search warrants to eliminate the requirement when the warrant is for medical records (i.e. Emergency Room records for DUI) or telephone/internet records. These situations do not require intrusion into someone's premises, etc. and again may not have been intended when the Settlement Agreement was negotiated.</p>
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports, stop data on January, May and July 2016 site visits. Seven warrants were applied for and granted during the last six months of

	2016. All seven were reviewed by the JCE. A supervisor was present at each search and reviews were documented properly.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to review supervisory reports and search warrants and search warrant applications.

56. EHPD shall maintain centrally a log listing each search warrant, the case file where a copy of such warrant is maintained, the officer who applied for, and each supervisor who reviewed the application for a search warrant.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and the policies and procedures were revised/reapproved in 2014. The JCE randomly sampled supervisor reports, incident and arrest reports, and reviewed all search warrants during site visits on January, May and July 2016. The JCE reviewed all seven search warrants and applications issued this period. The EHPD performed according to policy in all cases reviewed. Due to the low number, in lieu of a log, the EHPD kept a copy of each one in a separate folder readily accessible for review. Should the volume increase, the EHPD told the JCE, they will implement a log.
Recommendations	None
Evidentiary Basis	Policies 409.3, 420.2, 427.2 as well as other relevant stop, search and arrest policies and procedures throughout the Settlement Agreement. Random review of arrest reports, stop data on January, May and July 2016 site visits. The JCE then reviewed all seven search warrant folders and found them in order.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all search warrants and affidavits.

### C. Arrests

57. EHPD officers shall only arrest an individual where the officer has probable cause. In effectuating an arrest, EHPD officers shall not rely on information known to be materially false or incorrect. Officers may not consider demographic category in effecting an arrest, except as part of an actual and credible description of a specific suspect in an ongoing investigation	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented of policies and procedures related to arrests on December 11, 2013. The JCE randomly sampled arrest reports and reviewed all use of force reports after training was completed in February 2014 and for the remainder of 2014, all of 2015 and the first six months of 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None

Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. Review of all use of force reports and random sample of arrest reports reviewed on January, May and July 2016 site visits revealed no instances where officers relied on materially false or incorrect information.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all use of force reports and randomly sample arrest reports.

58. An officer shall immediately notify a supervisor when effectuating: a felony arrest; an arrest where the officer used force; an arrest for obstructing or resisting an officer; any arrest for the violation of interfering with an officer; any arrest for violation of either breach of the peace in the second degree or disorderly conduct in which the violative conduct is (a) a reaction to police presence or officer conduct, or (b) targeted towards a police officer; or a custodial arrest for a vehicle infraction, and the supervisor shall, absent exceptional circumstances, immediately respond to the scene. A supervisor shall document in the case file the exceptional circumstances preventing his or her presence.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to arrests on December 11, 2013. The JCE randomly sampled arrest reports, supervisor reports and reviewed all use of force reports after training was completed in December 2015. Supervisors were notified by officers and responded to arrest scenes when required. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. All use of force reports and random sample of arrest reports reviewed on January, May and July 2016 site visits revealed proper notification of supervisors who also responded to the scene.
SITE VISIT	<u>Questions/Next Steps:</u> JCE will continue to review all use of force reports and randomly sample arrest and supervisory reports to look for notifications of supervisors for such arrests

59. The responding supervisor shall approve or disapprove the officer's arrest recommendation, based on the existence of justifiable probable cause and EHPD policy. The supervisor shall take appropriate action to address violations or deficiencies in the officer's arrest recommendation, including releasing the subject, recommending non-disciplinary corrective action for the involved officer, and/or referring the incident for administrative or criminal investigation.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to arrests on December 11, 2013. The JCE randomly sampled arrest reports and

	supervisory reports and reviewed all use of force reports during the first six months of 2016. The EHPD performed according to policy in all cases reviewed.
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. Review of all use of force reports and random sample of arrest reports reviewed on January, May and July 2016 site visits. No deficiencies or violations were detected.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE did not find any violations or deficiencies, but will continue to monitor closely. The JCE will continue to review all use of force reports and randomly sample arrest and supervisory reports.

60. At the time of presentment at EHPD headquarters, a watch commander or supervisor shall visually inspect each detainee or arrestee for injury, interview the detainee or arrestee for complaints of pain, and ensure that the detainee or arrestee receives medical attention from an appropriate medical provider, as necessary. The watch commander or supervisor shall document the results of the visual inspection in writing.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to arrests on December 11, 2013. The JCE randomly sampled arrest and supervisory reports and reviewed all use of force reports. The JCE randomly inspected detainee questionnaires and found that supervisors and commanders reviewed them per EHPD policy. The EHPD performed according to policy in the vast majority of cases reviewed. In the 30-month report, the JCE had notified the EHPD about some detainee reviews that required further follow-up by EHPD. EHPD retrained its supervisors on the stated issues and, as a result, the detainee reports for the 36-month report showed a great improvement. The JCE's review of detainee reports for the first six months of 2016 shows that this trend continues and that supervisors are being thorough in their inspections of detainees.
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. Review of all use of force reports and random sample of arrest reports reviewed on January, May and July 2016 site visits. The JCE randomly inspected detainee questionnaires and found that supervisors and commanders reviewed them per EHPD policy. The EHPD performed according to policy in the vast majority of cases reviewed. In the 30-month report, the JCE had notified the EHPD about some detainee reviews that required further follow-up by EHPD. EHPD retrained its supervisors on the stated issues and, as a result, the detainee reports for the 36-month report showed a great improvement. The JCE's review of detainee reports for the first six months of 2016 shows that

	this trend continues and that supervisors are being thorough in their inspections of detainees.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE found some minor deficiencies in his reviews for the JCE 30-month report. These deficiencies have been corrected by EHPD. However, the JCE will continue to review all use of force reports and randomly sample arrest, supervisory and visual inspection reports (Detainee reports) going forward.

61. EHPD officers shall complete all arrest reports before the end of shift. EHPD field supervisors shall review each arrest report of officers under their command and shall memorialize their review in writing within 12 hours of the arrest, absent exceptional circumstances. Supervisors shall review reports and forms for “canned” or conclusory language, inconsistent information, lack of articulation of the legal basis for the action, or other indicia that the information in the reports or forms is not authentic or correct.	
Compliance Rating	Substantial Compliance
Discussion	<p>The EHPD implemented policies and procedures related to arrests on December 11, 2013. Review of all use of force reports and random sample of arrest and supervisory reports reviewed on January, May and July 2016 site visits.</p> <p>On December 19, 2014, a modification to this paragraph was approved by the Court to modify the requirement to complete all arrest reports before the end of the shift to “custodial arrests.” Since a non-custodial motor vehicle summons is considered an arrest, completing the reports before the end of the shift is creating a significant burden which the Parties believe was not intended. The Parties would continue the requirement for all custodial arrests, but requested additional time for the motor vehicle summons.</p>
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. Review of random sample of arrest reports on January, May and July 2016 site visits revealed they were completed and reviewed in a timely manner.
SITE VISIT	<u>Questions/Next Steps:</u> JCE will continue to randomly sample arrest and supervisory reports.



62. As part of the supervisory review, the supervisor shall document in an auditable format those arrests that are unsupported by probable cause, are in violation of EHPD policy or this Agreement, or that indicate a need for corrective action or review of agency policy, strategy, tactics, or training. The supervisor shall take appropriate action to address violations or deficiencies in making arrests, including recommending non-disciplinary corrective action for the involved officer, and/or referring the incident for administrative or criminal investigation. For each subordinate, the supervisor shall track each violation or deficiency and the corrective action taken, to identify officers needing repeated corrective action. The supervisor shall ensure that each violation or deficiency is noted in the officer's performance evaluations. The quality of these supervisory reviews shall be taken into account in the supervisor's own performance evaluations. EHPD shall take appropriate corrective or disciplinary action against supervisors who fail to conduct reviews of adequate and consistent quality.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to arrests on December 11, 2013. Review of all use of force reports and random sample of arrest and supervisory reports reviewed on January, May and July 2016 site visits. There were no arrests unsupported by probable cause, or in violation of EHPD policy or this Agreement.
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. The JCE randomly reviewed arrest reports on screen at EHPD Headquarter and found that there were no arrests unsupported by probable cause, or in violation of EHPD policy or this Agreement.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all use of force reports and randomly sample arrest and supervisory reports.

63. A command-level official shall review, in writing, all supervisory reviews related to arrests that are unsupported by probable cause, are in violation of EHPD policy or this Agreement, or that indicate a need for corrective action or review of agency policy, strategy, tactics, or training. The commander's review shall be completed within seven days of receiving the document reporting the event. The commander shall evaluate the corrective action and recommendations in the supervisor's written report and ensure that all appropriate corrective action is taken, including referring the incident to the IAO for investigation.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented of policies and procedures related to arrests on December 11, 2013. Review by JCE of all use of force reports and random sample of arrest reports reviewed on January, May and July 2016 site visits. There were no arrests unsupported by probable cause.
Recommendations	None
Evidentiary Basis	Policies 412.2 and 413.2 and other relevant policies addressing arrest procedures in the EHPD Policies and Procedures Manual. All use of force

	reports and random sample of arrest and supervisory reports reviewed on January, May and July 2016 site visits by the JCE found there were no arrests unsupported by probable cause, or in violation of EHPD policy or this Agreement.
SITE VISIT	<u>Questions/Next Steps:</u> JCE will continue to review all use of force reports and randomly sample arrest and supervisory reports.

#### **D. Stop and Search Data Collection and Review**

64. EHPD shall, consistent with this Agreement, develop a comprehensive policy on stops, searches and seizures. This policy shall have the following elements:	
<p>a) A requirement that prior to making traffic stops, officers notify dispatch about known information, including the number of occupants of the vehicle, the perceived race or ethnicity of the occupants, and a description of the basis for the stop;</p> <p>b) A detailed description of the justification necessary for officers to make stops and arrests;</p> <p>c) A requirement that all stops, searches, and seizures be documented in an Incident Report that records:</p> <ul style="list-style-type: none"> <li>i. the officer's name and badge number;</li> <li>ii. date, time, and location of the stop;</li> <li>iii. duration of the stop;</li> <li>iv. the apparent race, color or ethnicity of the individual, based on the police officer's reasonable observation and perception;</li> <li>v. the suspected violation that led to the stop;</li> <li>vi. whether any contraband or evidence was seized from any individual, and nature of the contraband or evidence;</li> <li>vii. the post-stop action taken with regard to the violation (including a warning, a citation, an arrest, or a use of force); and</li> <li>viii. whether any search was conducted, the kind of search conducted, the basis for the search, whether the search was consensual or non-consensual, and the outcome of the search.</li> </ul>	
Compliance Rating	Full Compliance
Discussion	Spector Training Network trained the EHPD on Policies 409.3 and 420.2 as required in Paragraph 78 of the Settlement Agreement, which included instruction in the Fourth Amendment and related law, as well as First Amendment and related law.
Recommendations	None
Evidentiary Basis	Policies 409.3 Motor Vehicle Stops and Policy 420.2 Search and Seizure and other relevant policies in the EHPD Policies and Procedures Manual were reviewed and approved by the JCE and DOJ.
SITE VISIT	<u>Questions/Next Steps:</u> None



65. Within 270 days of the Effective Date, EHPD shall develop a system to collect data on all investigatory stops and searches, whether or not they result in an arrest or issuance of a citation. This system shall allow for analysis and searches and also shall be integrated into the EIS. EHPD's stop and search data collection system shall be subject to the review of the Joint Compliance Expert and DOJ, and shall require officers to document all required information	
Compliance Rating	Substantial Compliance
Discussion	The JCE reviewed stop and search data collected/analyzed in the EHPD computer system within the 270-day mark and through the 36-month reporting period. The State of Connecticut categorization glitches were corrected just after the 365-day mark. However, obtaining more detail on Hispanic drivers has proved challenging. EHPD has provided additional helpful information to track demographic data (Geographic data requirement has been eliminated by agreement of the Parties and approval of the Court from SA). Analysis of stops data revealed three EHPD officers who may have stopped Hispanics at a disproportionate rate during the first six months of 2016. EHPD is conducting a review of these officers' actions, which include reviewing videotaped stops, and police reports. EHPD will report to the JCE at the conclusion of this investigation.
Recommendations	The JCE will continue to work with the Parties and carefully review this paragraph's requirements and perhaps develop new methodologies to analyze detailed data for this broad categorization of Hispanic drivers. The EHPD has obtained new software for collecting additional geographic and demographic information about investigatory stops and searches. However, there is no significant geographic data available due to the small size of the town. The JCE believes that the demographic data collected thus far has been effectively used, as far as is possible, in detecting bias, if any, by EHPD officers.
Evidentiary Basis	The on-site database and EHPD reports, as well as the State of Connecticut Racial Profiling Traffic Stop Report for East Haven, were reviewed. Random incidents involving Hispanic drivers were also reviewed.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to drill down into the stop data and incident reports.

66. Officers shall submit documentation of investigatory stops and detentions, and any searches resulting from or proximate to the stop or detention, including a complete and accurate inventory of all property or evidence seized, to their supervisors by the end of the shift in which the police action occurred. Absent exceptional circumstances, within 12 hours of receiving a report on an investigatory stop and detention or search, a supervisor shall review the report and shall document: (a) those investigatory stops and detentions that appear unsupported by reasonable suspicion, (b) those searches that appear to be without legal justification; (c) stops or searches in violation of EHPD policy or this Agreement, or (d) stops or searches that indicate a need for corrective action or review of agency policy, strategy, tactics, or training.	
Compliance Rating	Substantial Compliance

Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013, and property inventory procedures, and training on these policies and procedures was completed in February 2014. Implementation continued throughout 2014, 2015 and into 2016.
Recommendations	Supervisory reports should continue to be reviewed.
Evidentiary Basis	Supervisory Reports. There were no policy violations or unsupported stops, or stops without legal justification revealed. Individual interviews with officers and supervisors. As per EHPD all reports were submitted within a proper time frame.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor supervisory reports.

67. The supervisor shall take appropriate action to address all violations or deficiencies in investigatory stops or detention or executing a search, including recommending non-disciplinary corrective action for the involved officer, and/or referring the incident for administrative or criminal investigation. For each subordinate, the supervisor shall track each violation or deficiency and the corrective action taken, if any, to identify officers needing repeated corrective action. The supervisor shall ensure that each violation or deficiency is noted in the officer's performance evaluations. The quality and completeness of these supervisory reviews shall be taken into account in the supervisor's own performance evaluations. EHPD shall take appropriate corrective or disciplinary action against supervisors who fail to conduct complete, thorough, and accurate reviews of officers' investigatory detentions and searches.

Compliance Rating	Substantial Compliance
Discussion	The EHPD implemented policies and procedures related to investigatory stops, detentions and searches on December 11, 2013 and training on these policies and procedures was completed in February 2014. Implementation continued throughout 2014, 2015 and into 2016. An Early Intervention System (EIS) is in place to detect repeated violations or other pertinent issues re stops and searches, and was not triggered this reporting period
Recommendations	Supervisory reports should continue to be reviewed.
Evidentiary Basis	Policy 215.1 Supervisory Reports. Interviews with officers and supervisors and reviews of EIS. No violations or deficiencies were found this reporting period.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor supervisory reports and EIS.

68. EHPD shall develop a protocol for comprehensive analysis, on at least a quarterly basis, of the stop and search data collected. This protocol shall be subject to the review of the Joint Compliance Expert and DOJ, and shall identify and incorporate appropriate benchmarks for comparison.

Compliance Rating	Substantial Compliance
Discussion	A report covering these data was completed for all quarters.
Recommendations	Continue to review data and conduct individual interviews as needed.
Evidentiary Basis	Quarterly stop and search data reports submitted throughout 2015 and into 2016. Additional information provided by EHPD through email to JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE is continuing to monitor quarterly reports. Continue conversation with EHPD.

69. On at least a semi-annual basis, EHPD and the Board of Police Commissioners shall issue a report summarizing the stop and search data collected, the analysis of that data, and the steps taken to correct problems and build on successes. The report shall be publicly available.

Compliance Rating	Substantial Compliance
Discussion	Quarterly stat sheets and semi-annual reports were agreed upon by the Parties.
Recommendations	Continue to carefully review and analyze report data.
Evidentiary Basis	Reports delivered and reviewed throughout 2015 and into 2016. (quarterly and semi-annual) Conversations with EHPD Compliance Coordinator. Discussions on conference calls with Parties. Analysis of data conducted by JCE -see JCE's Summary section in this report
SITE VISIT	<u>Questions/Next Steps:</u> Go over quarterly data in detail with Compliance Coordinator; Request additional data/materials as needed.  Although the data is released in a table form that is made public every quarter, the JCE is continuing to closely monitor the stop and search data/report and work with EHPD to make sure the report adequately summarizes and analyzes the data.  The EHPD has also been doing semi-annuals of the full report and it is available on their website. EHPD has submitted to the JCE a more detailed breakdown of these data. JCE has analyzed data and has not detected any major issues. See JCE analysis in Stops, Search, and Seizures section of this report. JCE will continue to request and monitor this data going forward.

70. EHPD shall ensure that all databases containing individual specific data comply fully with federal and state privacy standards governing personally identifying information. EHPD shall develop a process to restrict database access to authorized, identified users who are accessing the information for a specific and identified purpose.

Compliance Rating	Substantial Compliance
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Discussion	The JCE confirmed that there are current privacy processes in place and sufficient database access.
Recommendations	None
Evidentiary Basis	Policy 204.2 JCE visit and review.
SITE VISIT	<u>Questions/Next Steps:</u> None

#### **E. First Amendment Right to Observe and Record Officer Conduct**

71. EHPD shall ensure that onlookers or bystanders may witness, observe, record, and/or comment on officer conduct, including stops, detentions, searches, arrests, or uses of force in accordance with their rights, immunities, and privileges secured or protected by the Constitution or laws of the United States. Officers shall respect the right of civilians to observe, record, and/or verbally comment on or complain about the performance of police duties occurring in public, and EHPD shall ensure that officers understand that exercising this right serves important public purposes.	
Compliance Rating	Substantial Compliance
Discussion	Policy 204.2 was issued in November and December 2013. All Department members were trained on this policy by March 2014 and it was implemented throughout 2014, 2015 and into 2016.
Recommendations	None
Evidentiary Basis	Policy 204.2 EIS
SITE VISIT	<u>Questions/Next Steps:</u> None

72. Individuals observing stops, detentions, arrests and other incidents shall be permitted to remain in the proximity of the incident unless there is an actual and articulable law enforcement basis to move an individual, such as: an individual's presence would jeopardize the safety of the officer, the suspect, or others in the vicinity; the individual violates the law; or the individual incites others to violate the law.	
Compliance Rating	Substantial Compliance
Discussion	All Department members were trained on all policies in February 2014 and new officers also received training in 2015. During the first six months in 2016, officers have received in-service training which included this subject.
Recommendations	None
Evidentiary Basis	Policy 204.2 Training schedule and Roster provided to the JCE. On-site observation. All IA complaints during the first six months of 2016 were reviewed by the JCE and no violations were found.
SITE VISIT	<u>Questions/Next Steps:</u> None

73. Individuals shall be permitted to record police officer enforcement activities by camera, video recorder, cell phone recorder, or other means, unless there is an actual and articulable law enforcement basis to deny permission.	
Compliance Rating	Substantial Compliance
Discussion	This policy was issued in November 2013 and was fully implemented after training occurred in early 2014. Training continues as new officers join the Dept.
Recommendations	The JCE has to rely on complaints received by the IA Officer and supervisors.
Evidentiary Basis	Policy 204.2 Protocols have been followed as far as the JCE has learned. There have been no complaints from the community or anyone else. There were no cases, according to EHPD, during the first six months of 2016 reported to the JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor community and police reports and IA complaints.

74. Officers shall not threaten, intimidate, or otherwise discourage an individual from remaining in the proximity of or recording police officer enforcement activities.	
Compliance Rating	Substantial Compliance
Discussion	There have been no reports of officers intimidating or discouraging citizens from recording them while performing their duties.
Recommendations	None
Evidentiary Basis	Policy 204.2 On-site observation. There have been no complaints from the community or anyone else. Protocols have been followed as far as the JCE has learned. There have been no complaints from the community or anyone else during the first six months of 2016.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to review police reports, complaints by citizens. There have been no complaints from the community or anyone else as reported to the JCE.

75. Officers shall not detain, prolong the detention of, or arrest an individual for remaining in the proximity of, recording or verbally commenting on officer conduct directed at the individual or a third party, unless there is an actual and articulable law enforcement basis for the detention.	
Compliance Rating	Substantial Compliance
Discussion	None
Recommendations	None
Evidentiary Basis	Policy 204.2

	On-site observation. Protocols have been followed as far as the JCE has learned. There have been no complaints from the community or anyone else during the first six months of 2016.
SITE VISIT	<u>Questions/Next Steps:</u> None

76. Officers shall report to their supervisors whenever they believe they have been recorded by a member of the public.	
Compliance Rating	Substantial Compliance
Discussion	Supervisors know they need to monitor and report on this. One case was properly reported and documented in 2014. No cases were reported to the JCE this period. As of October 1, 2015, it is illegal in CT for the police to interfere with any person recording or photographing them <a href="https://www.cga.ct.gov/2015/act/pa/pdf/2015PA-00004-R00HB-07103SS1-PA.pdf">https://www.cga.ct.gov/2015/act/pa/pdf/2015PA-00004-R00HB-07103SS1-PA.pdf</a>
Recommendations	None
Evidentiary Basis	Policy 204.2 Incident and Supervisory Reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor reports and verify compliance of this paragraph with EHPD command staff.

