

SETTLEMENT CLAIM FORM
White, et al. v. Lynch, EEOC Case No. 510-2012-00077X

INSTRUCTIONS

1. **This information will be kept confidential and it will NOT be shared with the Bureau of Prisons.** If you have any questions or concerns about the confidentiality of your responses, please contact Class Counsel Heidi Burakiewicz who represented the women in this case by email at colemansexualharassment@findjustice.com or by phone at 202-822-5100.
2. **You must sign the Claim Form and submit it by May 10, 2017.** We strongly urge you to fill out the form online as this is the only way to ensure that your form does not get lost and that your entries are accurate! The website is encrypted and secure.

To access the form and fill it out online, go to www.colemansexualharassment.com and click on the “Claim Form” link.

If you are filling out the form online, you do not need to fill out the form all at once. You will receive an email confirmation that your form has been received.

If you are filling out the paper form, it will be your responsibility to ensure that the Claims Administrator receives your form. You must return the form to the Claims Administrator by email, facsimile, or U.S. mail:

FCC Coleman Class Action
Claims Administrator
c/o A.B. Data, Ltd.
P.O. Box 173028
Milwaukee, WI 53217
info@colemansexualharassment.com
Fax: 414-961-3096

3. **There are 8 sections to the Claim Form.** The eight sections of the Claim Form are:
 - I. Contact Information
 - II. Dates of Employment
 - III. Certification that you are Female
 - IV. Inmate Sexual Harassment You Experienced
 - V. How the Inmate Sexual Misconduct Affected You
 - VI. Management’s Response to the Inmate Harassment
 - VII. Your Contributions to this Case
 - VIII. Locations Where You Worked at FCC Coleman

If you answer the form online, then you will be directed past questions that do not apply to you based on your previous answers in an effort to make the process of filling out the form quicker.

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4. **You must answer all of the required questions.** Any information marked with an asterisk (*) is required. **You will NOT receive any money from the settlement if you do not answer ALL of the required questions.**
5. **You should provide as much detail as possible.** The answers you provide to the questions on the Claim Form will determine whether you meet the minimum qualifications to receive money from the settlement and how much money you will receive. Even if you have answered all of the required questions, the Claims Administrator may determine that you do not meet the minimum qualifications. As a result, **it is very important that you provide as much detail as possible.** Your attorneys will send you copies of the following documents if they have them for you: interrogatories, declarations, deposition transcripts, or the damages survey responses some women completed in September 2016. You **MUST** include this information on your Claim Form if you want the Claims Administrator to take it into account. It is not sufficient that you previously answered these or similar questions for the lawyers.
6. **You must answer truthfully.** It is not possible to remember everything that has happened to you over the course of many years. For example, you may not remember how many times you heard an inmate make a sexual comment. **If you do not know the exact answer to any question, you should provide your best estimate or average.**
7. **You should contact the attorneys who represented the women in the case if you have any questions.** You can reach them at 202-822-5100 or by email at colemansexualharassment@findjustice.com. You should NOT contact the Agency or the Judge with any questions about this Claim Form.

I. *CONTACT INFORMATION (required)

1. ***Contact Information (required).** We will communicate with you in the future using the information you provide here. Please notify Class Counsel IMMEDIATELY if your contact information changes. We need accurate and up to date contact information.

<i>First Name*</i>	<i>Last Name*</i>
<i>Home Phone*</i> (if your home and cell phones are the same, please enter that number in the blanks for both phones.)	<i>Cell Phone*</i> (if your home and cell phones are the same, please enter that number in the blanks for both phones.)
<i>Home Mailing Address*</i>	<i>City*</i> <i>State*</i> <i>Zip Code*</i>
<i>Primary Personal Email Address*</i> (this is the address that we will use to communicate with you in the future. If you do not have a personal email address, insert “none.”)	Secondary Personal Email Address
Work Email Address	

II. *DATES OF EMPLOYMENT AT FCC COLEMAN (Required)

2. ***Dates of Employment (required).** Please provide your employment history for any time you worked at FCC Coleman between April 17, 2001 and January 17, 2017. We recognize that you may not remember exact dates so please estimate dates to the best of your abilities. Please fill out a new entry for each time your position or institution at FCC Coleman changed.

