

Ledesma, Tony

From: OCR Chicago
Sent: Thursday, December 19, 2013 7:57 AM
To: Strubel, Aleeza
Subject: FW: OCR Electronic Complaint Submission

Here is the LOA for the North Dakota.

From: ocr_complaint@ed.gov [mailto:ocr_complaint@ed.gov]
Sent: Wednesday, December 18, 2013 6:01 PM
To: (b)(6); (b)(7)(C) OCR Chicago
Subject: OCR Electronic Complaint Submission

PLEASE DO NOT REPLY TO THIS E-MAIL. THIS E-MAIL ADDRESS IS USED BY DEPARTMENT OF EDUCATION AUTOMATED SYSTEMS AND IS NOT MONITORED.

SUBMISSION CONFIRMATION

Your complaint with the Office for Civil Rights has been automatically forwarded to the following office for review:

Office for Civil Rights/ED
Chicago Office
Citigroup Center
500 W. Madison Street, Suite 1475
Chicago, IL, 60661-4544

Phone: 312-730-1560
TDD: 800-877-8339
Fax: 312-730-1576
Email: OCR.Chicago@ed.gov

So that we can best assist you, we call your attention to the following:

1. If you need to communicate with OCR regarding your complaint before you are contacted directly, please do not reply to this message, which would result in your reply going to a send-only server address. Instead, please direct your correspondence to the above office at OCR.Chicago@ed.gov
2. If you need to modify or supplement your complaint, please do not use the complaint form to submit another complaint with the new information. Instead, you may simply send an email to the office that has your complaint. Filing duplicative complaints may impede our ability to review your concerns in a timely manner. (If you have a separate complaint involving other matters, you may of course use this form to submit it.)
3. Remember that before OCR can process your complaint, we must receive a signed and dated consent form. If we have not received your signed consent form within 20 calendar days of the date of this email, we will close your complaint. A copy of the Office for Civil Rights Consent Form is available for your convenience at [OCR Complaint Consent Form](#). Please sign and date the appropriate response on the consent form and mail it to the OCR Enforcement Office at the address above. If you do not have access to a printer, please email or call the OCR Enforcement Office identified above to request a blank consent form.
4. It is recommended that you print a copy of this message and retain it for your records.

If you have not already read the following documents, they can be downloadable from the links below:

- Information About OCR's Complaint Processing Procedures
- Office for Civil Rights Notice About Investigatory Uses of Personal Information

OCDEMAIL0046231P Institution Name: Minot State University