77. Officers shall not seize or otherwise coerce production of recorded sounds or images, without obtaining a warrant, or order an individual to destroy such recordings. Where an officer has a reasonable belief that a bystander or witness has captured a recording of critical evidence related to a felony, the officer may secure such evidence for no more than six hours while a legal subpoena, search warrant, or other valid order is obtained.	
Compliance Rating	Substantial Compliance
Discussion	Modified from three hours from the original Settlement Agreement under July 17, 2013 Order Modification, because three hours would not be long enough time to draft search warrant affidavit, review by a supervisor and prosecutor, and submit to judge.
Recommendations	None
Evidentiary Basis	Policy 204.2 Incident and Supervisory Reports reviewed and no violations of this paragraph were detected. Review of all search warrants submitted this period by the JCE revealed no cases that apply to this paragraph.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to monitor reports and search warrants to ensure it is being done.

**F. Stop, Search and Arrest Training**

78. EHPD shall provide all officers with comprehensive training on stops, searches and arrests, including the requirements of this Agreement, of no fewer than 8 hours within 180 days of the Effective Date and between 4 – 6 hours on an at least an annual basis thereafter. Such training shall be taught by a competent legal instructor with significant experience litigating, or teaching at an accredited law school, Fourth Amendment issues, and shall:

- a) address Fourth Amendment and related law; EHPD policies, and requirements in this Agreement regarding searches and seizures;
- b) address First Amendment and related law in the context of the rights of individuals to verbally dispute, observe, and record officer conduct;
- c) address the difference between various police contacts by the scope and level of police intrusion; between probable cause, reasonable suspicion and mere speculation; and voluntary consent from mere acquiescence to police authority;
- d) provide guidance on the facts and circumstances that should be considered in initiating, conducting, terminating, and expanding an investigatory stop or detention;
- e) provide guidance on proper and improper use of pretextual stops.
- f) provide guidance on the level of permissible intrusion when conducting searches, such as “pat-downs” or “frisks”;
- g) provide guidance on the legal requirements for conducting searches, with and without a warrant;
- h) provide guidance on the nature and scope of searches based on the level of permissible intrusion on an individual’s privacy interests, including searches conducted pursuant to probation or parole release provisions;
- i) specify the procedures for executing searches, including handling, recording, and taking custody of seized property or evidence;
- j) provide guidance on effecting an arrest with and without an arrest warrant; and
- k) provide guidance regarding the nature and scope of searches incident to an arrest.

Compliance Rating	Substantial Compliance
Discussion	Training was provided by June 19, 2013, the 180-day mark. Spector Training Network has provided eight hours of stop, search, and arrest training as required in this Settlement Agreement paragraph, including instruction in the Fourth Amendment and related law, as well as First Amendment and related law. This training was provided prior to the completion and approval of the policy manual. Additional training on revised policies was included in the Jan. and Feb. 2014 training and June and December 2015. Classes by Spector Training Network were held during the first six months of 2016 (January, March, April, and June).
Recommendations	The JCE should be notified of any additional review or new training in this area if policies are revised again. The JCE will work with EHPD to confirm and coordinate site visits to coincide with as many trainings as possible.
Evidentiary Basis	Training curricula reviewed by JCE and USDOJ.



	<p>Training rosters.  2014 Training Calendar.  2015 Training Calendar and roster reviewed by the JCE.  2016 EHPD provided Training Calendar and roster to and reviewed by the JCE.  Training in April and training in June 2015, which the JCE attended. JCE also attended training in January, 2016</p>
SITE VISIT	<p><u>Questions/Next Steps:</u>  The JCE, going forward and when possible, will schedule site visits to coincide with future training topic and attend.</p>

## VII. USE OF FORCE

<p>79. EHPD shall develop and implement force policies, training, and review mechanisms that ensure that force by EHPD officers is used in accordance with the rights, privileges, and immunities secured or protected by the Constitution or laws of the United States and that any unreasonable uses of force are identified and responded to appropriately. EHPD shall ensure that officers use non-force techniques to effect compliance with police orders whenever feasible; use physical force only when objectively reasonable; use physical force in a manner that avoids unnecessary injury to officers and civilians; and de-escalate the physical use of force at the earliest possible moment. To achieve these outcomes, EHPD shall implement the requirements set out below</p>	
Compliance Rating	Substantial Compliance
Discussion	This is an introductory paragraph outlining the goals and objectives of the use of force section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	None
Evidentiary Basis	n/a

### A. Use of Force Principles

<p>80. EHPD uses of force, regardless of the type of force or weapon used, shall abide by the following requirements:</p> <ul style="list-style-type: none"> <li>a) officers shall use advisements, warnings, and verbal persuasion, when possible, before resorting to physical force;</li> <li>b) physical force shall be de-escalated immediately as resistance decreases;</li> <li>c) supervisors shall determine whether the action or inaction of officers using physical force, or of other EHPD officers on scene, resulted in the need to use physical force;</li> <li>d) officers will use disengagement, area containment, surveillance, waiting out a subject, summoning reinforcements, and/or calling in specialized units, when possible, in order to reduce the need for physical force and increase officer and civilian safety;</li> </ul>
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	<p>e) officers shall allow individuals time to submit to arrest before physical force is used wherever possible;</p> <p>f) officers shall not use neck holds or a strike to the head with a hard object, except where lethal force is authorized;</p> <p>g) using physical force against persons in handcuffs is prohibited except in emergencies in which a reasonable officer would believe that bodily harm to another person or persons is imminent;</p> <p>h) un-holstering and pointing a firearm at an individual constitutes a use of force and shall be limited accordingly; and</p> <p>i) immediately following a use of physical force officers and, upon arrival, a supervisor, shall inspect and observe subjects for injury or complaints of pain and obtain immediately any necessary medical care. This may require an officer to provide emergency medical care until professional medical care providers are on-scene.</p>
Compliance Rating	Substantial Compliance
Discussion	<p>During the period from January 1, 2016 to June 30, 2016, there were 20 incidents where use of force was involved. During those 20 incidents, there were 43 separate uses of force which consisted of:</p> <p style="padding-left: 40px;">13 Physical Uses of Force (hands on)  10 Firearm Deployments (no discharge)  17 Non- Compliant Handcuffing  1 Taser Deployments (no discharge)  2 Taser Discharge</p> <p>There were 15 arrests made and 7 psychiatric committals in those 20 incidents. From January 1, 2016 to June 30, 2016, there were a total of 463 arrests.</p> <p>Data was collected from the Law Enforcement Administrative System (LEAS, the EHPD in-house computer system) and used to track and monitor the Use of Force data.</p> <p>Please see JCE Summary section IV. Use of Force, for further analysis by the JCE.</p>
Recommendations	Continue to review all Use of Force Reports
Evidentiary Basis	<p>Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3</p> <p>JCE reviewed all use of force reports and found no incidents of neck holds or any other action by officers that would be considered in violation of this Paragraph. All uses of force reviewed revealed that officers attempted to de-escalate the situations before using force. The JCE viewed a few body-cam videos of use of force and saw that officer, in all instances, attempted to de-escalate the situation by warning individuals to either calm down or stop resisting when appropriate.</p>
SITE VISIT	Questions/Next Steps:

	The JCE will continue to review all use of force reports on all site visits.
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## **B. General Use of Force Policy**

81. EHPD shall develop and implement an overarching agency-wide use of force policy that complies with applicable law and comports with professional police practices. The comprehensive use of force policy shall include all force techniques, technologies, and weapons, both lethal and less-lethal, that are available to EHPD officers. The comprehensive use of force policy shall clearly define and describe each force option and the circumstances under which use of such force is appropriate. The general use of force policy will incorporate the use of force principles articulated above and shall specify that the unreasonable use of force will subject officers to discipline, possible criminal prosecution, and/or civil liability.	
Compliance Rating	Full Compliance
Discussion	New Policy Manual training took place in January and February 2014 and covered use of force policies and related issues. Re-training was given during the last period in June and December 2015. Policies dealing with use of force issues were created and approved. Use of force training was conducted, according to EHPD, on January 4, 6, and 13, 2016
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 all deal with use of force issues and were reviewed and approved by the Parties. 2016 Training class Roster and Calendar.
ITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor in-service class and use of force reports.

82. In addition to a primary agency-wide use of force policy, EHPD shall develop and implement policies and protocols for each authorized weapon, including each of the types of force addressed below. No officer shall carry any weapon or use force that is not authorized by the Department. EHPD use of force policies shall include training and certification requirements that each officer must meet before being permitted to carry and use the authorized weapon.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training took place in January and February 2014, and covered use of force policies and related issues. New in-service training continues throughout the year.
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 all deal with use of force issues and weapons, and were reviewed and approved by the Parties. Training class Roster.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor and conduct on field observation of weapons carried by officers.

**C. Use of Firearms**

83. Officers shall not possess or use unauthorized firearms or ammunition, or obtain service ammunition from any source, except through official EHPD channels. All officers' firearms shall be filled with the capacity number of rounds while on duty.	
Compliance Rating	Substantial Compliance
Discussion	Although use of force training was completed in 2013, the new policies and revisions required additional training in January and February 2014. New training was provided throughout the year in 2015. The JCE was provided with a training calendar and roster with signatures of officers who attended. Additionally, inspections are conducted during roll call.
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 Training Roster with signatures. Supervisor Interviews. Supervisor Reports. On-site observation of inspection.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review supervisor reports for evidence of random inspections.

84. Officers shall not fire at or from a moving vehicle, unless use of lethal force is justified by something other than the threat from the moving vehicle; shall not intentionally place themselves in the path of or reach inside a moving vehicle; and where possible shall attempt to move out of the path of a moving vehicle before discharging their weapon.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. All use of force reports were reviewed by the JCE and no incidents of firing at or from a moving vehicle were found.
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 Roster on Use of Force training. Use of Force Reports were reviewed by the JCE and no incidents of firing at or from a moving motor vehicle were found during this period.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to monitor reports.
85. Officers shall successfully qualify with each firearm they are authorized to use or carry on-duty pursuant to Connecticut requirements. Officers who fail to qualify shall immediately relinquish those firearms on which they failed to qualify. Those officers who still fail to qualify after remedial training within a reasonable time shall be subject to disciplinary action, up to and including termination of employment.	

Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. Firearm qualification training occurs on yearly basis. JCE and USDOJ have reviewed and approved firearm training lesson plans during 2015 and the first six months of 2016.
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 Training Roster. Use of Force Reports. Firearm qualification training occurs on yearly basis. JCE and USDOJ have reviewed and approved firearm training lesson plans during 2015
SITE VISIT	<u>Questions/Next Steps</u> : Through June 2016, there were no officers who failed to qualify. The JCE will continue to monitor.

86. Critical firearm discharges by officers on- or off-duty shall be reported and investigated. Data and analysis related to critical firearm discharges shall be tracked in EIS and EHPD's Use of Force Annual Report.

Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. Firearm discharges are reported to the JCE by EHPD Command staff.
Recommendations	None
Evidentiary Basis	Policies 404.2, 405.3 406.3 407.2, 408.2 and 302.3 Training Roster. Use of Force Reports. EIS. There were no critical firearm discharge incidents during January 1, 2016 through June 30, 2016.
SITE VISIT	<u>Questions/Next Steps</u> : The JCE continues to monitor supervisory reports.

#### **D. Electronic Control Weapons**

87. EHPD shall limit the use of ECWs to only those situations in which such force is necessary to protect the officer, the subject, or another party from immediate physical harm.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all. The JCE viewed the video of the two Taser discharges by two different officers, which occurred during the same incident. Officers can be heard warning suspect, who was very violent toward officers, to stop resisting

	and allow to be handcuffed. The first discharge by an officer missed the suspect, which necessitated a second discharge by the second officer.
Recommendations	Continue to review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4 Use of Force Reports. ECW (Taser) Incidents. There were two discharges and they were properly investigated by the IAO.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents.

88. Unless it would present a danger to the officer or others, officers shall issue a verbal warning to the subject that the ECW will be used prior to use. Where feasible, the officer will defer ECW application a reasonable time to allow the subject to comply with the warning.	
Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all and issued verbal warnings.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4  Use of Force Reports reviewed by JCE revealed three Taser deployments with two discharges during this reporting period. The JCE viewed the video of the two Taser discharges by two different officers, which occurred during the same incident. Officers can be heard warning suspect, who was very violent toward officers, to stop resisting and allow to be handcuffed. The first discharge by an officer missed the suspect, which necessitated a second discharge by the second officer.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incident reports to ensure officers are warning subjects and will review body camera video footage of all ECW (Taser) discharges.

89. ECWs will not be used where such deployment may cause serious injury or death from situational hazards, including falling, drowning, losing control of a moving vehicle, or becoming ignited from the presence of a potentially explosive or flammable material or substance, except where lethal force would be permitted.	
Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all. The JCE viewed the video of the two Taser discharges by two different officers, which occurred during the same incident. Officers can be heard warning suspect, who was very violent toward officers, to stop resisting

	and allow to be handcuffed. The first discharge by an officer missed the suspect, which necessitated a second discharge by the second officer.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policy 406.3 Use of Force Reports. All ECW (Taser) Incidents were reviewed by JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents.

90. After one standard ECW cycle (5 seconds), the officer shall reevaluate the situation to determine if subsequent cycles are necessary. Officers shall be trained in the risks of prolonged or repeated ECW exposure, including that exposure to the ECW for longer than 15 seconds (whether due to multiple applications or continuous cycling) may increase the risk of death or serious injury. Officers shall clearly articulate and justify each and every cycle used against a subject in a written Use of Force Report.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. No cases applied to this particular paragraph.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4 User of Force Reports reviewed by the JCE. All ECW (Taser) Incidents were reviewed by JCE and no violations of this paragraph were noted.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents.

91. ECWs shall not be used in drive stun mode as a pain compliance technique. ECWs shall be used in drive stun mode only to supplement the probe mode to complete the incapacitation circuit, or as a countermeasure to gain separation between officers and the subject so that officers can consider another force option.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. There was one case where the ECW was used in drive stun mode. A video of the incident was reviewed by the JCE and determined that it was justified due to the circumstances: during a violent struggle with an arrestee after the ECW was discharged and missed, officers were forced to use it in drive stun. Officers and supervisors followed policy for all others. All use of force reports were reviewed by JCE.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4 and in-service training. All use of force reports reviewed by JCE. There was one case where the ECW was used in drive stun

	mode. A video of the incident was reviewed by the JCE and determined that it was justified due to the circumstances: during a violent struggle with an arrestee after ECW was discharged and missed.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents and training.

92. ECWs may not be used against pregnant women, elderly persons, children, visibly frail persons or persons with a slight build and persons in medical or mental crisis, except where lethal force would be permitted, or the officer has reasonable cause to believe there is an imminent risk of serious bodily self-harm and lesser force options are not feasible. Officers shall be trained in the increased risks ECWs may present to the above listed vulnerable populations.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all. The JCE viewed the video of the two Taser discharges by two different officers, which occurred during the same incident. Officers can be heard warning suspect, who was very violent toward officers, to stop resisting and allow to be handcuffed. The first discharge by an officer missed the suspect, which necessitated a second discharge by the second officer. No ECW was discharged at any pregnant woman, elderly person, children, frail person, slight build person, or persons in mental crisis. ECW Recertification is scheduled for December of 2016.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4 User of Force Reports. All ECW (Taser) Incidents were reviewed by JCE and no violations of this paragraph were noted. 2016 Training Calendar submitted to the JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents.

93. ECWs may not be applied to a subject's head, neck, and genitalia, absent exigent circumstances. ECWs shall not be used on handcuffed persons, except in emergencies in which a reasonable officer would believe that serious bodily harm to another person or persons is imminent.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Review of the body-cam videos showed that Officers and supervisors followed policy for all.
Recommendations	Review all ECW (Taser) incidents.
Evidentiary Basis	Policies 406.3 and 401.4 User of Force Reports.



	All ECW (Taser) Incidents were reviewed by the JCE and no violations of this paragraph were noted. There was one case where the ECW was used in drive stun mode. A video of the incident was reviewed by the JCE and determined that it was justified due to the circumstances: during a violent struggle with an arrestee after ECW was discharged and missed.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents.
94. Officers shall receive annual ECW certifications, which should consist of physical competency; weapon retention; EHPD policy, including any policy changes; technology changes; and scenario-based training.	
Compliance Rating	Substantial Compliance
Discussion	EHPD confirmed that all officers remain certified as of June 30, 2016.
Recommendations	Review all ECW Taser) incidents
Evidentiary Basis	Policies 406.3 and 401.4 User of Force Reports. ECW (Taser) Incidents. Next certification scheduled for December of 2016
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents and continue to ensure all officers are certified.

95. Officers shall be trained in and follow protocols developed by EHPD in conjunction with medical professionals, on their responsibilities following ECW use, including: (a) the removal of ECW probes, including requiring medical or specially-trained EHPD personnel to remove probes that are embedded in a subject's skin, except for probes that are embedded in a subject's head, throat, groin, or other sensitive area, which should be removed by medical personnel only; (b) transporting to a hospital for evaluation all subjects who: have been exposed to prolonged application (more than 15 seconds); are a member of one of the vulnerable populations listed above; had an ECW used against them in circumstances presenting a heightened risk of harm; or were kept in prone restraint after ECW use; and (c) monitoring all subjects who have received ECW application while in police custody.	
Compliance Rating	Substantial Compliance
Discussion	For the period January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all. All officers received training in the proper use of ECW's and follow-up re-training and re-certification as of December 2015. ECW Recertification is scheduled for December of 2016.
Recommendations	The JCE will continue to track and confirm that all EHPD officers are trained on the protocol for working with fire department paramedics.



Evidentiary Basis	<p>Policies 406.3 and 401.4</p> <p>Use of Force Reports.</p> <p>ECW (Taser) Incidents. JCE reviewed all use of force reports and determined they were all in compliance. ECW's were deployed and one was discharged with no contact or effect. All officers received training as of December 2015. Next certification and training scheduled for fall and early winter 2016</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>The JCE will continue to review all ECW (Taser) incidents.</p> <p>Although no incidents required Fire Department assistance during the reporting period, The EHPD continues its partnership with Fire Department.</p>

96. Officers shall report all ECW discharges, except for training discharges, to their supervisor and the communications command center as soon as possible.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2015 through June 30, 2016, there were 3 Taser deployments with two discharges. Officers notified supervisors following the discharges.
Recommendations	Review all ECW (Taser) Incidents.
Evidentiary Basis	<p>Policies 406.3 and 401.4</p> <p>Use of Force Reports.</p> <p>ECW (Taser) Incidents.</p> <p>Supervisor Reports and Interviews checked by JCE. Supervisors periodically inspect ECW's for unreported discharges. All discharges are registered by the device. No unreported discharges were found during inspection.</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>The JCE will continue to review all ECW (Taser) incidents.</p>

97. EHPD shall develop and implement integrity safeguards on the use of ECWs to ensure compliance with EHPD policy, including conducting random and directed audits of ECW deployment data. The audits should compare the downloaded data to the officer's report on use of force. Discrepancies within the audit should be addressed and appropriately investigated.

Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all, but one -see explanation above in Paragraph 89. There were no discrepancies noted by supervisors during audit.
Recommendations	Review random audits
Evidentiary Basis	<p>Policies 406.3 and 401.4</p> <p>ECW (Taser) Incident Reports.</p> <p>EHPD Technology Review.</p> <p>All Supervisory Reports were checked by the JCE. Supervisors reported no discrepancies between reports by officers and downloaded data from ECW's.</p>

SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all ECW (Taser) incidents and random and directed audits submitted by Supervisors.
98. EHPD shall include the number of ECWs in operation and the number of ECW uses as elements of the EIS. Analysis of this data shall include a determination of whether ECWs result in an increase in the use of force and whether officer and subject injuries are affected by the rate of ECW use. ECW data and analysis shall be included in EHPD's Use of Force Annual Report.	
Compliance Rating	Substantial Compliance
Discussion	For the period, January 1, 2016 through June 30, 2016, there were three Taser deployments with two discharges. Officers and supervisors followed policy for all. EIS tracks use of ECW to detect misuse or abuse. No cases have activated EIS this period.
Recommendations	None
Evidentiary Basis	Policies 406.3 and 401.4 EHPD UOF Annual Report. All ECW (Taser) Incident Reports. Supervisor Interviews. Data included in EIS database and EHPD periodic reports to the JCE regarding EIS.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to review all reports/EIS.