If you do not recall the dates when you started at Coleman or changed positions you can access this information on the Employee Personnel Page on the National Finance Center webpage.

As an example, an employee’s entries might look like this:

Date	Institution/Location	Title
April 17, 2001-May 31, 2006	Medium	Correctional Officer
June 1, 2006-July 13, 2008	USP 1	Correctional Officer
July 14, 2008-June 23, 2012	USP 1	Lieutenant
June 24, 2012-Nov. 4, 2014	Camp	Case Manager
Nov. 5, 2015-Present	CAB	HR Specialist

Date	Institution/Location	Title

3. **Extended Absences from Coleman.** Please tell us about any extended absences when you were not present and working at FCC Coleman between the dates April 17, 2001, and January 17, 2017, such as military leave, workers’ compensation/OWCP, LWOP, indefinite suspension, etc. If you have never had an extended absence from Coleman, please proceed to question 4.

Dates of Extended Absence	Reason for Extended Absence from Coleman

III. *Certification that you are Female (required)

4. **Are you female? Please circle yes or no. (required)*

YES/NO

IV. WHAT SEXUAL HARASSMENT DID YOU EXPERIENCE?

A. Smocks/Jackets

5. Did you frequently wear a smock, jacket, or baggy clothing when you went into a male institution in an effort to hide your body from the inmates?

YES/NO

B. Oral Harassment

6. Did an Inmate ever make a sexual comment (e.g. cat-call, comment about your body, proposition, sexual threat, etc.) or gesture (e.g. whistling or hissing) to you between April 17, 2001 and January 17, 2017? Circle yes or no.

YES/NO

If you answered YES to question 6, please answer questions 6(a)-6(c).

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If you answered NO to question 6, you should skip the remaining questions in this section and proceed to question number 7 in the next section, “Knocking on Windows.”

6(a) How many times do you estimate that an inmate made a sexual comment or gesture towards you between April 17, 2001 and January 17, 2017?

If it is not possible to know exactly how many times an inmate made a sexual comment to you, please estimate to the best of your ability. You should think about how often you heard comments in a day or during a week and where you heard the comments. For example, if inmates made sexual comments to you an average of one time every time that you went downrange in SHU and you went downrange in SHU approximately twice per week over the course of 1 year then you would have heard a total of about 104 sexual comments (1 comment per time you went downrange in SHU x 2 times per week that you went downrange in SHU x 52 weeks per year x 1 year = 104).

Please place an “x” in the box that applies.

Place an “X” Next to the Answer That Best Applies	Number of Times You Estimate That an Inmate Made a Sexual Comment or Gesture Toward You Between April 17, 2001, and January 17, 2017
	1-25
	26-50
	51-100
	101-200
	201-300
	301-400
	401-500
	501-600
	601-700
	701-800
	801-900
	901-1,000
	More than 1,000

6(b) Please provide up to 3 examples of the worst sexual comments, cat-calls, or sexual threats that an inmate made to you.

6(c) Is there any additional information you would like to add about the oral harassment?

C. Knocking on Windows

7. Did an Inmate ever knock on a window or cell door in an effort to try to get your attention between April 17, 2001, and January 17, 2017? Please circle yes or no.

YES/NO

If you answered YES to question 7, please answer questions 7(a)-7(b).

If you answered NO to question 7, you should skip the remaining questions in this section and proceed to question number 8 in the next section, "Masturbation."

7(a) Please estimate how many times an inmate knocked on a window or cell door in an effort to try to get your attention between April 17, 2001, and January 17, 2017.

If it is not possible to know exactly how many times you heard inmates knocking on windows at you, please estimate to the best of your ability. You should think about how often you experienced window knocking in a day or during a week, the circumstances that caused you to be in the place where you experienced the window knocking, and the length of time you worked in that location. For example, if inmates knocked on windows to try to get your attention an average of once per shift and you worked 5 shifts per week over the course of 1 year then you would have heard window knocking a total of about 260 times (1 knocking per shift x 5 shifts per week x 52 weeks per year x 1 year = 260).