#### **E. Use of Force Reporting Policy and Use of Force Report**

99. EHPD shall develop and implement a single, uniform, reporting system pursuant to a Use of Force Reporting policy and using a single, uniform, Use of Force Report. All officers using or observing force above un-resisted handcuffing shall, absent exigent circumstances report in writing, before the end of shift, the use of force in a Use of Force Report. The Use of Force Report shall include: (a) a detailed account of the incident from the officer's perspective; (b) the reason for the initial police presence; (c) a specific description of the acts that led to the use of force; (d) the level of resistance encountered; and (e) a description of every type of force used. The use of force reporting policy shall explicitly prohibit the use of "canned" or conclusory language in all reports documenting use of force.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. Use of Force form is online where officers access it to complete.
Recommendations	None
Evidentiary Basis	Use of Force Annual Report. All Use of Force Incident Reports were reviewed by the JCE and most were found to be in order, while some used conclusory language, which were brought to the attention of EHPD by the JCE and training recommended.

	Supervisors were trained as of this report and use of force reviews have improved greatly.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE shall continue to review all use of force reports in depth every site visit.

100. Officers who use or observe force and fail to report it, shall be held strictly accountable, and face discipline up to and including termination, regardless of whether the force was reasonable.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. EHPD reported that one officer was disciplined for not reporting a use of force in 2015 (Drawing the firearm, but not using it). For this reporting period there are no reports of officers failing report a use of force, according to EHPD.
Recommendations	None
Evidentiary Basis	All Use of Force Incident Reports were reviewed by the JCE, as well as Supervisory Reports.
SITE VISIT	<u>Questions/Next Steps:</u> Review all use of force reports in depth every site visit.

101. Each officer in a position to see or hear a use of force shall complete a Use of Force Report, before the end of the shift, documenting the officer's own actions and observations.	
Compliance Rating	Substantial Compliance
Discussion	The JCE has seen compliance of officers completing use of force reports on a timely basis. Since all parties agreed that the un-holstering of a firearm while not pointing it at a human being, does not constitute a Use of Force, thus not requiring a use of force review process, and the un-holstering of the firearm will be documented on a regular police incident report by EHPD, the issue of officers writing unnecessary Use of Force Reports has been resolved.
Recommendations	None
Evidentiary Basis	All Use of Force Incident Reports were reviewed by the JCE, as well as Supervisory Reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE shall continue to review all use of force reports in depth every site visit.

102. Officers' Use of Force Reports (whether primary or supplemental) shall completely and accurately describe the use of force. Officers shall be held strictly accountable for material omissions or inaccuracies in the Use of Force Report.	
Compliance Rating	Substantial Compliance

Discussion	The JCE has seen compliance of officers completing use of force reports on a timely basis and reports are complete and thorough. Since all parties agreed that the un-holstering of a firearm while not pointing it at a human being, does not constitute a Use of Force, thus not requiring a use of force review process, and the un-holstering of the firearm will be documented on a regular police incident report by EHPD, the issue of officers writing unnecessary Use of Force Reports has been resolved.
Recommendations	None
Evidentiary Basis	All Use of Force Incident Reports and Supervisory Reports reviewed by the JCE and determined to be in compliance.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE shall continue to review all use of force reports in depth every site visit.

103. Officers who use or observe force shall notify their supervisors immediately following any use of force or upon receipt of an allegation of unreasonable or unreported use of force by any officer.	
Compliance Rating	Substantial Compliance
Discussion	Notifications are normally made through the dispatcher and noted by officers on their reports. Dispatcher then notifies the patrol supervisor to respond. EHPD reported that supervisors were notified in all instances of use of force by its officers.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Incident Reports reviewed as well as Supervisory Reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE shall continue to review all use of force reports in depth every site visit.

104. Use of Force Reports shall be maintained centrally by the IAO for tracking and analysis purposes, as required by this Agreement.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014. IAO maintains a central electronic file for Use of Force reports.
Recommendations	None
Evidentiary Basis	IAO Robert S. Brockett Jr. report and interviews. JCE verified that Use of Force Reports were maintained centrally.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to meet with new IAO Robert Brockett Jr. every site visit to review/discuss all use of force incidents. Former IAO Naccarato was promoted to Deputy Chief.

105. At least annually, EHPD shall analyze the year's force data, including force-related outcome data, to determine significant trends; identify and correct deficiencies revealed by this analysis; and document its findings in a public report.	
Compliance Rating	Substantial Compliance
Discussion	New Policy Manual training occurred in January and February 2014 and public report issued in January 2015 covering calendar year 2014 and in January 2016 covering calendar year 2015.
Recommendations	The JCE recommended in his 30-month report that EHPD issue a training bulletin to remind supervisors of the requirements under EHPD's own policies and Paragraphs 105 through 109 (Supervisory Reviews) of the Settlement Agreement. The JCE found some deficiencies in supervisory review reports and notified EHPD. EHPD retrained its supervisors on this issue and review reports have improved greatly since then. The JCE's review of supervisory reports for the first six months of 2016 revealed a continued improvement in report investigations.
Evidentiary Basis	Use of Force Incident Reports since policy in effect. The first EHPD 2014 Use of Force Annual Report dated January 20, 2015. Also an Annual Use of Force report for 2015 was issued in January 2016. No significant trends or deficiencies in the force data were detected in these reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all use of force reports in depth every site visit.

#### **F. Force Reviews by Supervisors**

106. Absent exceptional circumstances, the direct supervisor of any officer using force, upon notification of a use of force or allegation of excessive force, shall respond to the scene of the use of force. If a supervisor is unable to respond to the scene, the supervisor shall document in the case file the exigent circumstances preventing his or her presence. The direct supervisor of any officer using force shall review all uses of force except those incidents involving a serious use of force, a use of force that appears potentially unjustified or criminal, a use of force by EHPD personnel of a rank higher than sergeant, or a use of force reassigned to the IAO by the Chief of Police or designee or the IAO. No supervisor who was involved in the incident, including by participating in or ordering the force being investigated, shall be responsible for the investigation of the incident.	
Compliance Rating	Substantial Compliance
Discussion	Review of all Use of Force reports by JCE revealed that only in one case a supervisor was notified and could not respond as required. This supervisor stated that he was the only supervisor on duty at the time, and the incident was a minor one. He was able to respond at a later time and conduct interviews. All Parties agreed to modify, and the Court approved, that

	supervisors who witnessed or participated in minor uses of force could also investigate same if there was no other supervisor available.
Recommendations	The JCE found some deficiencies, such as lack of specificity and the use of conclusory language, in supervisory review reports and notified EHPD. The JCE recommended that EHPD issue a training bulletin to remind supervisors of the requirements under EHPD's own policies and Paragraphs 105 through 109 (Supervisory Reviews) of the Settlement Agreement. EHPD retrained its supervisors on this issue and review reports have improved greatly since then. A review of supervisory reports this period revealed a continued improvement in force investigations.
Evidentiary Basis	Policy 407.2 Review of Supervisor Reports. Review of all Use of Force Incidents.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

107. The reviewing supervisor shall:

a) respond to the scene, examine the subject of the force for injury, interview the subject for complaints of pain, and ensure that the subject receives medical attention from an appropriate medical provider;

b) notify the IAO immediately of the use of force and obtain a use of force tracking number;

c) identify and collect all relevant evidence and shall evaluate that evidence to determine whether the use of force:

(i) was consistent with EHPD policy and/or (ii) raises any policy, training, tactical or equipment concerns;

d) ensure collection of all evidence to establish material facts related to the use of force, including audio and video recordings, and photographs and other documentation of injuries or the absence of injuries;

e) ensure the canvass for and interview of civilian witnesses. In addition, civilian witnesses should be encouraged to provide and sign a written report in their own words;

f) ensure that all officer witnesses provide a statement regarding the incident.

Officers involved in a use of force incident shall be separated until they are interviewed. Group interviews shall be prohibited. Supervisors shall ensure that all use of force reports identify all officers who were involved in the incident or were on the scene when it occurred. Supervisors shall not ask officers or other witnesses leading questions that improperly suggest justifications for the officers' conduct, when such questions are contrary to appropriate law enforcement techniques. Reviewing supervisors shall record all interviews with subjects and civilian witnesses and all follow-up interviews with officers;

g) review all Use of Force Reports and ensure that all reports include the information required by this Agreement and EHPD policy; and

h) consider all relevant evidence, including circumstantial, direct, and physical evidence, and make credibility determinations, if feasible. Supervisors will make all reasonable efforts to resolve material inconsistencies between the officer, subject, and witness statements, as well as inconsistencies between the level of force claimed by the officer and the subject's injuries.

EHPD will train all of its supervisors on the factors to consider when evaluating credibility. Where a reasonable and trained supervisor would determine that there may have been misconduct, the supervisor shall immediately notify the IAO to respond to the scene.	
Compliance Rating	Substantial Compliance
Discussion	A review of all Use of Force reports revealed that proper investigative procedures were followed by supervisors and IAO.
Recommendations	In the 30-Month report the JCE reported some deficiencies in supervisory review report writing and notified EHPD. The JCE recommended that EHPD issue a training bulletin to remind supervisors of the requirements under EHPD's own policies and Paragraphs 105 through 109 (Supervisory Reviews) of the Settlement Agreement. EHPD retrained its supervisors on this issue and force review reports have improved greatly since then. A review of supervisory reports this period revealed a continued improvement in force investigations
Evidentiary Basis	Policy 407.2 All Use of Force Reports reviewed by JCE this period.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

108. Each supervisor shall provide a written report to the shift commander by the end of the shift documenting the supervisor's preliminary determination of the appropriateness of the use of force, including whether the force was reasonable and within policy; whether the injuries appear proportionate to the use of force described; and summaries of subject, witness, and officer statements.	
Compliance Rating	Substantial Compliance
Discussion	End of shift interpreted as end of tour of duty. Supervisors shall provide written report to shift commander before they go home.
Recommendations	In the JCE's 30-month report, the JCE found some deficiencies in supervisory review report writing and notified EHPD. he JCE recommended that EHPD provide further training to remind supervisors of the requirements under EHPD's own policies and Paragraphs 105 through 109 (Supervisory Reviews) of the Settlement Agreement. The EHPD addressed this issue during the latter part of 2015 and, as a result, the JCE noticed a significant improvement in how supervisors investigated and reviewed use of force reports submitted for the last six months of 2015. A review of supervisory reports this period revealed a continued improvement in force investigations. All review reports inspected by the JCE were submitted in a timely manner.
Evidentiary Basis	Policy 407.2 Use of Force Reports reviewed by JCE showed that shift commanders were properly notified.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force reports.



109. Each supervisor shall complete and document a use of force supervisory review using a Supervisor's Force Review Report, within 72 hours of learning of the use of force. This Report shall include:

- a) the supervisor's narrative description of the incident, including a precise description of the evidence that either justifies or fails to justify the officer's conduct based on the supervisor's independent review of the facts and circumstances of the incident;
- b) documentation of all evidence that was gathered, including names, phone numbers, and addresses of witnesses to the incident. In situations in which there are no known witnesses, the report shall specifically state this fact. In situations in which witnesses were present but circumstances prevented the author of the report from determining the identification, phone number or address of those witnesses, the report shall state the reasons why. The report should also include all available identifying information for anyone who refuses to provide a statement;
- c) the names of all other EHPD employees witnessing the use of force;
- d) the reviewing supervisor's evaluation of the basis for the use of force, including a determination of whether the officer's actions appear to be within EHPD policy and consistent with state and federal law; whether there is any evidence of criminal conduct by the officer; and an assessment of the incident for tactical and training implications, including whether the use of force may have been avoided through the use of de-escalation techniques or lesser force options; and
- e) documentation of any non-disciplinary corrective action taken.

Compliance Rating	Substantial Compliance
Discussion	Proper reporting procedures were followed by supervisors in cases of Use of Force during this reporting period, January 1, 2016 through June 30, 2016.
Recommendations	The JCE will continue to monitor supervisory reports to ensure reports are properly prepared and submitted in a timely manner.
Evidentiary Basis	Policy 407.2 All Use of Force Supervisory Reports reviewed this reporting period.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents, including supervisory reports

110. Upon completion of the Supervisor's Force Review Report, the investigating supervisor shall forward the report to the patrol commander, who shall review the report to ensure that it is complete and that the findings are supported by a preponderance of the evidence. The patrol commander shall order additional investigation when it appears that there is additional relevant evidence that may assist in resolving inconsistencies or improve the reliability or credibility of the findings.

Compliance Rating	Substantial Compliance
Discussion	Patrol Commanders reviewed all use of force reports. There has been no need for additional investigation.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports reviewed by the JCE.
SITE VISIT	<u>Questions/Next Steps:</u>



	Ongoing review of all use of force incidents.
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111. Where the findings of the Supervisory Force Review Report are not supported by a preponderance of the evidence, the patrol commander shall modify the findings after consultation with the reviewing supervisor, and document the reasons for this modification, including the specific evidence or analysis supporting the modification. The patrol commander shall counsel the reviewing supervisor regarding the modification and of any investigative deficiencies that led to it, and order corrective action where appropriate. The patrol commander shall be held accountable for the accuracy and completeness of Use of Force Supervisory Review Reports completed by supervisors under the command of the patrol commander.

Compliance Rating	Substantial Compliance
Discussion	There have been no occurrences of Supervisory Force Review Report not supported by a preponderance of the evidence reported to the JCE.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports and supervisors review reports.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents and supervisory reviews.

112. Where a reviewing supervisor repeatedly conducts deficient investigations, the supervisor shall receive the appropriate corrective action, including training, demotion, and/or removal from a supervisory position.

Compliance Rating	Substantial Compliance
Discussion	There have been no occurrences of repeated deficiencies by any one specific supervisor to the knowledge of the JCE.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

113. Whenever a reviewing supervisor or patrol commander finds evidence of apparent criminal conduct by an officer, he or she shall suspend the investigation immediately and notify the Chief of Police, the IAO, the State Attorney's Office, and the State Police. The IAO shall immediately notify the FBI and USAO, where appropriate.

Compliance Rating	Substantial Compliance
Discussion	There have been no occurrences.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports.

SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.
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114. When the patrol commander finds that the supervisor force review is complete and the findings are supported by the evidence, the force review file shall be forwarded to the Chief of Police and the IAO. The Chief of Police and the IAO shall review the force review to ensure that it is complete and that the findings are supported by the evidence. At the discretion of the Chief of Police, his designee, or the IAO, a use of force review may be assigned or re-assigned to another supervisor, whether within or outside of the shift in which the incident occurred, or may be returned to the patrol commander for further review or analysis. This assignment or re-assignment shall be explained in writing.

Compliance Rating	Substantial Compliance
Discussion	There have been no occurrences.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports reviewed revealed that all were properly forwarded to the Chief and the IAO. No review reports needed to be re-assigned.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

115. Where, after a force review, a use of force is found to be out of policy, the Chief of Police shall direct and ensure appropriate discipline, including forwarding the outcome of the force review to the Board of Police Commissioners for disciplinary action. Where the use of force indicates policy, training, tactical, or equipment concerns, the Chief of Police shall ensure also that necessary training is delivered and that policy, tactical or equipment concerns are resolved.

Compliance Rating	Substantial Compliance
Discussion	No use of force this period was found to be out of policy by EHPD, as reported to the JCE
Recommendations	None
Evidentiary Basis	Policy 407.2
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents and any new training associated with cases.

### **G. Force Investigations by Internal Affairs**

116. EHPD shall establish a single, uniform reporting and investigation/review system for all serious uses of force, including critical firearm discharges.

Compliance Rating	Full Compliance
Discussion	System already established.

Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports and supervisory review reports.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

117. EHPD shall ensure that all serious uses of force are investigated fully and fairly by individuals with appropriate expertise, independence and investigative skills to ensure that uses of force that are contrary to law or policy are identified and appropriately resolved; that policy, training, equipment, or tactical deficiencies related to the use of force are identified and corrected; and that investigations of sufficient quality to ensure that officers are held accountable as necessary. To achieve this outcome, EHPD shall:

- a) Provide for an IAO to conduct administrative investigations of serious uses of force, uses of force by EHPD personnel of a rank higher than sergeant, or uses of force reassigned to the IAO by the Chief of Police or designee or the IAO.
- b) Within 90 days from the Effective Date, EHPD shall recruit, assign, and train a sufficient number of IAOs to fulfill the requirements of this Agreement. Prior to performing IAO duties, IAOs shall receive a minimum of 24 hours of force investigation training; call out and investigative protocols; and proper roles of on-scene counterparts such as crime scene technicians, State Attorney's Office, State Police EHPD detectives, and Joint Compliance Expert; and investigative equipment and techniques. IAOs shall also receive annual in-service training on proper force investigations.
- c) EHPD shall create a force investigation procedural manual to ensure consistency with this Agreement. The procedural manual shall include:
  - i. definitions of all relevant terms;
  - ii. clear statements of the mission and authority of the IAO regarding force investigations;
  - iii. procedures on report writing;
  - iv. procedures for collecting and processing evidence;
  - v. procedures to ensure appropriate separation of criminal and administrative investigations in the event of compelled subject officer statements;
  - vi. procedures for consulting with the State Attorney's Office and the State Police, including ensuring that administrative investigations are not unnecessarily delayed while a criminal investigation is pending;
  - vii. scene management procedures; and
  - viii. management procedures.

Compliance Rating	Substantial Compliance
Discussion	Use of Force Investigations Policy 407.2 has been established and updated.

Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports reviewed. All supervisors are trained to investigate IA cases by EHPD. IAO investigates all serious uses of force. In cases of high-ranking officers being investigated, Police Chief Lennon has a system in place to assign a trained officer of higher rank to investigate. There were no serious uses of force this reporting period, other than an accidental firearm discharged by an off-duty officer with no injuries.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

118. Where appropriate to ensure the fact and appearance of impartiality, investigations of serious uses of force or force indicating apparent criminal conduct by an officer shall be referred for investigation to an independent and highly competent entity outside EHPD.

Compliance Rating	Substantial Compliance
Discussion	There have been no referrals to the FBI for the reporting period.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports. EHPD has built a relationship with the FBI and the State's Attorney Office. There has been no need to refer any cases to outside entities this reporting period.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

119. In every incident involving a serious use of force, or any use of force indicating apparent criminal conduct by an officer, the supervisor shall immediately notify the IAO and obtain a use of force tracking number.

Compliance Rating	Substantial Compliance
Discussion	There were no use of force incidents during this reporting period that did not follow proper protocols and procedures.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports. Supervisory Reports.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

120. The IAO shall respond to the scene of every incident involving a serious use of force, any use of force indicating apparent criminal conduct by an officer, any use of force by an officer of a rank higher than sergeant, or as ordered by the Chief of Police or designee.

Compliance Rating	Substantial Compliance
Discussion	IAO responds to all serious uses of force when properly notified.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports. Interview with IAO and review of IAO reports.
SITE VISIT	<u>Questions/Next Steps:</u> Ongoing review of all use of force incidents.

121. The IAO shall immediately notify and consult with the State Attorney's Office and State Police regarding any use of force incident indicating apparent criminal conduct by EHPD personnel, or any use of force in which an officer discharged his firearm, or where an individual has died while in or proximate to the custody of EHPD. The IAO shall immediately notify and consult with the FBI and the USAO regarding any use of force incident indicating apparent criminal conduct by EHPD personnel that violates federal law.

Compliance Rating	Substantial Compliance
Discussion	The EHPD has established a strong and productive relationship with the FBI. There have been no cases requiring notification to the State Attorney's Office or FBI.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports. Interviews with former IAO Naccarato and new IAO Brokett Review of IAO reports.
SITE VISIT	<u>Questions/Next Steps:</u> Review all use of force Incidents.

122. If the case may proceed criminally, or where EHPD requests a criminal prosecution, any compelled interview of the subject officers shall be delayed, consistent with Paragraphs 148 and 150 of this Agreement. No other part of the investigation shall be held in abeyance unless specifically authorized by the Chief of Police in consultation with the agency conducting the criminal investigation.

Compliance Rating	Substantial Compliance
Discussion	Unaware of any relevant incident to date.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor Use of Force, Supervisory and IAO reports

123. The IAO shall complete its administrative use of force investigation within 60 days from the use of force. At the conclusion of each use of force investigation, the IAO shall prepare a report on the investigation. The report shall include:

- a) a narrative description of the incident, including a precise description of the evidence that either justifies or fails to justify the officer's conduct based on the IAO's independent review of the facts and circumstances of the incident;
- b) documentation of all evidence that was gathered, including names, phone numbers, and addresses of witnesses to the incident. In situations in which there are no known witnesses, the report shall specifically state this fact. In situations in which witnesses were present but circumstances prevented the author of the report from determining the identification, phone number or address of those witnesses, the report shall state the reasons why. The report should also include all available identifying information for anyone who refuses to provide a statement;
- c) the names of all other EHPD employees witnessing the use of force;
- d) the IAO's evaluation of the basis for the use of force, including a determination of whether the officer's actions appear to be within EHPD policy and consistent with state and federal law; whether there is any evidence of criminal conduct by the officer; and an assessment of the incident for tactical and training implications, including whether the use of force may have been avoided through the use of de-escalation techniques or lesser force options;
- e) if a weapon was used, documentation that the officer's certification and training for the weapon are current; and
- f) documentation of any disciplinary and/or non-disciplinary corrective action recommended.

Compliance Rating	Substantial Compliance
Discussion	IAO has complied with this paragraph in the past. There have been no cases investigated by the IAO this period that apply to this paragraph.
Recommendations	IAO to contact JCE if a case comes up.
Evidentiary Basis	Policy 407.2 Use of Force Reports. Interviews with former IAO Naccarato and review of IAO reports.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to monitor Use of Force, Supervisory and IAO reports

#### **H. Review by Chief of Police**

124. The Chief of Police shall review all force reviews by supervisors and force investigations by the IAO. The Chief of Police shall:

- a) review each force review and investigation within 30 days of receiving the force review/investigation report to ensure that it is complete and that the findings are supported by a preponderance of the evidence;
- b) order additional investigation when it appears that there is additional relevant evidence that may assist in resolving inconsistencies or improve the reliability or credibility of the

findings. Where the findings are not supported by a preponderance of the evidence, the Chief of Police or his/her designee shall modify the findings and document the reasons for this modification, including the specific evidence or analysis supporting the modification;

- c) determine whether the force violated EHPD policy. If the force violated EHPD policy, the Chief of Police or his/her designee shall take appropriate disciplinary action, including referring the review or investigation report to the Board of Police Commissioners for appropriate disciplinary action;
- d) determine whether the incident raises policy, training, equipment, or tactical concerns, and refer such incidents to the appropriate commander or supervisor within EHPD to ensure they are resolved;
- e) direct shift supervisors to take and document non-disciplinary corrective action to enable or encourage an officer to improve his or her performance; and
- f) document his or her findings within 45 days of receiving the force review or investigation.

Compliance Rating	Substantial Compliance
Discussion	Retired/former Chief Larrabee reviewed Use of Force reports and reported no issues with same.
Recommendations	None
Evidentiary Basis	Policy 407.2 Use of Force Reports reviewed by JCE revealed they were reviewed and signed by the Chief. Continued interviews with retired/former Chief Larrabee and new Chief Lennon and IAO.
SITE VISIT	<u>Questions/Next Steps</u> : Ongoing review continued.

## **J. Use of Force Training**

125. EHPD shall provide all EHPD officers with 4 – 8 hours of use of force training within 365 days of the Effective Date, and 4 – 8 hours of use of force training on at least an annual basis thereafter, including information on developments in applicable law and EHPD policy. EHPD shall coordinate and review all use of force policy and training to ensure quality, consistency, and compliance with the Constitution, Connecticut law, this Agreement and EHPD policy. EHPD's use of force training shall include the following topics:

- a) EHPD's use of force model, as described in this Agreement;
- b) proper use of force decision-making;
- c) use of force reporting requirements;
- d) the Fourth Amendment and related law;
- e) role-playing scenarios and interactive exercises that illustrate proper use of force decision-making, including training officers on the importance and impact of ethical decision making and peer intervention;
- f) the proper deployment and use of all intermediate weapons or technologies, including canines and ECWs;



<p>g) de-escalation techniques that encourage officers to make arrests without using force, and instruction that disengagement, area containment, surveillance, waiting out a subject, summoning reinforcements, calling in specialized units, or delaying arrest may be the appropriate response to a situation, even when the use of force would be legally justified;</p> <p>h) threat assessment;</p> <p>i) basic crisis intervention and interacting with people with mental illnesses, including instruction by mental health practitioners and an emphasis on de-escalation strategies;</p> <p>j) factors to consider in initiating or continuing a pursuit;</p> <p>k) appropriate training on conflict management; and</p> <p>l) supervisors of all ranks, as part of their initial and annual in-service supervisory training, shall receive additional training in conducting use of force reviews and investigations; strategies for effectively directing officers to minimize uses of force and to intervene effectively to prevent or stop unreasonable force; and supporting officers who report unreasonable or unreported force, or who are retaliated against for using only reasonable force or attempting to prevent unreasonable force.</p>	
Compliance Rating	Substantial Compliance
Discussion	All current Class Roster and schedules of training on ECW (Tasers), firearms, and other weapons have been provided to the JCE. All officers have attended training on use of force as of December 31, 2015. Use of force training was also held on January 4, 6, and 13 of 2016.
Recommendations	Ongoing review. The JCE recommends that EHPD issue a training bulletin to remind supervisors of the requirements regarding report writing under EHPD's own policies and Paragraphs 105 through 109 (Supervisory Reviews) of the Settlement Agreement.
Evidentiary Basis	All current Use of Force Reports. Training Rosters and curricula reviewed. Class rosters and schedules of training on ECW (Tasers), firearms, and other weapons have been provided to the JCE. All officers have attended training on use of force as of December 31, 2015. The JCE audited a class on use of force in June 2015. Use of Force class was also held in December 2015, and in January 2016.
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>JCE to monitor yearly in-service training completed and attend training throughout 2016. JCE audited a class on use of force in June, 2015 taught by Mr. Eliot Spector, and in January 2016.</p>

126. Included in the use of force training set out above. EHPD shall require firearms training for all officers within 365 days of the Effective Date and at least twice yearly thereafter. EHPD firearms training shall:

- a) require officers to complete and satisfactorily pass firearm training and qualify for regulation and other service firearms on a semi-annual basis;
- b) require cadets, officers in probationary periods, and officers who return from unarmed status to complete and satisfactorily pass firearm training and qualify for regulation and other service firearms before such personnel are permitted to carry and use firearms;



<p>c) incorporate professional night training, stress training (e.g., training in using a firearm after undergoing physical exertion) and proper use of force decision-making training, including continuous threat assessment techniques, in the annual in-service training program; and</p> <p>d) ensure that firearm instructors critically observe students and provide corrective instruction regarding deficient firearm techniques and failure to utilize safe gun handling procedures at all times.</p>	
Compliance Rating	Substantial Compliance
Discussion	Class roster and schedules of firearm training for 2014, 2015 and 2016 have been provided to the JCE by EHPD.
Recommendations	Ongoing review. JCE to monitor in-service firearms training.
Evidentiary Basis	Use of Force Reports. Training Rosters, attendance sheets, and curricula reviewed by JCE. As per EHPD, all officers have attended firearms training and retraining during in-service training. The JCE audited a class on use of force in June 2015. Use of Force class was also held in December 2015 and January 2016. Firearm training was also held in May 2016, and is scheduled again for August 2016.
SITE VISIT	<u>Questions/Next Steps:</u> JCE to monitor yearly in-service training.

## VIII. CIVILIAN COMPLAINTS, INTERNAL INVESTIGATIONS, AND DISCIPLINE

127. EHPD and the Town shall ensure that all allegations of officer misconduct are received and are fully and fairly investigated; that all investigative findings are supported by a preponderance of the evidence and documented in writing; and that all officers who commit misconduct are held accountable pursuant to a disciplinary system that is fair and consistent. To achieve these outcomes, EHPD and the Town shall implement the requirements below.	
Compliance Rating	Substantial Compliance
Discussion	This is an introductory paragraph outlining the goals and objectives of the use of force section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	Continue to monitor.
Evidentiary Basis	IA Office files and reports.
Discussion	Fair disciplinary system is in place (Disciplinary Matrix).

### A. Reporting Misconduct

128. EHPD shall require that all officers and employees report apparent misconduct by another EHPD officer or employee to a supervisor or directly to the IAO for review and investigation. Where apparent misconduct is reported to a supervisor, the supervisor shall immediately document and report this information to the IAO. Failure to report or document apparent misconduct or
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criminal behavior shall be grounds for discipline, up to and including termination of employment. The default discipline for a failure to report criminal behavior shall be termination.	
Compliance Rating	Substantial Compliance
Discussion	<p>There were six internal complaints by EHPD supervisors that were reported to the IAO for investigation. Three investigations were for Rules and Regulations violations. All of those investigations were sustained with discipline.</p> <p>Two investigations were Supervisor Complaints. One was exonerated; One closed, the complainant did not follow through.</p> <p>One civilian complaint was investigated and exonerated</p>
Recommendations	Continue talk with IAO Brockett and Chief Lennon
Evidentiary Basis	<p>Use of Force Reports.</p> <p>IAO Reports.</p> <p>Supervisory Review Reports.</p> <p>Citizen Complaints and IAO complaint reports reviewed</p> <p>Interviews with Chief Larrabee and former IAO Naccarato.</p> <p>Policies 201.4, 208.2, 407.2</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>JCE to monitor reports.</p>

## B. Complaint Information

129. Within 180 days of the Effective Date, the Town and EHPD shall develop and implement a program to ensure broad knowledge throughout the East Haven community about how to make misconduct complaints, and the availability of effective mechanisms for making misconduct complaints. The requirements below shall be incorporated into this program.	
Compliance Rating	Substantial Compliance
Discussion	The Civilian Complaint System and the Early Identification System (EIS) has been fully developed and implemented, and is publicizing the complaint process in the East Haven community, on the EHPD website and via a link from the Town website, at Town Hall, at EHPD headquarters and at the Hagan Memorial Library. Officers are required to carry civilian complaint forms in EHPD vehicles.
Recommendations	None
Evidentiary Basis	<p>Complaint System on Website and EIS reviewed. Forms and information available at Town Hall, at EHPD headquarters and at the Hagan Memorial Library.</p> <p>JCE has developed a checklist of data and reports that are reviewed at each site visit.</p>

SITE VISIT	<u>Questions/Next Steps:</u> JCE will continue to review all complaints and review EIS on every site visit.
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130. The Town and EHPD shall make complaint forms and informational materials, including brochures and posters, available at appropriate government properties, including EHPD headquarters, EHPD and Town websites, Town Hall, and the public library. Individuals shall be able to submit misconduct complaints through the EHPD and City websites and these websites shall include complaint forms and information regarding how to file misconduct complaints.

Compliance Rating	Substantial Compliance
Discussion	JCE has checked Department's website, Library, Town Hall and found the forms and Policy Manual readily available. JCE also noticed informational material translated in Spanish at EHPD front desk.
Recommendations	The JCE will continue to check to ensure information and forms are easily accessible to the public in a neutral location.
Evidentiary Basis	Complaint system on website. The civilian complaint form is also available at the EHPD, at the library, and at East Haven Town Hall. JCE also noticed informational material translated in Spanish at EHPD front desk. JCE will continue to insure that forms are available and the process is fair and open.
SITE VISIT	<u>Questions/Next Steps:</u> Monitor and make sure forms continue to be readily available to the public.

131. At the locations listed above, EHPD shall post and maintain a permanent placard describing the external complaint process that includes relevant contact information, such as telephone numbers, email addresses, and Internet sites. EHPD will require all officers to carry complaint forms, containing basic complaint information, in their department vehicles at all times. Officers shall also provide complaint forms and the officer's name and badge number upon request. If an individual objects to an officer's conduct, that officer will inform the individual of his or her right to make a complaint and shall provide the complaint form, informational brochure, and the officer's name and badge number. If the individual indicates that he or she would like to make a complaint, the officer shall immediately inform his or her supervisor.

Compliance Rating	Substantial Compliance
Discussion	The JCE will continue to monitor that complaint forms and related materials are available at locations and via officers.
Recommendations	The JCE will continue to check compliance regarding these materials with specific information at specific locations.
Evidentiary Basis	Visual inspection in the EHPD lobby. Ride-alongs and interviews with officers and sergeants during site visits in January, May and July 2016. Policies 201.4 and 208.2
SITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor.

132. Complaint forms and related informational materials shall be made available and posted in English and Spanish.	
Compliance Rating	Substantial Compliance
Discussion	The JCE will continue to monitor that complaint forms and related materials are available and posted in English and Spanish.
Recommendations	The JCE will continue to check compliance in East Haven.
Evidentiary Basis	Visual inspection during site visits of materials and brochures by JCE confirmed that these forms are available in Spanish and English.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor updates/changes to written materials.

### C. Complaint Intake, Classification, and Tracking

133. Within 180 days of the Effective Date, EHPD shall revise policy and train all officers and supervisors to ensure that all officers properly handle complaint intake, including how to properly provide complaint materials and information; and the consequences for failing to take complaints; and strategies for turning complaints into positive police-civilian interactions.	
Compliance Rating	Substantial Compliance
Discussion	Policy 208.2 instructs officers on the process of complaint intake. In-service training has been provided to all officers on the process of complaint intake.
Recommendations	The EHPD must underscore the importance of this paragraph and management should continually closely monitor the complaint process.
Evidentiary Basis	Policy 208.2 and training. Information from Chief, and Deputy Chief. Review of all citizen complaints. All officers carry complaint forms and are instructed to hand to civilians wishing to file a complaint.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all citizen complaints on-site and off-site and inspect police cars and other town sites for compliance.

134. The refusal to accept a misconduct complaint, discouraging the filing of a misconduct complaint, or providing false or misleading information about filing a misconduct complaint, shall be grounds for discipline, up to and including termination.	
Compliance Rating	Substantial Compliance
Discussion	No evidence found of officers discouraging the filing of complaints or denying forms to the public. Policy 208.2 instructs officers on the process and they have been trained.
Recommendations	The EHPD must underscore the importance of this paragraph and management should continually closely monitor the complaints process.

Evidentiary Basis	Policy 208.2 and training. Review of all citizen complaints. Information from retired/former Chief Larrabee and former IAO Naccarato that there have been no such cases reported this period.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all citizen complaints on-site and off-site.

135. EHPD shall accept all misconduct complaints, including anonymous and third-party complaints, for review and investigation. Complaints may be made in writing or verbally, in person or by mail, telephone (or TDD), facsimile, or electronic mail. Any LEP individual who wishes to file a complaint about an EHPD officer or employee shall be provided with a complaint form in Spanish or, for less common languages in East Haven, EHPD will make arrangements to ensure that the LEP person is able to make a complaint. Such complaints will be investigated in accordance with this Agreement.

Compliance Rating	Substantial Compliance
Discussion	The JCE will continue to carefully track compliance on this paragraph. The JCE is not aware of any anonymous, third party, or LEP complaints that was not accepted or otherwise.
Recommendations	None
Evidentiary Basis	Policy 208.2 and training. Interview and information from Lt. Emerman, Language Access Coordinator and Community Liaison Officer including 42-month report and conversations with former IAO James Naccarato and current IAO Brockett/ Review of all citizen complaints by JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review all citizen complaints on-site and off-site.

136. All officers and employees who receive a misconduct complaint in the field shall immediately inform a supervisor of the misconduct complaint so that the supervisor can ensure proper intake of the complaint. All misconduct complaints received outside of EHPD headquarters shall be forwarded to the IAO before the end of the shift in which it was received.

Compliance Rating	Substantial Compliance
Discussion	IA Officer and EHPD reported to the JCE that all complaints recorded by EHPD were properly routed and procedures were followed. The JCE will continue to track compliance on this paragraph. Policy manual training (Policy 208.2) regarding this paragraph has been completed.
Recommendations	None
Evidentiary Basis	Policy 208.2 and training, IAO files and reports
SITE VISIT	<u>Questions/Next Steps:</u> None

137. EHPD shall ensure that allegations of officer misconduct made during criminal prosecutions or civil lawsuits are identified and investigated as misconduct complaints.

Compliance Rating	Substantial Compliance
Discussion	Ongoing compliance check. There have been no occurrences of this type reported to the JCE.
Recommendations	Track all lawsuits against EHPD personnel; Continue to monitor EIS
Evidentiary Basis	Policy 208.2 Information from former IAO Naccarato. EIS review.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to meet with IAO Brockett and review EIS.

138. Within three business days of the receipt of a misconduct complaint, the IAO shall determine whether the complaint will be assigned to the subject officer(s)' supervisor(s) or retained by the IAO for an administrative investigation. The IAO shall also determine whether the misconduct complaint warrants a referral to the State Attorney's Office and/or USAO for a criminal investigation. EHPD shall develop and implement a complaint classification protocol that is allegation-based rather than anticipated outcome-based to guide the IAO in determining where a complaint should be assigned. This complaint classification protocol shall ensure that the IAO investigates allegations including:

- a) serious misconduct, including but not limited to: criminal misconduct; unreasonable use of force;
- b) discriminatory policing; false arrest or planting evidence; untruthfulness/false statements; unlawful search; retaliation; sexual misconduct; domestic violence; and theft;
- c) misconduct implicating the conduct of the supervisory or command leadership of the subject officer; and
- d) any other violations as determined by the Chief of Police.

Compliance Rating	Substantial Compliance
Discussion	The JCE will continue ongoing tracking of all IAO reports and engage in regular communication with EHPD command staff. The JCE is not aware of any complaint investigation not completed in a timely manner, nor any that needed to be referred to State Attorney's Office.
Recommendations	Continue to monitor EIS
Evidentiary Basis	Policy 208.2 Information from former IAO Naccarato. IAO reports. JCE's review of complaints
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to meet with IAO and review EIS and complaint processes/procedures.

139. The Chief of Police shall not be authorized to personally conduct an investigation of officer misconduct or violation of policy, nor prevent the conduct of such an investigation. A misconduct complaint investigation may not be conducted by any officer who used force during the incident; whose conduct led to the injury of a person; who authorized the conduct that led to the reported incident or complaint; or who was on the scene of the incident leading to the allegation of misconduct.	
Compliance Rating	Substantial Compliance
Discussion	No such cases have been reported to the JCE this period. The JCE will continue to track and review all IAO reports.
Recommendations	None
Evidentiary Basis	Policy 208.2 All IAO reports reviewed and appeared to have complied with this paragraph.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to review all IAO reports and meet with IAO Brockett.

140. EHPD shall track, as a separate category of misconduct complaints, allegations of discriminatory policing, along with characteristics of the complainants. EHPD shall ensure that complaints of discriminatory policing are captured and tracked appropriately, even if the complainant does not specifically label the misconduct as such.	
Compliance Rating	Substantial Compliance
Discussion	Working with EHPD, the JCE will continue to track compliance on this paragraph. There have been no occurrences reported to the JCE this period.
Recommendations	None
Evidentiary Basis	Policy 208.2 EIS Report and on-site system review.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to review all IAO reports and meet with IAO Brockett. The JCE review of all complaints on every quarterly site visit.

141. Within 180 days of the Effective date, the IAO shall develop and implement a centralized numbering and tracking system for all misconduct complaints. Upon the receipt of a complaint, the IAO shall promptly assign a unique numerical identifier to the complaint, which shall be provided to the complainant at the time the complaint is made. Where a misconduct complaint is received in the field, a supervisor shall obtain the unique numerical identifier and provide this identifier to the complainant.	
Compliance Rating	Full Compliance
Discussion	In compliance with this Settlement Agreement paragraph, the EHPD Internal Affairs Officer (IAO) has developed a centralized numbering and tracking system that will allow the prompt assignment of a unique numerical identifier to each civilian complaint and ensure that complainants are informed of this



	number at the time the complaint is made. The JCE will continue to track compliance on this paragraph.
Recommendations	The JCE will continue to monitor compliance to ensure that the unique numerical identifier is used for all complaints.
Evidentiary Basis	EHPD compliance report; Policy 208.2 Review of all IAO complaints and numbering system. Meetings with IAO Brockett.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to meet with former IAO Naccarato and review all complaints and numbering system.

142. EHPD's centralized numbering and tracking system shall maintain accurate and reliable data regarding the number, nature, and status of all misconduct complaints, from initial intake to final disposition, including investigation timeliness and notification to the complainant of the interim status and final disposition of the investigation. This system shall be used to determine the status of complaints and to confirm that a complaint was received, as well as for periodic assessment of compliance with EHPD policies and procedures and this Agreement, including requirements on the timeliness of administrative investigations.

Compliance Rating	Substantial Compliance
Discussion	Ongoing review of IAO reports will continue. IAO is able to provide useful data to JCE using the present system.
Recommendations	The JCE will continue to monitor compliance to ensure that the unique numerical identifier is used for all complaints.
Evidentiary Basis	EHPD quarterly compliance report to the JCE; Policy 208.2 Review of all IAO complaints. Review of IAO numbering system. Meetings with former IAO Naccarato.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to meet with IAO Brockett and review all complaints and numbering system.

143. Where a supervisor receives a misconduct complaint in the field alleging that misconduct has just occurred, the supervisor shall gather all relevant information and evidence and provide this information and evidence to the IAO. This information includes the names and contact information for all complainants and witnesses, the names of all EHPD officers and employees on the scene at the time of the alleged misconduct, and any available physical evidence such as voluntarily provided video or audio recordings, or documentation of the existence of such recordings where the witness chooses not to provide the recording. The supervisor shall take photographs of apparent injuries or the absence thereof.

Compliance Rating	Substantial Compliance
Discussion	Ongoing review of all IAO reports reveals that these procedures are being followed.



Recommendations	Continue to track all IAO reports and supervisor reports.
Evidentiary Basis	Policy 208.2 on the Complaint Process. IAO Files, IAO Reports and Supervisor Reports. The Chief informed the JCE that all EHPD supervisors are trained to investigate IAO complaints.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to carefully track and review IAO reports and meet with IAO Brockett.