Please place an “x” in the box next to the box that best applies.

Place an “X” Next to the Answer that Best Applies	Number of Times You Heard an Inmate Knocking on a Window to Try to Get Your Attention
	1-25
	26-50
	51-100
	101-200
	201-300
	301-400
	401-500
	501-600
	601-700
	701-800
	801-900
	901-1,000
	More than 1,000

7(b) Is there any additional information that you would like to add about knocking on windows?

D. Masturbation

For purposes of all of the questions about masturbation on this Claim Form, you should tell us about all of the times you believe you saw an inmate masturbating *whether you saw the inmate’s exposed penis or not and whether you wrote an incident report or not.*

8. Did an inmate ever masturbate at you between April 17, 2001, and January 17, 2017? Please circle yes or no.

YES/NO

If you answered YES to question 8, please answer questions 8(a)-8(c).

If you answered NO to question 8, you should skip the remaining questions in this section and proceed to question number 9 in the next section, “Exposure.”

8(a) How many times do you estimate that an inmate masturbated at you between April 17, 2001, and January 17, 2017?

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If you do not recall the exact number of times an inmate masturbated at you, please estimate to the best of your ability. It may help to think about where you experienced masturbation and how often you were in that location. For example, if you are a case manager and an inmate masturbated at you almost every time you went to SHU and you went to SHU once per week for 1 year then you would have experienced masturbation 52 times (1 visit to SHU per week x 52 weeks per year x 1 year = 52).

Please place an “x” in the box next to the box that best applies.

Place an “X” Next to the Answer that Best Applies	Number of Times an Inmate Masturbated at You
	1-5
	6-10
	11-15
	16-20
	21-25
	26-30
	31-40
	41-50
	51-60
	61-70
	71-80
	81-90
	91-100
	101-150
	151-200
	201-250
	251-300
	301-350
	351-400
	401-450
	451-500
	More than 500 times

8(b) Were there any occasions in which multiple inmates masturbated at you simultaneously between April 17, 2001, and January 17, 2017? If so, please describe the incident.

8(c) Is there any additional information that you would like to add about inmate masturbation?

E. Exposure

9. Did an inmate ever expose his genitals to you (not counting the incidents of masturbation that you already discussed above)? Please circle yes or no.

YES/NO

If you answered YES to question 9, please answer questions 9(a)-9(b).

If you answered NO to question 9, you should skip the remaining questions in this section and proceed to question number 10 in the next section, "Stalking."

9(a) How many times do you estimate that an inmate exposed his genitals at you between April 17, 2001, and January 17, 2017 (not counting the incidents of masturbation that you have already discussed above)?

Place an "X" Next to the Answer that Best Applies	Number of Times You Saw an Inmate Purposefully Expose His Genitals (Not Including the Times Inmates were Masturbating that You Already Discussed Above)
	1-5
	6-10
	11-25
	26-50
	More than 50 times

9(b) Is there any additional information about inmates exposing their genitals (not counting the masturbation that you already discussed above) that you would like to add?

F. Stalking

10. Did an inmate ever stalk you? Please circle yes or no.

YES/NO

If you answered YES to question 10, please answer questions 10(a)-10(c).

If you answered NO to question 10, you should skip the remaining questions in this section and proceed to question number 11 in the next section, "Semen."

10(a) How many inmates stalked you between April 17, 2001, and January 17, 2017?

10(b) For each inmate who has stalked you, describe the stalking.

10(c) Is there any additional information about inmate stalking that you would like to add?

G. Semen

The questions about semen cover two categories of situations in which women came into contact or saw semen: (1) women who physically came into contact with the semen because it was thrown on them or because an inmate left it where the women would touch it and (2) women who saw semen but did not touch it. Please be mindful of the two categories when answering the questions in this section.

11. Did you ever touch or see semen that was left by an inmate? Please circle yes or no.

YES/NO

If you answered YES to question 11, please answer questions 11(a)-11(e).