#### **D. Investigation of Complaints**

144. Investigations of officer misconduct shall be as thorough as necessary to reach reliable and complete findings. The misconduct complaint investigator shall interview each complainant in person, absent exceptional circumstances, and this interview shall be recorded in its entirety, absent specific, documented objection by the complainant. All officers in a position to hear or see an incident, or any significant event before or after an incident, shall provide a written statement regarding their observations, even to state that they did not see or hear anything.	
Compliance Rating	Substantial Compliance
Discussion	All complaints, but two, filed this period were properly investigated, including interviews with witnesses, where applicable, and officers. The exception was that in two cases, the investigating supervisors failed to include some information in their reports, although the information was included in the officers' reports. These cases were of a minor nature, however, the JCE notified the EHPD about these shortcomings for corrective action
Recommendations	Continue to track all IAO incident reports.
Evidentiary Basis	Policy 208.2 The JCE reviewed all IA Files and Reports for this period and found that they complied with this paragraph. Meetings with former IAO Naccarato. The Chief informed the JCE that all EHPD supervisors are trained to investigate IAO complaints
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to carefully track and review IAO complaints and meet with IAO Brockett.

145. Where the alleged misconduct is particularly serious or information from an officer or other witness may be necessary to resolve an allegation, the investigator shall conduct an in-person interview of the officer or other witness. Each officer, witness, and complainant shall be interviewed separately. An EHPDAI not involved in the underlying complaint will be used when taking statements or conducting interviews of any LEP complainant or witness.	
Compliance Rating	Substantial Compliance
Discussion	Ongoing review of all IAO reports. In-person interviews were conducted when indicated and when necessary.

Recommendations	Continue to track all IAO incident reports.
Evidentiary Basis	Policy 208.2 IAO Files and Reports reviewed and in-person interviews were conducted when necessary. Meetings with former IAO Naccarato. The Chief informed the JCE that all EHPD supervisors are trained to investigate IAO complaints.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to carefully track and review IAO incident reports and meet with IAO Brockett.

146. All officer and civilian witness statements should be documented in their entirety, including any statement that the witness saw or heard nothing. All interviews should be recorded. All recordings shall be stored and maintained in a secure location within IAO.	
Compliance Rating	Substantial Compliance
Discussion	Review of all IAO reports revealed they were properly documented, recorded when allowed and stored.
Recommendations	Continue to track all IAO incident reports.
Evidentiary Basis	Policy 208.2 IAO Files and Reports. Meetings with former IAO Naccarato. The Chief informed the JCE that all EHPD supervisors are trained to investigate IA complaints and to comply with this paragraph
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to carefully track and review IAO incident reports and recordings and meet with IAO Brockett.

147. EHPD shall require officers to cooperate with administrative investigations, including appearing for an interview when requested by an EHPD investigator and providing all requested documents and evidence. Supervisors shall be notified when an officer under their supervision is summoned as part of an administrative investigation and shall facilitate the officer's appearance, absent extraordinary and documented circumstances.	
Compliance Rating	Substantial Compliance
Discussion	Ongoing review of all IAO reports. Policy 208.2 requires officer's cooperation.
Recommendations	Continue to track all IAO incident reports.
Evidentiary Basis	Policy 208.2 IAO Files and Reports. Meetings with former IAO Naccarato who indicated that supervisors are routinely notified and that there have been no issues when an officer is summoned for an interview.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to carefully track and review IAO incident reports and meet with IAO Brockett.

148. The subject officer shall not be compelled to provide a statement to administrative investigators where there is a potential criminal investigation or prosecution of the officer, until consultation with the criminal investigative agency (e.g. State Attorney's Office or USAO and approval by the Chief of Police. EHPD, the Town, and the State Attorney's Office shall develop and implement protocols to ensure that the criminal and administrative investigations are kept appropriately separate after a subject officer has provided a compelled statement.

Compliance Rating	Substantial Compliance
Discussion	This is law and all supervisors are aware of it.
Recommendations	None
Evidentiary Basis	Policy 208.2 Reviewed all IAO reports/cases.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to review files and cases to ensure law is being closely followed.

149. Nothing in this Agreement or EHPD policy shall hamper an officer's obligation to provide a public safety statement regarding a work related incident or activity. EHPD shall make clear that all officer statements in incident reports, arrest reports, use of force reports and similar documents, and statements made in interviews such as those conducted in conjunction with EHPD's routine use of force review and investigation process, are part of each officer's routine professional duties and are not compelled statements. Where an officer believes that providing a verbal or written statement will be self-incriminating the officer shall affirmatively state this and shall not be compelled to provide a statement without prior consultation with the criminal investigative agency (e.g. State Attorney's Office or USAO), and approval by the Chief of Police.

Compliance Rating	Substantial Compliance
Discussion	The JCE will track compliance; If issue arise, JCE will investigate further.
Recommendations	None
Evidentiary Basis	Policy 208.2 All IAO reports/cases. The Chief informed the JCE that all EHPD supervisors are trained to investigate IA complaints and are aware of officers' rights and obligations.
SITE VISIT	<u>Questions/Next Steps:</u> JCE will closely monitor.

150. If at any time during complaint intake or investigation the investigator determines that there may have been criminal conduct on the part of any officer or employee, the investigator shall immediately notify the Chief of Police and the Joint Compliance Expert, and shall consult with the State Attorney's Office, USAO and the local office of the FBI regarding the initiation of a criminal investigation, as appropriate. Where an allegation is investigated criminally, the IAO shall continue with the administrative investigation of the allegation, except that it may delay or decline

to conduct an interview of the subject officer(s) or other witnesses until completion of the criminal investigation unless, after consultation with the investigating agency and the Chief of Police, such interviews are deemed appropriate	
Compliance Rating	Substantial Compliance
Discussion	The IAO reported no incidents of suspected criminal conduct by officers to the JCE. The JCE will track compliance on this paragraph.
Recommendations	None
Evidentiary Basis	Policy 208.2 IAO reported to the JCE no cases of suspected criminal conduct this period.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review IAO files.

151. In each investigation, EHPD shall consider all relevant evidence including circumstantial, direct and physical evidence, and make credibility determinations based upon that evidence. There will be no automatic preference for an officer's statement over a non-officer's statement, nor will EHPD disregard a witness' statement merely because the witness has some connection to the complainant or because of any criminal history. During its investigation, EHPD may take into account the criminal history of a complainant that involves a crime of dishonesty. EHPD may also take into account the record of any involved officers who have been determined to have been deceptive or untruthful in any legal proceeding, Internal Affairs investigation, or other investigation. EHPD shall make efforts to resolve material inconsistencies between witness statements.

Compliance Rating	Substantial Compliance
Discussion	EHPD trains all its supervisors in the investigation of IAO complaints and the Chief can assign anyone of them to investigate cases as needed.
Recommendations	None
Evidentiary Basis	Policy 208.2 All IAO reports were reviewed by the JCE and all appeared to be in compliance.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review IAO case files and meet with IAO.

152. The misconduct investigator shall explicitly identify and recommend one of the following dispositions for each allegation of misconduct in an administrative investigation:

- a) "Unfounded," where the investigation determines, by a preponderance of the evidence, that the alleged misconduct did not occur or did not involve the subject officer;
- b) "Sustained," where the investigation determines, by a preponderance of the evidence, that the alleged misconduct did occur;
- c) "Not Sustained," where the investigation is unable to determine, by a preponderance of the evidence, whether the alleged misconduct occurred; or

d) “Exonerated,” where the investigation determines, by a preponderance of the evidence, that the alleged conduct did occur but did not violate EHPD policies, procedures, or training.	
Compliance Rating	Substantial Compliance
Discussion	There were 17 internal and external complaints filed during the first six months of 2016. All were properly investigated and categorized as described in this paragraph
Recommendations	None
Evidentiary Basis	Policy 208.2 IAO reports submitted to JCE.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to conduct an ongoing careful review of all IAO cases/files.

153. In addition to determining whether the officer committed the alleged misconduct, administrative investigations shall assess and document whether: (a) the police action was in compliance with training and legal standards; (b) the use of different tactics should or could have been employed to achieve a potentially better outcome; (c) the incident indicates a need for additional training, counseling or other non-disciplinary corrective measures; and (d) the incident suggests that EHPD should revise its policies, strategies, tactics, or training. This information shall be shared with the relevant commander(s) who shall document the commander’s disagreement or agreement with these findings; refer any recommendations to the appropriate individual to implement the recommended change; document the implementation of these recommendations; and return the documentation to the IAO.

Compliance Rating	Substantial Compliance
Discussion	No incident this period indicated that EHPD policies, strategies or tactics should be revised.
Recommendations	None
Evidentiary Basis	Policy 208.2 IAO files and documented implementation of recommendations by IAO. JCE reviewed all complaints filed this period and found them to be in compliance
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to conduct an ongoing careful review of all IAO cases/files.

154. EHPD shall respond to each complaint within 48 hours, excluding weekends and holidays, and shall resolve each stage of a complaint investigation in a reasonable time frame. EHPD shall complete all investigations of civilian complaints within 60 days of receiving the complaint. Upon a showing of good cause, officers may receive no more than two extensions of up to 30 days each. Requests for extensions must be in writing and approved by the Chief.

Compliance Rating	Substantial Compliance
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Discussion	Continual review of all complaints. One hundred percent (100%) have been resolved within 60 days.
Recommendations	Keep in close communication between quarterly site visits with IAO.
Evidentiary Basis	Policy 208.2 All Citizen Complaints reviewed were resolved in accordance with this paragraph. IAO Files indicate all complaints were addressed in a timely manner and according to the Agreement.
SITE VISIT	<u>Questions/Next Steps</u> : Continue to monitor.

155. A misconduct investigation shall not be closed simply because the complaint is withdrawn or the alleged victim is unwilling or unable to provide additional information beyond the initial complaint, or because the complainant pled guilty or was found guilty of an offense.

Compliance Rating	Substantial Compliance
Discussion	Careful review of all complaints and IAO investigations revealed that all were followed through and completed.
Recommendations	None
Evidentiary Basis	Policy 208.2. Meetings with former IAO Naccarato. IAO Files and Review of all Citizen Complaints. IAO is complying with this requirement. IAO and supervisors followed through on all investigations by contacting and interviewing complainants and witnesses.
SITE VISIT	<u>Questions/Next Steps</u> : The JCE continues to be in close communication with IAO on-site and off-site.

156. Each misconduct complainant will be kept informed periodically regarding the status of the investigation. The complainant will be notified of the outcome of the investigation, in writing, within ten business days of the completion of the investigation, including regarding whether any disciplinary or non-disciplinary action was taken.

Compliance Rating	Substantial Compliance
Discussion	Ongoing tracking.
Recommendations	None
Evidentiary Basis	Policy 208.2 and Review of all citizen complaints revealed compliance with this Paragraph.
SITE VISIT	<u>Questions/Next Steps</u> : None

**E. Discipline**

157. EHPD shall ensure that discipline for sustained allegations of misconduct is based on the nature of the allegation and defined, consistent, mitigating and aggravating factors, rather than the identity of the officer or his or her status within EHPD or the broader community. EHPD and the Town shall develop and implement procedures to ensure that discipline is fair and consistent.	
Compliance Rating	Substantial Compliance
Discussion	Policy 209.2 – Disciplinary Matrix became effective July 1, 2015 and included some minor changes which were reviewed and approved by Parties in May 2015. The Matrix provides for mitigating and aggravating factors and remains current.
Recommendations	None
Evidentiary Basis	Policy 209.2 Review of all cases and reports involving discipline for sustained allegations of misconduct revealed EHPD followed proper procedures pertaining to the Disciplinary Matrix (Policy 209.2). Meetings with Chief and IAO.
SITE VISIT	<u>Questions/Next Steps:</u> None

158. EHPD, in consultation with the Board of Police Commissioners and the Town, shall create a disciplinary matrix that:	
<ul style="list-style-type: none"> <li>a) establishes a presumptive range of discipline for each type of rule violation;</li> <li>b) increases the presumptive discipline based on both an officer's prior violations of the same or other rules;</li> <li>c) sets out defined mitigating or aggravating factors;</li> <li>d) requires that any departure from the presumptive range of discipline must be justified in writing;</li> <li>e) provides that EHPD shall not take only non-disciplinary corrective action in cases in which the disciplinary matrix calls for the imposition of discipline; and</li> <li>e) provides that EHPD shall consider whether non-disciplinary corrective action also is appropriate in a case where discipline has been imposed.</li> </ul>	
Compliance Rating	Full Compliance
Discussion	Policy 209.2 – Disciplinary Matrix (revision) became effective July 1, 2015 and included some minor changes which were reviewed and approved by Parties in May 2015. It also includes all the requirements listed in this paragraph.
Recommendations	None
Evidentiary Basis	Policy 209.2



SITE VISIT	<u>Questions/Next Steps:</u> Review training roster after policy complete and approved.
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159. EHPD, the Board of Police Commissioners, and the Town shall establish a unified system for reviewing sustained findings and assessing the appropriate level of discipline pursuant to EHPD's disciplinary matrix to facilitate consistency in the imposition of discipline. All disciplinary decisions shall be documented, including the rationale behind any decision to deviate from the level of discipline set out in the disciplinary matrix.

Compliance Rating	Substantial Compliance
Discussion	Policy 209.2 – Disciplinary Matrix (revision) became effective July 1, 2015 and included some minor changes which were reviewed and approved by Parties in May 2015. There were no known deviations during this reporting period.
Recommendations	None
Evidentiary Basis	Policy 209.2 specifically states circumstances under which the Board or the Chief are authorized to discipline subjects, i.e.: The Board may suspend for periods exceeding ten days and demote and terminate; the Chief may suspend subjects only up to ten days.
SITE VISIT	<u>Questions/Next Steps:</u> JCE to continue monitoring disciplinary issues.

160. EHPD and the Board of Police Commissioners shall develop and establish written policies and procedures to ensure that the Town Attorney provides close guidance to EHPD and the Board at the disciplinary stage to ensure that EHPD's and the Board's disciplinary decisions are as fair and legally defensible as possible.

Compliance Rating	Substantial Compliance
Discussion	Policy 209.2 – Disciplinary Matrix (revision) became effective July 1, 2015 and included some minor changes which were reviewed and approved by Parties in May 2015. Town Hall Counsel is involved and advises Police Dept.
Recommendations	None
Evidentiary Basis	Policy 209.1 Disciplinary Matrix takes into consideration the employees' Collective Bargaining Agreement (CBA); This policy was reviewed and approved by Town Hall Counsel.
SITE VISIT	JCE to continue monitoring.

## IX. SUPERVISION AND MANAGEMENT

161. EHPD and the Town shall ensure that EHPD supervisors provide the close and effective supervision necessary for officers to improve and grow as police officers; to police actively and effectively, and to identify, correct, and prevent misconduct. To achieve these outcomes, EHPD shall implement the requirements below.



Compliance Rating	Substantial Compliance
Discussion	This is an introductory paragraph outlining the goals and objectives of the supervision and management section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	None
Evidentiary Basis	Review of reports and meetings with supervisors during site visits.

#### A. Duties of Supervisors

162. EHPD supervisors shall provide, and shall be held accountable for providing, the close and effective supervision necessary to direct and guide officers. Close and effective supervision requires that supervisors: (a) respond to the scene of certain arrests; (b) review each arrest report; (c) respond to the scene of uses of force; (d) investigate each use of force (except those investigated by the IAO); (e) confirm the accuracy and completeness of officers' written reports; (f) respond to each complaint of misconduct; (f) ensure officers are working actively to engage the community and increase public trust and safety; and (g) provide counseling, redirection, support to officers as needed, and are held accountable for performing each of these duties.	
Compliance Rating	Substantial Compliance
Discussion	The JCE has witnessed and learned about effective supervision inside the EHPD during site visits over the past 42 months, and the Policies and Procedures Manual training was completed. The JCE will continue to carefully monitor this paragraph. Supervisors respond to scene to review arrests as necessary and to investigate use of force reports.
Recommendations	None
Evidentiary Basis	On-site observations in the EHPD; Discussions about supervisory response to use of force and misconduct cases with retired/former Chief Larrabee, Chief Lennon and Deputy Chief Naccarato. Supervisors received supervisory administrative training in 2015. Supervisors received Command Training in May 2016 Review of Supervisory reports show supervisors respond to use of force cases and serious arrest incidents, as required by the Agreement. Review of IAO files.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue discussions with Chief Lennon, and Deputy Chief Naccarato, and on-site observations and review of training.

163. On-duty field supervisors shall be available throughout their shift to respond to the field to provide supervision to officers under their direct command and, as needed, to provide supervisory assistance to other shifts.	
Compliance Rating	Substantial Compliance

Discussion	Supervisors are generally available and respond to the field when necessary. The JCE will continue to carefully track compliance on this paragraph.
Recommendations	None
Evidentiary Basis	Policy 215.1 On-site interviews with supervisors. On-site interviews with officers. Supervisory Reports show supervisors respond to use of force cases and serious arrest incidents, as required by the Agreement. Arrest Reports (sampling). All Use of Force Reports.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor.

164. Shift commanders shall closely and effectively supervise the officers under their command. All EHPD Commanders and supervisors shall ensure that all supervisors and officers under their command comply with EHPD policy, state and federal law, and the requirements of this Agreement.

Compliance Rating	Substantial Compliance
Discussion	No violations have been detected or reported to the JCE. The JCE has noted that Commanders sign off on supervisory reports. The JCE will continue to carefully track compliance on this paragraph.
Recommendations	None
Evidentiary Basis	Policy 215.1 On-site interviews with supervisors. On-site interviews with officers. Review of Supervisory Reports. Arrest Reports (sampling). Detainee reports. All Use of Force Reports.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor.

165. EHPD shall hold commanders and supervisors directly accountable for the quality and effectiveness of their supervision, including whether commanders and supervisors identify and effectively respond to misconduct, as part of their performance evaluations and through non-disciplinary corrective action, or through the initiation of formal investigation and the disciplinary process, as appropriate.

Compliance Rating	Substantial Compliance
Discussion	Supervisors have, when appropriate, identified misconduct by officers and referred same to IAO for investigation. For example, for this period supervisors filed at least three complaints against officers for misconduct, which were investigated by the IAO. In another case a supervisor counseled an officer who failed to turn on his body-cam during an incident.
Recommendations	Continue to monitor supervisory reviews.

Evidentiary Basis	Policy 215.1 On-site interviews with supervisors (Lieutenants). On-site interviews with officers. Supervisory Reports. Arrest Reports (sampling). All Use of Force Reports. IAO Complaints, and civilian complaints.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to monitor supervisory reviews.

166. Within twelve months of the Effective Date, EHPD shall develop and implement an EHPD-specific system to accurately evaluate officer performance in areas related to integrity, community policing, and critical police functions on both an ongoing and annual basis that comports with professional police practices and the requirements of this Agreement. As part of this program, EHPD shall establish a formalized system documenting annual performance evaluations of each officer by the officer's direct supervisor which shall include assessment of:

- a) community engagement and communication with the public;
- b) use of community-policing and problem-solving strategies;
- c) civilian commendations and complaints;
- d) disciplinary actions;
- e) compliance with policies on usage of sick leave and other leave;
- f) compliance with policies on secondary employment;
- g) safety (e.g., POST officer safety standards and vehicle operations);
- h) training;
- i) report-writing; and
- j) decision-making skills.

Compliance Rating	Substantial Compliance
Discussion	The East Haven Board of Police Commissioners adopted a policy, which became effective on June 15, 2014, that calls for annual performance evaluations on an employee's anniversary date. Employees have reviewed and signed off on Policy 215.1 via the online Power DMS system as well as received individual and roll call training. Supervisors have also received training on completing the evaluation forms.
Recommendations	
Evidentiary Basis	Policy 215.1 Power DMS System Roster. There were no major deficiencies noted in the evaluations conducted of officers this period. As in last report, there were basic improvements recommended for some young officers. Each individual employee evaluation is reviewed and placed in the employee's own personnel file.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will review random evaluations on future site visits and report on progress.

167. Annual performance evaluations shall be based upon work performance completed during the specific rating period. The officer's current direct supervisor shall complete the performance evaluation, but all supervisory personnel who supervised the officer during the rating period should provide written input, which shall be considered by the officer's current supervisor and incorporated into the performance evaluation.	
Compliance Rating	Substantial Compliance
Discussion	Performance evaluations based upon Policies and Procedures are conducted yearly on the employee's anniversary date.
Recommendations	None
Evidentiary Basis	Policy 215.1. The EHPD reported that there were no major deficiencies noted this period. Each individual employee evaluation is reviewed and placed in the employee's own personnel file.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to review random evaluations.

## B. Early Identification System

168. EHPD shall develop, implement and maintain an Early Identification System ("EIS") to support the effective supervision and management of EHPD officers and employees, including the identification of and response to potentially problematic behaviors as early as possible. EHPD will regularly use EIS data to promote ethical and professional police practices; to manage risk and liability; and to evaluate the performance of EHPD employees across all ranks, units and shifts.	
Compliance Rating	Substantial Compliance
Discussion	<p>At the 180-day mark, the EHPD had begun implementing protocols for designing the data fields for an Early Identification System (EIS). At the 365-day mark, the EHPD started using/implementing the EIS to automatically draw information from the Law Enforcement Administrative System (LEAS), the in-house computer reporting system. At the 18-month mark and through the 42-month mark, the EIS is fully operational and continues to track:</p> <ul style="list-style-type: none"> <li>• Any firearm discharge or use.</li> <li>• ECW (Taser) deployment or use; two (2) within a 60-day period.</li> <li>• Baton or O/C use; two (2) within a 60-day period</li> <li>• Non-compliant handcuffing</li> <li>• Physical use of force: three (3) within a 30-day period</li> <li>• Pursuits; two (2) within a 30-day period</li> <li>• Officers arrests, including interfering with police, obstructing a police officer, resisting arrest, and assault on a police officer; two (2) within a 60-day period</li> <li>• Traffic accidents involving EHPD equipment; three (3) within 12-month period</li> <li>• Civil lawsuits; two (2) within a 12-month period</li> </ul>

	<ul style="list-style-type: none"> <li>• Excessive absences; eight (8) unscheduled occurrences in any 12-month period</li> </ul> <p>The EIS is monitored by the IAO and bi-weekly by the officer's supervisor. IAO and supervisors initiate and implement any intervention deemed necessary for the officer and document same in writing on the Departmental Review reporting area of LEAS consistent with the EHPD Early Intervention System (EIS) – Policy 207.2</p>
Recommendations	None
Evidentiary Basis	<p>Policy 207.2; Supplemental Reports on EIS by EHPD IAO Naccarato; JCE on-site review of EIS.</p> <p>EIS was triggered twice during the first six months of 2016 due to two vehicle pursuits within a 30-day period and an arrest for interfering with an officer while making an arrest. The officers were cleared because the pursuits were for minor m/v violations and were terminated quickly, and the interference was caused by an intoxicated person trying to rescue a relative.</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>The JCE continues on-site review of EIS and any updates/upgrades.</p>

169. Within 180 days of the Effective Date, EHPD shall develop and begin implementing a protocol setting out which fields in EIS shall include historical data; deadlines for inputting data related to current and new information; and the individuals responsible for capturing and inputting data.

Compliance Rating	Full Compliance
Discussion	<p>In compliance with this Settlement Agreement paragraph, the EHPD implemented protocols for designing the data fields for an Early Identification System (EIS) that captures both historical data and emerging information about all sworn employees, automatically drawing data from the EHPD's Law Enforcement Administrative System (LEAS). The EIS provides a single repository of all relevant information about each sworn employee, both positive and negative. The system has been designed to identify patterns and will establish thresholds in such areas as civilian complaints, uses of force, firearms discharges, vehicle pursuits, excessive absences, and other factors to identify officers who may be at risk for misconduct and in need of supervisory intervention.</p>
Recommendations	None
Evidentiary Basis	<p>Policy 207.2</p> <p>Onsite observation of completed EIS. IAO quarterly reports.</p>
SITE VISIT	<p><u>Questions/Next Steps</u></p> <p>The JCE continues to review EIS on-site.</p>

170. Within 180 days of the Effective Date, EHPD shall develop and begin implementing a protocol for using the EIS and information obtained from it. The protocol for using the EIS shall address data storage, data retrieval, reporting, data analysis, pattern identification, identifying

officers for intervention, supervisory use, supervisory/departmental intervention, documentation and audit. Among protocol requirements EHPD shall include:

- a) comparative data analysis, including peer group, shift and unit analysis, to identify patterns of activity by individual officers and groups of officers;
- b) EHPD commander and supervisor review, on a regular basis, but not less than bi-weekly, of EIS reports regarding each officer under the commander or supervisor's direct command and, at least quarterly, broader, pattern-based reports;
- c) EHPD commanders and supervisors to initiate, implement, and assess the effectiveness of interventions for individual officers, supervisors, and shifts, based on assessment of the information contained in the EIS;
- d) require an array of intervention options to facilitate an effective response to identified problems. Interventions may take the form of counseling or training, or of other supervised, monitored, and documented action plans and strategies designed to modify activity. All interventions will be documented in writing and entered into the automated system;
- e) specify that the decision to order an intervention for an employee or group using EIS data shall include peer group analysis, including consideration of the nature of the employee's assignment, and not solely on the number or percentages of incidents in any category of information recorded in the EIS;
- f) prompt review by EHPD commanders and supervisors of the EIS system records of all officers upon transfer to their supervision or command;
- g) evaluation of EHPD commanders and supervisors based on their appropriate use of the EIS to enhance effective and ethical policing and reduce risk; and
- h) mechanisms to ensure monitored and secure access to the EIS to ensure the integrity, proper use, and appropriate confidentiality of the data.

Compliance Rating	Substantial Compliance
Discussion	In compliance with this Settlement Agreement paragraph, the EHPD implemented protocols for designing the data fields for an Early Identification System (EIS) that captured both historical data and emerging information about all sworn employees, automatically drawing data from the EHPD's Law Enforcement Administrative System (LEAS). The EIS provided a single repository of all relevant information about each sworn employee, both positive and negative. The system has been designed to identify patterns and will establish thresholds in such areas as civilian complaints, uses of force, firearms discharges, vehicle pursuits, excessive absences, and other factors to identify officers who may be at risk for misconduct and in need of supervisory intervention.
Recommendations	None
Evidentiary Basis	Policy 207.2 Onsite observation of completed EIS.
SITE VISIT	<u>Questions/Next Steps</u> The JCE continues to review EIS on-site.

171. The EIS shall include all relevant information available to EHPD to assess the conduct of each officer, including:

	<ul style="list-style-type: none"> <li>a) all awards and commendations received by employees;</li> <li>b) investigations of the officer;</li> <li>c) complaints (including civil lawsuits) against the officer and their dispositions;</li> <li>d) data collected regarding the officer's stops, search and seizures and uses of force;</li> <li>e) data about officer's arrests, including arrests for interfering with a police officer, resisting arrest, assault on a police officer, and disorderly conduct;</li> <li>f) training history;</li> <li>g) supervisory reviews;</li> <li>h) all vehicle pursuits and traffic collisions involving EHPD equipment;</li> <li>i) all loss or theft of EHPD property or equipment in the custody of the employee, including currency, firearms, force instruments, and identification cards; and</li> <li>j) any disciplinary or other corrective action taken against the officer.</li> </ul>
Compliance Rating	Substantial Compliance
Discussion	The EIS includes all information required by this Settlement Agreement paragraph. Additional training data is available on another computer.
Recommendations	Discuss issues with IAO Brockett.
Evidentiary Basis	<p>The JCE reviewed the EIS system on-site.</p> <p>IAO Naccarato's 365-day supplemental report and Policy 207.2</p> <p>IAO Naccarato's 18-month supplemental report.</p> <p>IAO Naccarato's 24-month supplemental report.</p> <p>IAO Naccarato's 30-month supplemental report.</p> <p>IAO Naccarato's 36-month supplemental report.</p> <p>IAO Naccarato's 2014 Public Accountability Annual Report.</p> <p>IAO Naccarato's 2015 Public Accountability Annual Report.</p> <p>Former IAO Naccarato and new IAO Brockett supplemental reports on EIS for the first six months of 2016 (42-month supplemental report).</p> <p>On-site review of EIS and training information.</p>
SITE VISIT	<u>Questions/Next Steps:</u> None

172. The EIS shall include appropriate identifying information for each involved officer (i.e., name, badge number, shift and supervisor) and civilian.	
Compliance Rating	Full Compliance
Discussion	EIS Database has been reviewed on-site by the JCE
Recommendations	The JCE will continue to review EIS for updates.
Evidentiary Basis	The EIS Database includes all the identifying information required under this paragraph. On-site review of EIS system.
SITE VISIT	<u>Questions/Next Steps:</u> None



173. EHPD shall maintain all personally identifiable information about an officer included in the EIS for at least five years following the officer's separation from the agency. Information necessary for aggregate statistical analysis will be maintained indefinitely in the EIS. On an ongoing basis, EHPD will enter information into the EIS in a timely, accurate, and complete manner, and shall maintain the data in a secure and confidential manner. No individual within EHPD shall have access to individually identifiable information that is maintained only within EIS and is about an officer not within that individual's direct command, except as necessary for investigative, technological, or auditing purposes.

Compliance Rating	Full Compliance
Discussion	None
Recommendations	The JCE will continue to review EIS for updates.
Evidentiary Basis	The EIS Database includes all the identifying information required under this paragraph. The data is kept in storage for the appropriate time period and is secure and kept confidential; only certain officers have access to it.
SITE VISIT	<u>Questions/Next Steps</u> : Monitor EIS/IAO reports.

174. The EIS, including any computer programs and hardware, will be operational, fully implemented, and be used in accordance with policies and protocols that incorporate the requirements of this Agreement within 365 days of the Effective Date. Prior to full implementation of the new EIS, EHPD will continue to use existing resources to the fullest extent possible, to identify patterns of conduct by employees or groups of officers.

Compliance Rating	Full Compliance
Discussion	None
Recommendations	The JCE will continue to review EIS for updates.
Evidentiary Basis	EIS Database includes all requirements under this paragraph. Policy 207.2, EIS continues to operate according Deputy Chief Naccarato's 42-month report, and IAO Brockett's 42 month supplemental reports JCE verified in person.
SITE VISIT	<u>Questions/Next Steps</u> : JCE will continue to monitor.

### C. Visual and Audio Documentation of Police Activities

175. EHPD shall maintain and operate video cameras and AVL in all police vehicles and shall repair or replace all non-functioning video cameras or AVL units. EHPD shall ensure that that recordings are captured, maintained, and reviewed as appropriate by supervisors, in addition to any review for investigatory or audit purposes, to assess the quality and appropriateness of officer interactions, uses of force, and other police activities.

Compliance Rating	Substantial Compliance
Discussion	The JCE will continue to track compliance on this paragraph.



Recommendations	Since all technology is in-car and tied to computer, if the technology is not operating correctly, the car will not start. Supervisors inspect AVL's periodically to ensure device is functioning correctly; they also review all videos to ensure they are being utilized as per Department rules.
Evidentiary Basis	Policy 401.4 and Supervisory reports reviewed by JCE. Patrol cars with malfunctioning video cams are taken out of service per EHPD policy. Also, JCE was informed that AVL's as well as video storage capacity were updated during first few months of 2016. EHPD now has unlimited video storage capacity and new HD Body-cams are coming on line. Supervisors monitor videos uploaded by officers on a regular basis.
SITE VISIT	<u>Questions/Next Steps</u> : Continue to monitor.

176. Within 180 days of the Effective Date, EHPD shall develop and implement policies and procedures regarding AVL, in-car recorders, ECWs, and similar equipment that require:

- a) activation of in-car cameras for all traffic stops and pursuits until the motor vehicle stop is completed and the stopped vehicle departs, or until the officer's participation in the motor vehicle stop ends;
- b) activation of ECW cameras when the ECW is un-holstered;
- c) activation of in-car cameras for incidents in which a prisoner being transported is violent or resistant;
- d) supervisors to review AVL, in-car camera recordings, and ECW recordings of all officers listed in any EHPD report regarding any incident involving injuries to a prisoner or an officer, uses of force, vehicle pursuits, or misconduct complaints;
- e) supervisors to review recordings regularly and to incorporate the knowledge gained from this review into their ongoing evaluation and supervision of officers;
- f) that EHPD retain and preserve all recordings for at least three years; however if a case is reasonably anticipated to lead to litigation or remains under investigation or litigation longer than three years, EHPD shall retain and preserve the recordings for at least three years after the final disposition of the matter, including appeals; and
- g) that an officer notifies a supervisor immediately when an event was not recorded.

Compliance Rating	Substantial Compliance
Discussion	The policy was completed and went into effect in September 2013. Training was completed in January and February 2014 and the policy was fully implemented throughout 2014. Policy 401.4 was revised, reviewed and approved by the Parties during 2015. The JCE will continue to track compliance on this paragraph.
Recommendations	None
Evidentiary Basis	Policy 401.4 (revised 2015). Reviewed and approved by the JCE and the Parties. Training roster. On-going training. Also, JCE was informed that AVL's, ECW's as well as video storage capacity have been updated during first few months of 2016.
SITE VISIT	<u>Questions/Next Steps</u> :

	None
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177. Within 90 days of the Effective Date, EHPD shall develop and implement a schedule for testing AVL, in-car recorder, and ECW camera recording equipment to confirm that it is in proper working order. Officers shall be responsible for ensuring that recording equipment assigned to them or their car is functioning properly at the beginning and end of each shift and shall report immediately any improperly functioning equipment.	
Compliance Rating	Substantial Compliance
Discussion	In compliance with this paragraph, if the in-car technology (computer) is not functioning properly, the car will not start. All AVL's, in-car cameras, and ECW cameras are tested regularly.
Recommendations	None
Evidentiary Basis	Policy 401.4. JCE has read reports during this period from supervisors reporting defective AVL, ECW and in-car recording equipment. Also, JCE was informed that ECW's, and AVL's, as well as video storage capacity have been updated during first few months of 2016.
SITE VISIT	<u>Questions/Next Steps:</u> None

178. Within 180 days of the Effective Date, EHPD shall provide each supervisor with handheld recording devices and require that supervisors use these devices to record complainant and witness statements taken as part of use of force or misconduct complaint investigations	
Compliance Rating	Full Compliance
Discussion	In compliance with Paragraph 178 of the Settlement Agreement, EHPD supervisors have been equipped with iPhones capable of functioning as recording devices and suitable for recording the statements of witnesses and complainants in the field in use of force cases and other cases. In addition, supervisors have been using Department-issued body cams to record interviews and complaints. Review by the JCE of supervisors' reports this period revealed that they continue to use body-cams for recording interviews with victims/witnesses.
Recommendations	The JCE will continue to monitor the use of the iPhones to record complainant and witness statements per Policy 401.4.
Evidentiary Basis	Policy 401.4 On-site observation. All supervisors received training as IA investigators, as per the Chief. Use of the body-cams and iPhones for interviews
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to interview supervisors regarding functionality of iPhones and body-cams.

**X. COMMUNITY ENGAGEMENT AND OVERSIGHT**

179. EHPD shall create robust community relationships and engage constructively with the community to ensure collaborative problem-solving, ethical and bias-free policing, and increase community confidence in the Department. EHPD shall establish community and problem-oriented policing principles in its policing operations. EHPD shall also engage the public in the reform process through the dissemination of public information on a regular basis. EHPD and the Town shall develop, implement, and maintain systems to ensure comprehensive, effective, and transparent oversight of EHPD that will be sustained after the completion of this Agreement. To achieve these outcomes, EHPD shall implement the requirements below.	
Compliance Rating	Substantial Compliance
Discussion	This is an introductory paragraph outlining the goals and objectives of the community engagement and oversight section. The Town of East Haven will reach compliance in this introductory paragraph after compliance is achieved for all the sub-paragraphs that it introduces.
Recommendations	None
Evidentiary Basis	n/a

180. EHPD shall, in all of its policing operations, adopt the professional police practices of community oriented and problem-solving policing, including robust community partnerships, cooperative strategies, and promoting trust in the community.	
Compliance Rating	Substantial Compliance
Discussion	The EHPD has made considerable progress in this area. This paragraph will continue to be monitored by the JCE. The Chief and his leadership team have been visible in the community. The importance of constant community engagement must be underscored. Retired/former Chief Larrabee/Chief Lennon has assigned officers to walking beats, has opened satellite mini police station, has created a cadet program and assigned officers to the high school to mentor and work with students.
Recommendations	Chief continues to emphasize the importance of formal and informal community engagement throughout all ranks.
Evidentiary Basis	Group and individual meetings with residents, businesses and faith-based members of the community and EHPD. Community Liaison Officer Report. Onsite observation at community meetings. Meetings with community members. Chief has assigned sector PO's to high school as Liaison and they're staying in touch w/school Principal and students; officers on walking beat and on bicycles are assigned to new substations, and to perform "walk and talk" during their shifts. Citizen's police academy: 14 graduated this June 2016.

	Planned Citizen's police academy for high school students. A new Cadet program for high school students with 3 participants who graduated this year and are continuing on to college to major in Criminal Justice. Chief's Advisory Board.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE continues to attend community meetings and interview members of the residential, business and faith-based communities.

181. Within 90 days of the Effective Date, EHPD shall appoint and/or hire a Community Liaison Officer who is a sworn officer fluent in English and Spanish. The Community Liaison Officer shall also have formalized training in the nature and scope of federal and state civil rights law as applied to law enforcement activity	
Compliance Rating	Full Compliance
Discussion	Lieutenant David Emerman has been selected as both the language access coordinator and the community liaison officer. Lt. Emerman is bi-lingual and fluently speaks English and Spanish. Due to his educational background and life experiences, Lt. Emerman is very proficient in fostering good community relationships with various community groups, especially the local Latino community. The JCE has discussed the need to have a succession plan in place for this vital role. EHPD has stated that they have several officers who are fluent in Spanish and they have been assisting Lt. Emerman in the on-going efforts to improve community relations. Any of these officers would be eligible for consideration as Liaison.
Recommendations	None
Evidentiary Basis	THE EHPD 90-day Compliance Report; Meetings with Lt. Emerman; 365-day report, 18-month report, 24-month report, 30-month report, 36-month report and 42-month report; Media – newspaper articles commending Lt Emerman. Community Liaison Officer Report. EHPD has several officers who are fluent in Spanish and they have been assisting Lt. Emerman in the on-going efforts to improve community relations.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to ensure that a designated Community Liaison Officer is in place if staffing changes/promotions occur.

182. EHPD shall make the contact information and duty hours of the Community Liaison Officer public on its website and on any EHPD document generally available to the public. The Community Liaison Officer shall be directly available for public contact during normal business hours. The Community Liaison Officer shall have the following duties:

- a) The Community Liaison Officer shall arrange for quarterly meetings of East Haven residents designed to permit residents to voice their concerns and ask questions. The meetings shall be conducted as follows:

- i. The meeting shall be attended by the Community Liaison Officer, at least one senior EHPD command staff member, and by officers responsible for patrolling, or supervising patrol, in both the north and south sections of the Town. All EHPD personnel present shall be identified, in uniform, and available for responses to questions from residents of East Haven.
- ii. Names shall not be required of persons attending the meeting, nor shall any investigative law enforcement action be taken at or after this meeting that involves attendees in any way, absent an emergency. EHPD may act based on information explicitly communicated at the meeting for that purpose.
- iii. EHPD shall notify the public of this meeting and the requirements of this provision, including anonymity, regarding this meeting in the local press two weeks in advance of the meeting.
- iv. The meeting location shall alternate between the north and south sections of the Town so that the meeting is held in each section quarterly.

b) The Community Liaison Officer shall review, on a monthly basis, all complaints submitted to EHPD by members of the community to assess community concerns. For those complaints that do not rise to the level of requiring formal action under EHPD policy, code of conduct, and the terms of this Agreement, the Community Liaison Officer shall notify the complainant of the availability of the Community Liaison Officer to answer the complainant's questions and respond to any further concerns.

c) The Community Liaison Officer shall meet monthly with the Chief of Police, the Mayor, and the Board. During these meetings, the Community Liaison Officer shall communicate the concerns that the Community Liaison Officer has received during the previous month, along with any other relevant information pertaining to the relationship of EHPD with East Haven residents.

Compliance Rating	Substantial Compliance
Discussion	<p>This paragraph was modified from the original Settlement Agreement to clarify where meetings should be held in town to make the meetings more convenient to residents throughout the town. Meetings now take place on alternating sides of town (north and south).</p> <p>A second modification was made to and approved by the Court on December 19, 2014 to the requirement of monthly community meetings to quarterly meetings due to low attendance. The Community Liaison Officer is well known by the community in East Haven and he arranges and attends all meetings and reports concerns to the Chief. This Officer also meets frequently with the police Chief and the Board, as well information is passed to him through his Legal Advisor.</p>
Recommendations	<p>Plan for Community Liaison Officer to continue this work.</p> <p>Develop additional strategies for attracting community members to quarterly meetings.</p>
Evidentiary Basis	<p>365-day Supplemental Report and JCE on-site meetings and interviews.</p> <p>18-month Report.</p> <p>24-month Report.</p>

	30-month Report. 36-month Report. 42-month Report. On-site meetings with Lt. Emerman. Community meetings coordinated by the Community Liaison Officer and held on January 6, and April 26, 2016. Ten-week Citizen Police Academy completed June 2016 (14 graduates) Community meeting held in 2016 Second Police Academy is scheduled with high school students Cadet Program with 3 high school students participating Community Liaison Officer meets regularly with the Police Commission and the Police Chief and the Mayor through his Legal Counsel.
SITE VISIT	<u>Questions/Next Steps:</u> Discuss plan and strategy to attract more community members with Lt. Emerman. Monitor new Citizens Police Academy and Cadet Program.

183. Within 90 days of the Effective Date, EHPD shall develop a strategic recruitment plan that includes clear goals, objectives, and action steps for attracting high-quality applicants for employment across all levels of EHPD, sworn and civilian. EHPD's strategic recruitment plan shall establish and clearly identify the duties and goals of EHPD's recruitment efforts. The strategic recruitment plan shall include specific strategies for attracting a diverse pool of applicants, including members of groups that have been historically underrepresented in EHPD and applicants fluent in Spanish.