If you answered NO to question 11, you should skip the remaining questions in this section and proceed to question number 12 in the next section, "Physical Touching."

11(a) How many times between April 17, 2001, and January 17, 2017, did you come into *physical contact* with inmate semen?

11(b) Describe the circumstances in which you *physically came into contact* with inmate semen.

11(c) How many times between April 17, 2001, and January 17, 2017, did you encounter inmate semen *that you did not touch*?

11(d) Describe the circumstances in which you encountered inmate semen *that you did not touch*.

11(e) Is there any additional information about inmate semen that you would like to add?

H. Physical Touching

12. Did an inmate touch your breasts or genitals or in some other way touch you sexually between April 17, 2001, and January 17, 2017?

YES/NO

13. Did an inmate ever try unsuccessfully to touch your breasts or genitals or to touch you in some other way sexually between April 17, 2001, and January 17, 2017?

YES/NO

If you answered YES to question 12 OR question 13, please answer questions (a)-(b).

If you answered NO to both questions 12 and 13, you should skip the remaining questions in this section and proceed to question number 14 in the next section, “Rape Threats.”

(a) Please tell us about each instance in which an inmate touched or tried to touch you sexually.

(b) Is there any additional information about an inmate touching or trying to touch you sexually that you would like to add?

I. Rape Threats

14. Did an inmate try or plot to rape you between April 17, 2001, and January 17, 2017? Please circle yes or no.

YES/NO

If you answered YES to question 14, please answer questions 14(a)-14(b).

If you answered NO to question 14, you should skip the remaining questions in this section and proceed to question number 15 in the next section, “Physical Injuries.”

14(a) Please tell us about each instance in which an inmate tried or plotted to rape you.

14(b) Is there any additional information about an inmate rape threat or plot to rape you that you would like to add?

J. Physical Injuries

15. Please describe any occasion between April 17, 2001, and January 17, 2017, when an inmate attacked you or otherwise caused you physical injury as a result of being involved in a situation involving inmate sexual misconduct.

K. Managerial Action or Inaction

16. Describe any situation between April 17, 2001, and January 17, 2017, in which you had to stay in a particular location while an inmate was masturbating, e.g., suicide watch, dry cell, etc.

17. Describe any situation between April 17, 2001, and January 17, 2017, in which you believe that a lieutenant or other management purposefully put an inmate in a location where he could look at you while he was masturbating, e.g., SHU law library, front rec cage in SHU, etc.?

18. Describe any situation between April 17, 2001, and January 17, 2017, in which management required you to go to a specific location because an inmate wanted to see you, e.g. an inmate refused to cuff up until he could see you first?

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19. Describe any situation between April 17, 2001, and January 17, 2017, when you reported an inmate as being a safety risk because of his sexual behavior to a lieutenant or other management official and that person did not immediately remove the inmate from your presence, e.g. did not remove an inmate from your housing unit after a rape threat was made, failing to remove an inmate from general population who threatened you, etc.

20. Are there any other circumstances between April 17, 2001 and January 17, 2017, in which management purposefully placed you in a situation where you were sexually harassed or your safety was jeopardized because of inmate sexual misconduct about which we have not already asked?

21. Is there any additional information you would like to add about a time when a lieutenant's or other manager's action or inaction contributed to the inmate sexual misconduct?

L. Anything Else

22. Is there any other information that you would like to add about the inmate sexual misconduct that you experienced?

V. HOW HAS THE INMATE SEXUAL HARASSMENT (masturbation, exposure, knocking on windows, stalking, cat-calls, sexual comments, etc.) AFFECTED YOU?

It is extremely important that you answer these questions and tell us about how the inmate sexual misconduct affected you, because if you are not able to tell us about harm that you suffered, you will NOT be entitled to recover any money from the settlement. We understand that it can be extremely difficult to answer these questions and can sometimes even have the effect of making you relive the inmate sexual misconduct you endured. We sincerely apologize, but need you to answer the questions so that we can distribute the money fairly among the class members. This will be the last time we ask you these questions!