Compliance Rating	Substantial Compliance
Discussion	In compliance with this paragraph, Chief Brent Larrabee, Attorney Larry Sgrignari, and Lt. Lennon attended the February 20, 2013 meeting of the East Haven Civil Service Commission. After consulting with the Commission members along with Chief Examiner Andrea Liquori, the Commission requested the submission of various recommended changes to their rules by their next meeting in order to comply with the Settlement Agreement. These changes support the Department's goals of moving towards a highly competent professional law enforcement agency. On March 11, 2013, the Civil Service Commission implemented the rule changes for the recruitment and hiring of both sworn and non-sworn EHPD employees. These changes include a tiered point system to encourage the recruiting of a more professional and well suited applicant. Although the hiring provisions utilized to hire police officers is regulated by the Connecticut General Statutes § 7-294 and the regulations of the CT POST Council, the encouragement for recruitment of a diverse applicant pool is driven by exceptional recruiting. The tiered point system grants additional testing points to applicants that provide proof of higher education, veteran's points for military service, or the ability to fluently speak languages other than English. In addition, the Civil Service Commission has adopted a recruitment plan. Pursuant to the plan, the EHPD actively advertises upcoming recruiting using various media sources.



	<p>All advertisements are in both English and Spanish. Some of the locations for advertisement are:</p> <ul style="list-style-type: none"> <li>• All local newspapers (both English and Spanish).</li> <li>• Postings on EHPD and Town website.</li> <li>• Multiple and frequent announcements on the EHPD's Facebook© and Twitter© pages.</li> <li>• Online media advertisements on local news sources such as the East Haven Patch.</li> </ul> <p>A much more diverse police department as compared to a few years ago, with seven officers who are fluent in Spanish and several African-American officers.</p>
Recommendations	The JCE will continue to monitor EHPD recruitment efforts per this paragraph.
Evidentiary Basis	<p>The EHPD 90-day Compliance Report and phone conferences with Chief Larrabee.</p> <p>Recruitment plan- State establishes list: from last 7 hires in 2015: six were white males, and one Asian. Out of total of 51 officers in the EHPD, 10 are minorities, including five women. EHPD also has two <a href="#">Middle Eastern/Arab</a> officers on roster.</p> <p>The selection process used is the standard Civil Service testing process that is not regulated or established by the Police Department. This process applies to the hiring of new officers up to the rank of Captain. The process includes a standardized written test, standardized independent (outside personnel from other agencies as the evaluators) oral board assessment, Chief's interview, and an interview by the Board of Police Commissioners.</p> <p><u>New task force officers assigned to Fed &amp; FBI</u> – One officer is assigned to the DEA and one is assigned to the FBI. This is evidence that the Dept. has vastly improved its relationship w/Federal authorities.</p>
SITE VISIT	<p><u>Questions/Next Steps:</u></p> <p>Continue to review and discuss recruitment plan strategies with EHPD leaders.</p>

184. All EHPD audits and reports related to the implementation of this Agreement shall be made publicly available via website and at the Police Department, Town Hall, and other public locations, in English and in Spanish, to the fullest extent permissible under law.	
Compliance Rating	Substantial Compliance
Discussion	Although the major compliance reports marking 60, 90, 280, 270 and 365 days, and 18, 24, and 30, 36 and 42 months after the Settlement Agreement Effective Date are posted on the websites, the JCE will continue to review additional materials related to EHPD policies and procedures and may make additional recommendations for adding materials.
Recommendations	The JCE will continue to work with Deputy Chief Naccarato to identify additional materials for posting on the public website at the Police

	Department, Town Hall and Haganan Public Library. Discussions of a blog, other social media outlets, using interns and other new processes to reach public should be continued.
Evidentiary Basis	EHPD Website and JCE on-site observations.
SITE VISIT	<u>Questions/Next Steps:</u> Continue to verify and ensure updated materials are in place.

185. EHPD shall collect and maintain all data and records necessary to facilitate and ensure transparency and wide public access to information related to EHPD decision making and activities, as permitted by law.	
Compliance Rating	Substantial Compliance
Discussion	The JCE is continuing to work with USDOJ and EHPD to track compliance on this paragraph since all training on the new Policy Manual was completed in February 2014 and continued to be implemented throughout 2015 and into 2016. Annual Use of Force reports, Stops, Search and Seizures and Annual Compliance reports are all available to the public through EHPD website and at police station.
Recommendations	None
Evidentiary Basis	Annual Use of Force reports, Stops, Search and Seizures reports, Policy Manual, and Compliance reports --all were published and accessible to the public.
SITE VISIT	<u>Questions/Next Steps:</u> Discuss any new ideas regarding transparency and information sharing with EHPD.

## **XI. AGREEMENT IMPLEMENTATION AND ENFORCEMENT**

### **A. Role of the Joint Compliance Expert**

186. The Parties shall select a Joint Compliance Expert (“JCE”) to assist the Parties in determining whether the terms of this Agreement have been fully and timely implemented, including reviewing and making recommendations on new or revised policies, training curricula, standard operating procedures, plans, protocols, and other operational documents related to this Agreement. The Joint Compliance Expert shall also assess and report whether the requirements of this Agreement have been implemented, and whether this implementation is resulting in constitutional policing, increased community trust, and the professional treatment of individuals by EHPD.

187. The Joint Compliance Expert shall only have the duties, responsibilities and authority conferred by this Agreement. The Joint Compliance Expert shall not, and is not intended to, replace or assume the role and duties of the Mayor, Board, Chief of Police, or EHPD.



188. In order to assess and report on the Town's implementation of this Agreement and whether implementation is resulting in constitutional policing, increased community trust, and the professional treatment of individuals by EHPD, the Joint Compliance Expert shall conduct the compliance reviews and audits, outcome assessments, and incident reviews specified below, and such additional audits, reviews, and assessments as the Joint Compliance Expert or the Parties deem appropriate.

## **B. Compliance Reviews and Audits**

189. The Joint Compliance Expert shall conduct compliance reviews or audits as necessary to determine whether the Town has implemented and continues to comply with the material requirements of this Agreement. Compliance with a material requirement of this Agreement requires that the Town has: (a) incorporated the requirement into policy; (b) trained all relevant personnel as necessary to fulfill their responsibilities pursuant to the requirement; and (c) that the requirement is being carried out in actual practice. Compliance reviews and audits shall contain both qualitative and quantitative elements as necessary for reliability and comprehensiveness.

## **C. Outcome Assessments**

190. In addition to compliance reviews and audits, the Joint Compliance Expert shall conduct qualitative and quantitative outcome assessments to measure whether the Town's implementation of this Agreement has promoted effective and constitutional policing. These outcome assessments shall include collection and analysis, both quantitative and qualitative, of the following outcome data

- a) Bias-Free Policing and Community Engagement measurements, including:
  - i. A reliable, comprehensive, and representative survey of members of the East Haven community regarding their experiences with and perceptions of EHPD and of public safety. This comprehensive community survey shall include measures to ensure input from individuals of each significantly represented demographic category;
  - ii. Number and variety of community partnerships, with particular consideration of partnerships with youth, and qualitative assessment of the depth and effectiveness of those partnerships.
- b) Stop, Search and Arrest measurements, including:
  - i. The number and rate of arrests for which there is articulated reasonable suspicion for the stop and probable cause for the arrest, overall and broken down by type of arrest; and demographic category;
  - ii. The number and rate of arrests which are prosecuted, overall and broken down; type of arrest; and demographic category; and
  - iii. The number and rate of searches which result in a finding of contraband, overall and broken down by geographic area; type of arrest; and demographic category.
- c) Use of Force measurements including:
  - i. Rate of force used per arrest by EHPD overall and by force type; type of arrest; and demographic category;

	<ul style="list-style-type: none"> <li>ii. Rate of force complaints that are sustained and rate that are not sustained, overall and by force type; source of complaint (internal or external); type of arrest; and demographic category;</li> <li>iii. Uses of Force that were found to violate policy overall and by force type; type of arrest; and demographic category;</li> <li>iv. Number and rate of Use of Force administrative investigations/reviews in which each finding is supported by a preponderance of the evidence; and</li> <li>v. Number of officers who frequently or repeatedly use force, or have more than one instance of force found to violate policy.</li> </ul> <p>d) Recruitment and Training measurements, including:</p> <ul style="list-style-type: none"> <li>i. Number of highly-qualified recruit candidates that have a demonstrated ability to serve diverse communities;</li> <li>ii. Number of candidates with Spanish language fluency;</li> <li>iii. Officer and agency reports of adequacy of training in type and frequency; and</li> <li>iv. Role of lack of training reflected in problematic incidents or by performance trends.</li> </ul> <p>e) Supervision measurements, including:</p> <ul style="list-style-type: none"> <li>i. Initial identification of officer violations and performance problems by supervisors, and effective response by supervisors to identified problems.</li> </ul> <p>f) Accountability measurements, including:</p> <ul style="list-style-type: none"> <li>i. The number of misconduct complaints, with a qualitative assessment of whether any increase or decrease appears related to access to the complaint process;</li> <li>ii. Rate of sustained, not sustained, exonerated and unfounded misconduct complaints;</li> <li>iii. Number and rate of misconduct complaints in which the finding for each allegation is supported by a preponderance of the evidence;</li> <li>iv. Number of officers who are subjects of repeated misconduct complaints, or have repeated instances of sustained misconduct complaints.</li> <li>v. Number and nature of civil suits against EHPD officers for on or off duty police conduct, regardless of whether the Town or EHPD is a defendant in the litigation, and settlement or penalty amounts;</li> <li>vi. Arrests/Summons of officers for on or off duty conduct; and</li> <li>vii. Criminal prosecutions of officers for on or off duty conduct.</li> </ul>
Compliance Rating	Substantial Compliance
Discussion	<p>Bias-Free Policing and Community Engagement measurements, including: (JCE notes in <i>italics and parentheses below</i>)</p> <ul style="list-style-type: none"> <li>i. Survey: (<i>A community survey was prepared and executed online, but there were not enough participants to achieve a statistically significant sample. The JCE, working in collaboration with the Parties, has engaged another survey firm to conduct a new survey that will include community, department and detainee</i></li> </ul>

components. Survey results are to be submitted to JCE in September of 2016.)

ii. Number and variety of community partnerships, with particular consideration of partnerships with youth, and qualitative assessment of the depth and effectiveness of those partnerships.

*(Community groups/partnerships that the EHPD has been a part of have include: The Juvenile Review Board (JRB) which includes members from Police Department, Juvenile Probation, East Haven Public Schools, East Haven Youth Services, and the Juvenile Prosecutor's Office.*

*Citizen's Police Academy group started in January 2015- First class graduated in April 2015. Another class of 14 graduated in June of 2016 Liquor Commission Meeting with Liquor Vendors (Liquor Stores).*

*EHPD continues to build upon its relationship with high school students. A new Police Cadet program for high school students just graduated three participants this year. The EHPD new Police Chief is in talks with the Principal to continue to offer this program to high school students going forward. Another program the Chief is continuing to involve high school students is the Chief's Advisory Group. In addition, the Chief has assigned officers to the school to work with the Principal and serve as mentors for students.*

*Also, several positive accounts were again published in the media this year. One story was published on the internet-based news site ZIP06.com concerning positive reviews by the three high school students who graduated from the Police Cadet Program. Another article was published on NEWS8 web site wtnh.com about three EHPD officers who received recognition from MADD for outstanding work preventing drunk driving)*

b) Stop, Search and Arrest measurements, including:

i. The number and rate of arrests for which there is articulated reasonable suspicion for the stop and probable cause for the arrest, overall and broken down by; type of arrest; and demographic category;

*(Please refer to section II Bias-free Policing, and section III on Stops, Searches and Seizures, and Arrests above in JCE's Summary for further analysis.)*

ii. The number and rate of arrests which are prosecuted, overall and broken down by type of arrest and demographic category;

*(Please refer to section II Bias-free Policing, and section III on Stops, Searches and Seizures, and Arrests above in JCE's Summary for further analysis.)*

iii. The number and rate of searches which result in a finding of contraband, overall and broken down by; type of arrest; and demographic category.

*(EHPD, from January 1<sup>st</sup> to June 30<sup>th</sup> 2016, found Contrabands in 22 cases. The racial breakdown of contraband found is as follows: 17 were white, three were black, and two were Hispanic. The contraband found were a variety of narcotics, marijuana, and a weapon.*

*For additional analysis, please refer to section III on Search, Seizures, and Arrests, and section II Bias-Free Policing in JCE's Summary above.)*

c) Use of Force measurements including:

i. Rate of force used per arrest by EHPD overall and by force type; type of arrest; and demographic category;

*(The EHPD reports that:*

*During the period from January 1, 2016 to June 30, 2016, there were 20 incidents where use of force was involved. During those 20 incidents, there were 43 separate uses of force which consisted of:*

*13 Physical Uses of Force (hands on)*

*10 Firearm Deployments (no discharge)*

*17 Non- Compliant Handcuffing*

*1 Taser Deployments (no discharge)*

*2 Taser Discharge*

*EHPD further added that: "There were 15 arrests made and seven psychiatric committals in those 20 incidents. From January 1, 2016 to June 30, 2016, there were a total of 463 arrests." There was use of force in 3.43% of all arrests. For the same time period, there were 120 emergency medical committals [for a use of force rate of 5.83%, or seven uses of force in 120 committals].*

***JCE analysis of EHPD January/June 2016 rate of Use of Force versus rate of Use of Force for January/June period of 2015:***

***(JCE Note: To arrive at the rate of use of force, the JCE uses the total number of separate uses of force, divided by the number of total arrests plus committals.)***

*For the first six months in 2015, there were 59 total separate uses of force, and 610 arrests and committals, for a use of force rate of 9.67%. In the first six months of 2016, there were 583 arrests/committals (463 arrests + 120 committals), and 43 total separate uses of force, for a rate of 7.38%, or a decrease of more than 2%.*

*The JCE reviewed all EHPD Use of Force reports for the January/June 2016 reporting period. EHPD officers continue to report their use of force in a consistent manner, and supervisors continue to read and thoroughly examine those reports. The review by the JCE showed that officers were justified in using force in all instances. The vast majority of use of force were minor incidents, such as hands on and non-compliant handcuffing; others were pointing the firearms at individuals who were armed or suspected to be armed; and the Taser (or ECW) was discharged twice, but during the same incident by two different officers when the first discharge missed the suspect. The JCE viewed a body-worn camera video of this incident provided by EHPD. This suspect was restrained after a long physical struggle with officers.)*

*Please see section IV Use of Force above in the JCE summary section for a further analysis on use of force.)*

ii. Rate of force complaints that are sustained and rate that are not sustained, overall and by force type; source of complaint (internal or external); type of arrest; and demographic category;

*(The JCE reviewed all EHPD Use of Force reports for the January/June 2016 reporting period. EHPD officers continue to report their use of force in a consistent manner, and supervisors continue to read and thoroughly examine those reports. The review by the JCE showed that officers were justified in using force in all instances. The vast majority of use of force were minor incidents, such as hands on and non-compliant handcuffing; others were pointing the firearms at individuals who were armed or suspected to be armed; and the Taser (or ECW) was discharged twice, but during the same incident by two different officers when the first discharge missed the suspect. The JCE viewed a body-worn camera video of this incident provided by EHPD. This suspect was restrained after a long physical struggle with officers. No external complaints of use of force were reported this period. No officers have been found to use force more frequently than others.)*

iii. Uses of Force that were found to violate policy overall and by force type; type of arrest; and demographic category;

*(All uses of force have been determined to be justified during this time period. No officers have been found to use force more frequently than others.)*

	<p>iv. Number and rate of Use of Force administrative investigations/reviews in which each finding is supported by a preponderance of the evidence;</p> <p><i>(The JCE reviewed all use of force reports and supervisory reviews and determined that all were justified during this time period. Supervisors conducted a thorough investigation and their findings were based on the preponderance of the evidence. All EHPD supervisors have received training on Use of Force investigation and review and IA Complaint investigation.)</i></p> <p>and</p> <p>v. Number of officers who frequently or repeatedly use force, or have more than one instance of force found to violate policy.</p> <p><i>(No officers were found to have used force more frequently than others, nor have any violated use of force policy in more than one instance for this period.)</i></p> <p>d) Recruitment and Training measurements, including:</p> <p>i. Number of highly-qualified recruit candidates that have a demonstrated ability to serve diverse communities;</p> <p><i>(There were no new hires in EHPD this period, as the Department is fully staffed. EHPD Diversity Report tallied that 12 out 53 EHPD officers are minorities and includes five women. There are two Middle Eastern/Arab Officers in the EHPD today and seven Spanish-speaking officers.)</i></p> <p>ii. Number of candidates with Spanish language fluency;</p> <p><i>(One Spanish-speaking officer was hired by EHPD in 2015. Also, the EHPD Diversity Report tallied that 12 out 53 EHPD officers are Minorities and includes five women. In addition, there are two Middle Eastern/Arab Officers and seven officers who speak Spanish fluently in the EHPD today.)</i></p> <p>iii. Officer and agency reports of adequacy of training in type and frequency;</p> <p><i>(EHPD continues to utilize instructors and lesson plans pre-approved by the Department of Justice as required by the S.A. The JCE/USDOJ have been provided with lesson plans and/or curricula consistent with the S.A. The JCE audited in-service training during the month of June 2015 and in January 2016. Please see JCE's Summary report above for further information.)</i></p> <p>and</p>
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	<p>iv. Role of lack of training reflected in problematic incidents or by performance trends.</p> <p><i>(As for the role of lack of training reflected in problematic incidents or by performance trends, no issues were reported to the JCE during this period.)</i></p> <p>e) Supervision measurements, including:</p> <p>i. Initial identification of officer violations and performance problems by supervisors, and effective response by supervisors to identified problems.</p> <p><i>(The JCE reviewed all Internal Affairs cases investigated by the IAO. These complaints were internally generated due to rule violations and/or generated by complaints from supervisors or officers. The JCE is encouraged to learn of these internal investigations and their disposition, because these tend to assure officers and supervisors that they have organizational support when dealing with internal personnel issues.)</i></p> <p>f) Accountability measurements, including:</p> <p>i. The number of misconduct complaints, with a qualitative assessment of whether any increase or decrease appears related to access to the complaint process:</p> <p><i>(There appears to be no significant trend in the number of complaints filed by civilians against EHPD officers. From January 1<sup>st</sup> through June 30<sup>th</sup> 2015, EHPD received four civilian complaints against its officers, versus 11 for the same period in 2016. However, out of the 11 complaints in 2016, seven were found to not have violated any rules or law (Exonerated), while three were closed due to lack of follow-up by complainants. The JCE reviewed all 11 complaints and found that they were for alleged minor infractions. A total of 17 complaints- 11 civilians and 6 IAO- were received and investigated by EHPD: eight were exonerated, three sustained, one unfounded, and four were closed/not followed through. The JCE believes that the increase in complaint forms handed out is due to the easy availability of the forms and convenient methods for filing (all officers carry the forms, forms available at the public library and town hall, and availability online on the police web site). In addition, the JCE believes that a better measure will be the comparison of final numbers for 2015 v. 2016.</i></p> <p><i>(Note: Forms not returned are cases where the complainant refuses to fill out the form while in police presence, but chooses to take the form with him/her and never submits a complaint.)</i></p> <p>ii. Rate of sustained, not sustained, exonerated and unfounded misconduct complaints:</p>
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*From January 1<sup>st</sup> through June 30<sup>th</sup> 2015, EHPD received four (4) civilian complaints against its officers, versus 11 for the same period in 2016. However, out of the eleven complaints in 2016, seven were found to not have violated any rules or law (Exonerated), while three were closed due to lack of follow-up by complainants. The JCE reviewed all 11 complaints and found that they were for alleged minor infractions. A total of 17 complaints- 11 civilians and 6 IAO- were received and investigated by EHPD: eight were exonerated, three sustained, one unfounded, and four were closed/not followed through. The JCE believes that the increase in complaint forms handed out is due to the easy availability of the forms and convenient methods for filing (all officers carry the forms, forms available at the public library and town hall, and availability online on the police web site). In addition, the JCE believes that a better measure will be the comparison of final numbers for 2015 v. 2016.*

iii. Number and rate of misconduct complaints in which the finding for each allegation is supported by a preponderance of the evidence;

*(The JCE has reviewed all complaints filed with the EHPD and has determined that all findings were supported by a preponderance of the evidence available.*

iv. Number of officers who are subjects of repeated misconduct complaints, or have repeated instances of sustained misconduct complaints.

*(No officers were found to be subjects of repeated misconduct complaints, whether sustained or otherwise.)*

v. Number and nature of civil suits against EHPD officers for on or off duty police conduct, regardless of whether the Town or EHPD is a defendant in the litigation, and settlement or penalty amounts;

*(No civil suits have been filed against EHPD or its officers or the town for this reporting period.)*

vi. Arrests/Summons of officers for on or off duty conduct;

*(No officers were arrested for any incident in EHPD this period.)*

and

vii. Criminal prosecutions of officers for on or off duty conduct.