A. Emotional, Mental, and Physical Effects

23. Please place an “x” next to each symptom you have experienced as a result of the inmate sexual harassment?

Please Place an “X” Next to Each Symptom You Experienced	Symptoms
	Stress or Anxiety
	Crying
	Depression
	Hair Loss
	Irritability or Anger
	Lack of Control Over Moods
	Fear
	Shortness of Breath
	Lost/Gained Weight
	Difficulty Sleeping
	Nightmares
	Ulcers
	Vomiting
	Headaches
	Dizziness
	Suicidal Thoughts

24. Have you consulted with a physician, other medical professional or counselor because of the inmate sexual harassment? Please circle yes or no.

YES/NO

If you answered YES to question 24, please answer questions 24(a)-24(d).

If you answered NO to question 24, you should skip the remaining questions in this section and proceed to question number 25.

24(a) Approximately how much did you pay out of pocket for the counseling or medical care? (If you paid nothing, please insert “0.”)

24(b) What mental or physical condition (if any) have you been diagnosed with, i.e. depression, PTSD, insomnia, etc.?

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24(c) Have you ever taken or been prescribed any medication as a result of the sexual harassment? Please circle yes or no.

YES/NO

24(d) If you have taken or been prescribed medication, approximately how much did you have to pay out of pocket for the medication?

25. Please provide any additional information and examples about how the harassment has negatively affected your mental, emotional, or physical health.

B. Affected Your Personal Life and Relationships

26. Has the inmate sexual harassment negatively affected your relationship with a significant other or spouse? Please circle yes or no.

YES/NO

If you answered YES to question 26, please answer questions 26 (a)-26(b).

If you answered NO to question 26, you should skip the remaining questions in this section and proceed to question number 27.

26(a) Please describe how the inmate sexual harassment has affected your sex life.

26(b) Has the inmate sexual harassment affected your relationship with a spouse or significant other in any other way?

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27. Has the harassment led to problems or tension in relationships with friends, family (other than spouse or significant other), children, co-workers, and/or others, i.e. difficulty raising your teenage son, anger/stress in your interactions with others, lack of trust? Please circle yes or no.

YES/NO

If you answered YES to question 27, please answer question 27(a).

If you answered NO to question 27, you should skip the remaining question in this section and proceed to question number 28.

27(a) Please describe how the harassment has led to problems or tensions in your relationships with friends, family (other than spouse or significant other), children, co-workers, and/or others.

C. Effects on Your Career

28. Did you transfer away from FCC Coleman to get away from the inmate sexual harassment? Please circle yes or no.

YES/NO

29. Did you quit your job at FCC Coleman or retire early to get away from the inmate sexual harassment? Please circle yes or no.

YES/NO

30. Has the harassment caused you to do any of the following? Please place an “x” in the box next to all that are applicable:

Place an “X” Next to All that are Applicable	Actions You Took to Try to Avoid the Harassment
	Bid on a post that would decrease the amount of inmate sexual misconduct you would have to experience even though it had less desirable days off, was on a shift you did not want to work, or was otherwise less desirable.
	Ask to be transferred to a different institution at FCC Coleman.
	Did not apply for a promotion or other desirable position because it would increase your exposure to inmate sexual misconduct.
	Refuse to work overtime.
	Use sick days, annual leave, or other leave.
	Lose compensation in other ways.

31. If you selected “Loss of compensation in other ways” from the list above, please explain how you lost compensation in other ways.

32. Has the harassment caused you to purchase additional items of clothing for the prison such as smocks or baggy clothing?

YES/NO

33. If yes, how much do you estimate that you have spent purchasing additional items of clothing?

34. If you would like to explain any of your answers above, or to provide any additional information about how the harassment has negatively affected your career choices or finances, please do so here.

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VI. MANAGEMENT'S RESPONSE TO THE INMATE SEXUAL HARASSMENT

35. If you ever reported or discussed the inmate sexual harassment with a Warden, Associate Warden, Captain, Lieutenant, or other Executive Staff Member, please describe what you did here.

36. Did you ever make any suggestions or recommendations to anyone in management about how to correct the inmate sexual misconduct problem that management failed to adopt. If so, please describe what you recommended and what response you received from management.

37. Have you heard anyone make disparaging remarks regarding women working at FCC Coleman or a man's prison or suggesting that women should not complain about the inmate sexual misconduct? If so please describe the comments you heard. Identify whether the speakers were supervisors or co-workers.

38. Did you have reason to believe that lieutenants or other managers were not processing incident reports for inmate sexual misconduct? If so, please explain the bases for your belief.

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39. Is there any other way that lieutenants or other managers acted or comments that lieutenants or other managers made in connection with the inmate sexual harassment that you believed were inappropriate?

40. Please describe to us how any of the communications you have discussed in this section affected you, e.g., it was frustrating, made you angry, etc.

VII. INVOLVEMENT IN THE CASE

The attorneys representing the women in this case will send a list to the Claims Administrator so that women can receive credit for (a) answering the Agency’s written interrogatories, (b) being deposed by the Agency (meaning the Agency’s attorney asked you questions in a room with your attorney and a court reporter present), (c) answering the survey about the harm you suffered in late August/early September 2016, (d) submitting a declaration (a declaration is a written statement like an affidavit that the lawyers would have helped you write and that you would have signed under oath), (e) agreed to testify at trial, and (f) serving as Class Agents. There are many other ways that women contributed to this case. Please tell us about any other involvement that you had.

41. How many times did you interview with the attorneys or paralegals representing the women in this case about your experiences working at FCC Coleman and with the inmate sexual harassment?

42. Did you provide documents to Class Counsel to use in the case? Please circle yes or no.

YES/NO

43. Are there any other ways that you contributed to the case that we have not already asked about?

VIII. LOCATIONS WHERE YOU WORKED AT FCC COLEMAN

It is important for us to know about your work history at FCC Coleman because women who worked in certain areas of the complex experienced worse inmate sexual misconduct than others. The following questions are designed to help identify the circumstances and frequency with which you came into contact with male inmates at FCC Coleman.

There are 4 parts to this section. Some apply to employees who work in the Correctional Services Department and some apply to employees who work in a Non-Custody Department.

In this section we ask about:

- (a) **The location of non-custody offices or primary work locations.** For class members who held positions outside of the Correctional Services Department, we want to know where your office or primary work location was. If your office or primary work location is not inside a male institution, we want to know about the circumstances in which you came into contact with male inmates such as when standing mainline, being augmented, or working overtime.
- (b) **Correctional Officer posts outside of male institutions.** We want to know about the times that correctional officers were assigned to posts that are not inside a male institution, such as Control Center, Front Lobby, Outside Perimeter/Mobile Patrol, Telephone Monitor, Rear Gate, Camp, Tower 6.
- (c) **Working in the SHU at USP 1 or USP 2.** We have broken these questions into categories regarding (i) correctional officers who worked in the SHUs and (ii) non-custody employees who had to perform duties in the SHUs.
- (d) **Working in the SHU at the Low or Medium when inmates from the penitentiaries were transegged there.** We have broken these questions into categories regarding (i) correctional officers who worked in the SHUs and (ii) non-custody employees who had to perform duties in the SHUs.

We realize that you may not remember exact dates or the exact number of quarters you worked at any particular location. **You should estimate to the best of your ability.**

A. Location of Non-Custody Positions and Frequency of Contact with Inmates

44. **Location of Non-Custody Office or Primary Location Where Duties Were Performed?** For each non-custody position you held, please write in the below box the location from the following list that best describes where your office was located or where you spent the majority of your shift:

List of Locations

- Inside the secure confines of the Low/Past Control Center
- Administration building at Low
- Inside the secure confines of the Medium/Past the Control Center
- Administration building at Medium
- Inside the secure confines of USP 1/Past the Control Center
- Administration building at USP 1
- Inside the secure confines of USP 2/Past the Control Center
- Administration building at USP 2
- Camp
- Central Administration Building
- Outside Warehouse
- Training Center
- Other

Non-Custody Position	Please State the Location from the Above List Where Your Office Was Located or Where You Performed the Majority of Your Work