	<i>(There have been no criminal prosecutions of EHPD officers this reporting period.)</i>
Recommendations	Continue to work with the JCE on collecting and analyzing these data.
Evidentiary Basis	Data provided in EHPD 42-month report (This report). Data provided in EHPD Annual Report for 2015. Additional data collected from phone conference and email communication. JCE research and analysis.
SITE VISIT	<u>Questions/Next Steps:</u> The JCE will continue to work with EHPD on gathering this information and analyzing it to develop and report outcomes.

191. In conducting these outcome assessments the Joint Compliance Expert may use any relevant data collected and maintained by EHPD, provided that it has determined that this data is reasonably reliable and complete. To conduct the annual community survey, the Joint Compliance Expert shall retain an individual or entity which shall:

- a) develop a baseline of measures on public satisfaction with policing, attitudes among police personnel, and the quality of police-citizen encounters;
- b) conduct baseline surveys of Town residents, police personnel, and detained arrestees, and follow-up surveys on at least an annual basis;
- c) ensure that the resident surveys are designed to capture each demographic category; and
- d) conduct the survey in English and Spanish.

Compliance Rating	N/A
Discussion	A new survey team was selected and will start working on a three pronged survey project involving the community, department and detainees in early 2016. All results will be presented and discussed in future JCE reports. It is anticipated that initial community survey results will be available in fall 2016 with department survey results and some detainee information by the end of 2016.
Recommendations	Continue to work with the Survey Team on completing all three parts of the survey in 2016 in an expeditious fashion.
Evidentiary Basis	Survey contract. Phone conferences with parties and survey team.
SITE VISIT	<u>Questions/Next Steps</u> The Parties agreed to modify the language of the Settlement Agreement to reflect that the current survey work is not a baseline survey and that the need to conduct additional surveys will be decided after the first survey is completed. The Parties filed a request for modification with the Court on February 5, 2016, and the Court approved it on February 10, 2016.

#### **D. Outcome Assessment Plan and Review Methodology**

192. Within 90 days of the Effective Date, the Joint Compliance Expert shall develop a plan for conducting the above outcome assessments and compliance reviews and audits, and shall submit this plan to the Parties for review and approval. This plan shall:

- a) clearly delineate the requirements of the Agreement to be assessed for compliance, indicating which requirements will be assessed together;
- b) set out a schedule for conducting outcome measure assessments for each outcome measure at least annually, except where otherwise noted, with the first assessment occurring within 18 months of the Effective Date; and
- c) set out a schedule for conducting a compliance review or audit of each requirement of this Agreement within the first two years of the Agreement, and a compliance review or audit of each requirement at least annually thereafter.

193. Within 90 days of the Effective Date, the Joint Compliance Expert shall develop a plan for conducting the above outcome assessments and compliance reviews and audits, and shall submit this plan to the Parties for review and approval. This plan shall:

- a) clearly delineate the requirements of the Agreement to be assessed for compliance, indicating which requirements will be assessed together;
- b) set out a schedule for conducting outcome measure assessments for each outcome measure at least annually, except where otherwise noted, with the first assessment occurring within 18 months of the Effective Date; and
- c) set out a schedule for conducting a compliance review or audit of each requirement of this Agreement within the first two years of the Agreement, and a compliance review or audit of each requirement at least annually thereafter.

194. At least 90 days prior to the initiation of any outcome measure assessment or compliance review or audit, the JCE shall submit a proposed methodology for the assessment, review or audit, to the Parties. The Parties shall submit any comments or concerns regarding the proposed methodology to the Joint Compliance Expert within 45 days of the proposed date of the assessment, review or audit. The Joint Compliance Expert shall modify the methodology as necessary to address any concerns or shall inform the Parties in writing of the reasons it is not modifying its methodology as proposed.

#### **E. Review of Use of Force and Misconduct Investigations**

195. EHPD shall provide each completed investigation of a serious use of force or use of force that is the subject of a misconduct investigation, and each misconduct complaint report, to the Joint Compliance Expert. The Joint Compliance Expert shall review each use of force investigation or review and each misconduct investigation and recommend for further investigation any use of force or misconduct complaint investigations the Joint Compliance Expert determines to be incomplete or for which the findings are not supported by a preponderance of the evidence.

Compliance Rating	Substantial Compliance
Discussion	There have been no serious uses of force that the JCE is aware of during this reporting period.
Recommendations	None.
Evidentiary Basis	Regular contact with retired/former Chief Larrabee/and Chief Lennon and command staff.

#### **F. Joint Compliance Expert Recommendations and Technical Assistance**

196. The Joint Compliance Expert may make recommendations to the Parties regarding measures necessary to ensure timely, full and effective implementation of this Agreement and its underlying objectives. Such recommendations may include a recommendation to change, modify, or amend a provision of the Agreement, a recommendation for additional training in any area related to this Agreement, or a recommendation to seek technical assistance. In addition to such recommendations, the Joint Compliance Expert may also, at the request of DOJ or the Town and based on the Joint Compliance Expert's reviews, provide technical assistance consistent with the Joint Compliance Expert's responsibilities under this Agreement.

#### **G. Comprehensive Re-Assessment**

197. The Joint Compliance Expert shall conduct a comprehensive assessment two years after the Effective Date to determine whether and to what extent the outcomes intended by this Agreement have been achieved, and any modifications to the Agreement that are necessary for continued achievement in light of changed circumstances or unanticipated impact (or lack of impact) of the requirement. This assessment shall address also areas of greatest achievement and the requirements that appear to have contributed to this success, as well as areas of greatest concern, including strategies for accelerating full and effective compliance. Based upon this comprehensive assessment, the Joint Compliance Expert shall recommend modifications to the Agreement necessary to achieve and sustain intended outcomes. Where the Parties agree with the Joint Compliance Expert's recommendations, the Parties shall stipulate to modify the Agreement accordingly. This provision in no way diminishes the Parties' ability to stipulate to modifications to this Agreement as set out below.

#### **H. Joint Compliance Expert Reports**

198. The Joint Compliance Expert shall file with the Court semi-annual written, public reports covering the reporting period that shall include:

- a) a description of the work conducted by the Joint Compliance Expert during the reporting period;
- b) a listing of each Agreement requirement indicating which requirements have been:
  - (i) incorporated into implemented policy; (ii) the subject of sufficient training for all relevant

EHPD officers and employees; (iii) reviewed or audited by the Joint Compliance Expert to determine whether they have been fully implemented in actual practice, including the date of the review or audit; and (iv) found by the Joint Compliance Expert to have been fully implemented in practice;

c) the methodology and specific findings for each audit or review conducted, redacted as necessary for privacy concerns. An un-redacted version shall be filed under seal with the Court and provided to the Parties. The underlying data for each audit or review shall not be publicly available but shall be retained by the Joint Compliance Expert and provided to either or both Parties upon request;

d) for any requirements that were reviewed or audited and found not to have been fully implemented in practice, the Joint Compliance Expert's recommendations regarding necessary steps to achieve compliance;

e) the methodology and specific findings for each outcome assessment conducted;

f) qualitative assessment of EHPD's progress in achieving the desired outcomes for each area covered by the Agreement--noting issues of concern or particular achievement; and

g) a projection of the work to be completed during the upcoming reporting period and any anticipated challenges or concerns related to implementation of the Agreement.

199. The Joint Compliance Expert shall provide a copy of semi-annual reports to the Parties in draft form at least ten business days prior to Court filing and public release of the reports to allow the Parties to informally comment on the reports. The Joint Compliance Expert shall consider the Parties' responses and make appropriate changes, if any, before issuing the report.

200. The Joint Compliance Expert shall maintain regular contact with the Parties in order to ensure effective and timely communication regarding the status of the Town's implementation of and compliance with this Agreement.

## **I. Public Statements, Testimony, Records, and Conflicts of Interest**

201. Except as required or authorized by the terms of this Agreement or the Parties acting together: neither the Joint Compliance Expert, including, for the purposes of this paragraph, any agent, employee, or independent contractor thereof, shall make any public statements or issue findings with regard to any act or omission of the Town or its agents, representatives, or employees; or disclose non-public information provided to the Joint Compliance Expert pursuant to the Agreement. Any press statement made by the Joint Compliance Expert regarding its employment or assessment activities under this Agreement shall first be approved by the Parties.

202. The Joint Compliance Expert may testify as to observations, findings, and recommendations before the Court with jurisdiction over this matter, but the Joint Compliance Expert shall not testify in any other litigation or proceeding with regard to any act or omission of the Town or any of its agents, representatives, or employees related to this Agreement or regarding any matter or subject that the Joint Compliance Expert may have received knowledge of as a result of his or her performance under this Agreement. This paragraph does not apply to any proceeding before a court related to performance of contracts or subcontracts for monitoring this Agreement.

203. Unless such conflict is waived by the Parties, the Joint Compliance Expert shall not accept employment or provide consulting services that would present a conflict of interest with the Joint Compliance Expert's responsibilities under this Agreement, including being retained (on a paid or unpaid basis) by any current or future litigant or claimant, or such litigant's or claimant's attorney, in connection with a claim or suit against the Town or its departments, officers, agents or employees.

204. The Joint Compliance Expert is not a state or local agency, or an agent thereof, and accordingly the records maintained by the Joint Compliance Expert shall not be deemed public records subject to public inspection.

205. The Joint Compliance Expert shall not be liable for any claim, lawsuit, or demand arising out of the Joint Compliance Expert's performance pursuant to this Agreement.

#### **J. EHPD Compliance Coordinator**

206. Within 30 days of the Effective Date, EHPD shall identify a compliance coordinator to serve as the single point of contact to the Joint Compliance Expert and DOJ. The Compliance Coordinator shall coordinate the Town's compliance and implementation activities; facilitate the provision of data, documents, materials, and access to the Town's personnel to the Joint Compliance Expert and DOJ, as needed; ensure that all data, documents and records are maintained as provided in this Agreement; and assist in assigning implementation and compliance related tasks to EHPD personnel, as directed by the Chief of Police or his/her designee.

Compliance Rating	Full Compliance
Discussion	Former Deputy Chief Lennon has been and continues to be an exceptionally hard working and effective Compliance Coordinator for the EHPD. New Chief Lennon has designated Lt. David Emerman as the new Compliance Coordinator.
Recommendations	Deputy Chief Lennon should be commended for his efforts and congratulated for becoming the new Police Chief after Chief Larrabee retired.
Evidentiary Basis	This compliance report and the positive direction the EHPD is moving to comply with the Settlement Agreement.
SITE VISIT	<u>Questions/Next Steps:</u> Work with Compliance Coordinator, Lt. David Emerman.

#### **K. Implementation Assessment and Report**

207. The Town shall collect and maintain all data and records necessary to: (a) document implementation of and compliance with this Agreement, including data and records necessary for the Joint Compliance Expert to conduct reliable outcome assessments, compliance reviews, and audits; and (b) perform ongoing quality assurance in each of the areas addressed by this Agreement.

Compliance Rating	Substantial Compliance
Discussion	The Town has collected, maintained and continues to share needed records and data with the JCE and USDOJ.
Recommendations	None
Evidentiary Basis	Data provided to JCE and USDOJ.
SITE VISIT	<u>Questions/Next Steps:</u> None

208. Beginning with the Joint Compliance Expert's first semi-annual report, the Town shall provide to the Joint Compliance Expert and DOJ a status report no later than 30 days before the Joint Compliance Expert's semi-annual report is due. The Town's report shall delineate the steps taken by the Town during the reporting period to implement this Agreement; the Town's assessment of the status of its progress; plans to correct any problems; and response to any concerns raised in the Joint Compliance Expert's previous semi-annual report.

#### **L. Access and Confidentiality**

209. To facilitate its work, the Joint Compliance Expert may conduct on-site visits and assessments without prior notice to the Town. The Joint Compliance Expert shall have access to all necessary individuals, facilities, and documents, which shall include access to Agreement related trainings, meetings, and reviews such as critical incident reviews; use of force reviews, and disciplinary hearings. EHPD shall notify the Joint Compliance Expert as soon as practicable, and in any case within twelve hours, of any critical firearms discharge, arrest of any officer, or any other potentially high-profile serious incident.

210. The Town shall ensure that the Joint Compliance Expert shall have timely, full and direct access to all of the Town's staff, employees, and facilities that the Joint Compliance Expert reasonably deems necessary to carry out the duties assigned to the Joint Compliance Expert by this Agreement. The Joint Compliance Expert shall cooperate with the Town to access people and facilities in a reasonable manner that, consistent with the Joint Compliance Expert's responsibilities, minimizes interference with daily operations.

211. The Town shall ensure that the Joint Compliance Expert shall have full and direct access to all of the Town's documents and data that the Joint Compliance Expert reasonably deems necessary to carry out the duties assigned to the Joint Compliance Expert by this Agreement, except any documents or data protected by the attorney-client privilege. Should the Town decline to provide the Joint Compliance Expert access to documents or data based on attorney-client privilege, the Town shall inform the Joint Compliance Expert and DOJ that it is withholding documents or data on this basis and shall provide the Joint Compliance Expert and DOJ with a log describing the documents or data.



212. To the extent necessary to ensure proper implementation of this Agreement, DOJ and its consultative experts and agents shall have full and direct access to all of the Town's staff, employees, facilities, documents and data. DOJ and its consultative experts and agents shall cooperate with the Town to access involved personnel, facilities, and documents in a reasonable manner that, consistent with DOJ's responsibilities to enforce this Agreement, minimizes interference with daily operations. Should the Town decline to provide DOJ with access to documents or data based on attorney-client privilege, the Town shall inform DOJ that it is withholding documents or data on this basis and shall provide DOJ with a log describing the documents or data.

213. The Joint Compliance Expert and DOJ shall provide the Town with reasonable notice of a request for copies of documents. Upon such request, the Town shall provide, in a timely manner, copies (electronic, where readily available) of the requested documents to the Joint Compliance Expert and DOJ.

214. The Joint Compliance Expert shall have access to all records and information relating to criminal investigations of EHPD officers as permissible by law. The Joint Compliance Expert shall have access to all documents in criminal investigation files that have been closed by EHPD. The Joint Compliance Expert shall also have reasonable access to all arrest reports, warrants, and warrant applications whether or not contained in open criminal investigation files. Where practicable, arrest reports, warrants, and warrant applications shall be obtained from sources other than open criminal investigation files.

Compliance Rating	Substantial Compliance
Discussion	None
Recommendations	None
Evidentiary Basis	No new incidents this reporting period.

#### **M. Selection and Compensation of the Joint Compliance Expert**

215. The Joint Compliance Expert and DOJ shall maintain all non-public information provided by the Town in a confidential manner. This Agreement shall not be deemed a waiver of any privilege or right the Town may assert, including those recognized at common law or created by statute, rule or regulation, against any other person or entity with respect to the disclosure of any document or communication.

216. Within 60 days of the Effective Date, the Town and DOJ shall together select an independent Joint Compliance Expert, acceptable to both, which shall assess and report on EHPD's implementation of this Agreement. The selection of the Joint Compliance Expert shall be pursuant to a method jointly established by the Town and DOJ, and will not be governed by any formal or legal procurement requirements. The Joint Compliance Expert and his/her team shall be individuals of the highest ethics.

217. If the Parties are unable to agree on a Joint Compliance Expert or an alternative method of selection within 60 days of the Effective Date, they reserve the right to seek the Court's assistance by asking the Court to select a Joint Compliance Expert. In that case, each Party shall submit the names of three candidates, or three groups of candidates, along with resumes and cost proposals, to the Court, and the Court shall select a Joint Compliance Expert from among the qualified candidates/candidate groups.

218. The Joint Compliance Expert shall be appointed for a period of four years from the Effective Date and shall have its appointment extended automatically should the Town not demonstrate full and effective compliance at the end of this four-year period.

219. The Town shall bear all reasonable fees and costs of the Joint Compliance Expert. In selecting the Joint Compliance Expert, DOJ and the Town recognize the importance of ensuring that the fees and costs borne by the Town are reasonable, and accordingly fees and costs shall be one factor considered in selecting the Joint Compliance Expert. In the event that any dispute arises regarding the reasonableness or payment of the Joint Compliance Expert's fees and costs, the Town, DOJ, and the Joint Compliance Expert shall attempt to resolve such dispute cooperatively prior to seeking the assistance of the Court to resolve such dispute.

220. The Town shall provide the Joint Compliance Expert with permanent office space and reasonable office support such as office furniture, telephones, access to internet, secure document storage, photocopying and scanners.

221. Should any of the Parties to this Agreement determine that the Joint Compliance Expert's individual members, agents, employees, or independent contractors have exceeded their authority or failed to satisfactorily perform the duties required by this Agreement, the Party shall meet and confer to resolve outstanding concerns. If the Parties are unable to agree on a solution, either Party may petition the Court for such relief as the Court deems appropriate, including replacement of the Joint Compliance Expert, and/or any individual members, agents, employees, or independent contractors.

#### **N. Court Jurisdiction, Modification of the Agreement, and Enforcement**

222. This Agreement shall become effective upon entry by the Court.

223. The Parties agree jointly to file this Agreement with the United States District Court for the District of Connecticut. The joint motion shall request that the Court enter the Agreement pursuant to Federal Rule of Civil Procedure 41(a)(2), conditionally dismiss the complaint in this action, and retain jurisdiction to enforce the Agreement. Should the United States determine that the Town has failed to comply with the Agreement, the case will be reinstated for the purposes of enforcing the Agreement only. The Town may not challenge liability or the necessity for Agreement terms.

224. To ensure that the requirements of this Agreement are properly and timely implemented, the Court shall retain jurisdiction of this action for enforcement purposes until such time as the Town has achieved full and effective compliance with this Agreement and maintained such compliance for no less than two years. If the Town believes it has reached full compliance and moves the Court to terminate this Agreement, the Town shall bear the burden of demonstrating full and effective compliance with this Agreement.

225. The United States acknowledges the good faith of the Town in trying to address the remedial measures that are needed to promote police integrity and ensure constitutional policing in East Haven. The United States, however, reserves its right to seek enforcement of the provisions of this Agreement if it determines that the Town has failed to fully comply with any provision of this Agreement. Prior to initiating any enforcement proceedings in Court for an alleged failure to comply with any provision of this Agreement, the United States will notify the Town in writing of the facts supporting its belief that the Town is not in compliance. The Town will investigate the allegations and respond in writing within 30 days. If the dispute remains unresolved, the Parties will conduct negotiations to resolve the issue(s). If the Parties are unable to resolve the issue(s) satisfactorily within 30 days of the Town's written response, the United States may move the Court for any relief permitted by law or equity and demonstrate that the relief is necessary to implement this Agreement.

226. Failure by any Party to enforce this entire Agreement or any provision thereof with respect to any deadline or any other provision herein shall not be construed as a waiver, including of its right to enforce other deadlines and provisions of this Agreement.

227. Any modification of this Agreement shall be executed in writing by the Parties, shall be filed with the Court, and shall not be effective until the Court enters the modified agreement and retains jurisdiction to enforce it.

228. Nothing in this Agreement shall be construed as an acknowledgement, an admission, or evidence of liability of the Town under the Constitution of the United States, federal or state law, and this Agreement may not be used as evidence of liability in this or any other civil or criminal proceeding.

229. The Parties agree to defend the provisions of this Agreement. The Parties shall notify each other of any court or administrative challenge to this Agreement. In the event any provision of this Agreement is challenged in any Connecticut court, removal to a federal court shall be sought by the Parties.

230. The Town agrees to promptly notify DOJ if any term of this Agreement becomes subject to a collective bargaining dispute and to consult with DOJ in a timely manner regarding the position the Town takes in any collective bargaining dispute connected with this Agreement.

231. The Town shall require compliance with this Agreement by its respective officers, employees, agencies, assigns, or successors.

## **O. Termination of the Agreement**

232. The Parties anticipate that the Town will have reached full and effective compliance with this Agreement within four years of its Effective Date. The Parties may agree to jointly ask the Court to terminate this Agreement prior to or after this date, provided that the Town has been in full and effective compliance with this Agreement for two consecutive years. "Full and Effective Compliance" shall be defined to require both sustained compliance with all material requirements of this Agreement and sustained and continuing improvement in constitutional policing and public trust, as demonstrated pursuant to the Agreement's outcome measures.

233. If after four years from the Effective Date the Parties disagree whether the Town has been in full and effective compliance for two years, either Party may seek to terminate this Agreement. In the case of termination sought by the Town, prior to filing a motion to terminate, the Town agrees to notify DOJ in writing when the Town has determined that it is in full and effective compliance with this Agreement and that such compliance has been maintained for no less than two years. Thereafter, the Parties shall promptly confer as to the status of compliance. If, after a reasonable period of consultation and the completion of any audit or evaluation that DOJ and/or the Joint Compliance Expert may wish to undertake, including on-site observations, document review, or interviews with the Town's personnel, the Parties cannot resolve any compliance issues, the Town may file a motion to terminate this Agreement. If the Town moves for termination of this Agreement, DOJ will have 60 days after the receipt of the Town's motion to object to the motion. If DOJ does not object, the Court may grant the Town's motion. If DOJ does make an objection, the Court shall hold a hearing on the motion and the burden shall be on the Town to demonstrate that they are in full and effective compliance with this Agreement and have maintained such compliance for at least two consecutive years.