45. **If your office/primary work location was not inside a male institution, did you still come in contact with male inmates?** For each position you identified in response to question number 47 in which your office or primary work location was NOT located past the Control Center inside of a male institution, we want to know about the circumstances and frequency with which you had to go inside a male institution and came into contact with male inmates. **Please make a separate entry for each time your circumstances changed.**

For example, if a woman worked in the Central Administration Building for 10 years, but had to go inside a male institution for a variety of reasons because she: (1) stood mainline inside USP 1 once per week for 3 years, (2) stood mainline inside USP 2 once per week for 4 years, (3) worked custody overtime inside an institution approximately once per month during the whole ten years, and (4) worked a custody post during

augmentation 5 days per year for 8 years. Each situation should be listed in a separate entry on the chart as in the below example:

Non-Custody Position	Duties Performed that Put You in Contact with Male Inmates	Institution	Approximate Dates When you Performed these Duties	Frequency that You Performed these Duties
Business Office	Standing mainline	USP 1	2001-2004	1 day per week
Business Office	Standing mainline	USP 2	2004-2009	1 day per week
Business Office	Custody Overtime Shifts	USP 1 or USP 2	2001-2011	1 shift per month
Business Office	Augmentation	USP 2	2008-2016	5 days per year

Non-Custody Position	Duties Performed that Put You in Contact with Male Inmates	Institution	Approximate Dates When you Performed these Duties	Frequency that You Performed these Duties

B. Correctional Officer Positions Outside of the Secure Confines of a Male Institution

46. **Correctional Officer posts not inside a male institution.** As a correctional officer have you ever been assigned *for a quarter or longer* to work at a post at which you had no contact with male inmates? Please enter the approximate number of quarters you worked at any of the following posts during the period of time April 17, 2001 through January 17, 2017.

- Camp
- Control Center Complex Captain’s Secretary

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- Complex Mobile
- Outside Perimeter/Mobile Patrol
- Front Lobby
- Telephone Monitor/Communications Monitor
- Rear Gate
- Tower 6/Rear Gate Tower
- Any other post where you had no contact with male inmates not already listed here

Institution	Post You Worked With no Contact with Male Inmates	Approximate Number of Quarters Worked at the Post Where You Had no Contact with Male Inmates

C. Work History in the Special Housing Units at USP 1 or USP 2

1. Did you work in the SHU as a Correctional Officer?

47. Did you ever work in the Special Housing Unit at USP 1 OR USP 2 as a Correctional Officer between April 17, 2001, and January 17, 2017? Please circle yes or no.

YES/NO

If you answered YES to question 47, please answer questions 47 (a)-47(b).

If you answered NO to question 47, you should skip the remaining questions in this section and proceed to question number 48.

47(a) Please tell us about times when you worked as a **Correctional Officer** in the SHU at **USP 1 or USP 2 as a quarterly assignment** (i.e., you were assigned to a post in SHU 5 days per week for a quarter) between April 17, 2001 and January 17, 2017.

USP 1/USP 2	Approximate Number of Quarters You Were Assigned to Work a CO Post in SHU on a Quarterly Basis

47(b) Please tell us about times when you worked as a **Correctional Officer** in the SHU at **USP 1 or USP 2 for periods of time that were less than five days per week for a full quarter** (e.g., overtime

shifts, sick and annual, worked a relief post that assigned you to SHU 2 days per week) between April 17, 2001, and January 17, 2017.

For example, reasons you may have worked in SHU for less than 5 days per week for a quarter may include:

Reason Worked in SHU for Less than 5 Days Per Week for a Full Quarter	Approximately How Often You Worked in SHU for this Reason
Worked overtime	1 shift per month for 4 years
Sick & Annual	2 weeks per quarters for 3 quarters
Worked DR relief post assigned to SHU	2 days per week for 4 quarters

Reason Worked in SHU for less than 5 days per week for a full quarter	Approximately How Often You Worked in SHU for this Reason

2. Did you Work in SHU in a Non-Custody Position

48. Did you ever work in the Special Housing Unit at USP 1 OR USP 2 in a Non-Custody position between April 17, 2001, and January 17, 2017? Circle yes or no.

YES/NO

If you answered YES to question 48, please answer question 48(a).

If you answered NO to question 48, you should skip the remaining question in this section and proceed to question number 49.

48(a) **Non-Custody Positions in SHU at USP 1 or USP 2.** Please tell us about any circumstances in which you had to perform work in SHU at USP 1 or USP 2 while you held a non-custody position. Please make a separate entry for every reason you had to work in SHU.

D. Work History in the Special Housing Units at Low or Medium

1. Did you work in the SHU as a Correctional Officer at the Low or Medium While Inmates from the Penitentiaries were transegged there?

49. Did you ever work as a Correctional Officer in the SHU at the Low or Medium during the time inmates from the penitentiaries were transegged there?

YES/NO

If you answered YES to question 49, please answer questions 49 (a)-49(b).

If you answered NO to question 49, you should skip the remaining questions in this section and proceed to question number 50.

49(a) Please tell us about times when you worked as a **Correctional Officer** in the SHU **at the Low or Medium while inmates from the penitentiaries were transegged there as a quarterly assignment** (e.g., you were assigned to a post in SHU 5 days per week for a quarter).

Low/Medium	Approximate Number of Quarters You Were Assigned to Work a CO Post in SHU at the Medium or Low for a Quarter While Inmates from the Penitentiaries were Transegged There

49(b) Please tell us about times when you worked as a **Correctional Officer** in the SHU **at the Low or Medium for periods of time that were less than 5 days per week for a full quarter** while inmates from penitentiaries were transegged there.

For example, reasons you may have worked in SHU for less than 5 days per week for a quarter may include:

Reason Worked in SHU for Less than 5 Days Per Week for a Full Quarter	Approximately How Often You Worked in SHU for this Reason
Worked overtime	1 shift per month for 4 years
Sick & Annual	2 weeks per quarters for 3 quarters
Worked DR relief post assigned to SHU	2 days per week for 4 quarters

Reason Worked in SHU for Less than 5 Days Per Week for a Full Quarter	Approximately How Often You Worked in SHU for this Reason

2. Work in SHU in a Non-Custody Position

50. Did you ever work in the Special Housing Unit at the Low or Medium in a Non-Custody position during the period of time inmates from the penitentiaries were transegged there?

YES/NO

If you answered YES to question 50, please answer question 50(a).

If you answered NO to question 50, you should skip the remaining question in this section and proceed to question number 51.

50(a) Non-Custody Positions in SHU at Low or Medium while inmates from penitentiaries were transegged there. Please tell us about any circumstances in which you had to perform work in SHU at the Low or Medium while inmates from the penitentiaries were transegged there. Please make a separate entry for every reason you had to work in SHU

For example, possible entries might be

Non-Custody Position	Low/Medium	Dates worked in SHU in this position	Reason You Worked in SHU	Frequency performed these duties in SHU during this period
Nurse	Low	Jan. 2006-July 2011	Deliver medicine	2 times per shift/5 shifts per week
Nurse	Low	Jan. 2006-July 2011	Use of Force	2 times per quarter
Nurse	Low	Jan. 2006-July 2011	Medical emergencies	2 times per week

Non-Custody Position	Low/Medium	Dates worked in SHU in this position	Reason You Worked in SHU	Frequency performed these duties in SHU during this period

E. Anything Else We Did Not Ask

51. Is there anything else about your employment history at FCC Coleman that we have not asked that is important for us to understand how frequently you were in contact with inmate sexual harassment?

I declare under penalty of perjury that the following is true and accurate to the best of my personal knowledge and beliefs.

 Date

 Signature

It is your responsibility to ensure that the Claims Administrator receives this form. You **MUST** return this form by **May 10, 2017**, to the Claims Administrator at:

FCC Coleman Class Action
 Claims Administrator
 c/o A.B. Data, Ltd.
 P.O. Box 173028
 Milwaukee, WI 53217
info@colemansexualharassment.com
 Fax: 414-961-3096